



RE-Advert BID NOTICE: 51/2020
THE SUBDIVISION AND REZONING OF THE NEW BARKLY EAST CEMETERY ON REM
1618 BARKLY EAST

Senqu Municipality hereby invites bids from all prospective, accredited and qualifying bidders for the hereunder bid:

Bid Number	Bid Name	Closing Date and Time	Evaluation criteria
51/2020	THE SUBDIVISION AND REZONING OF THE NEW BARKLY EAST CEMETERY ON REM 1618 BARKLY EAST	Date: 14 August 2020 Time: 12:00 noon (Telkom time)	80/20

The minimum specifications are detailed in the bid document on the website <http://www.senqu.gov.za>. Completed tender documents must be **pur boun and INTACT**, sealed in an envelope endorsed with the Bid Description Name: "THE SUBDIVISION AND REZONING OF THE NEW BARKLY EAST CEMETERY ON REM 1618 BARKLY EAST – NOTICE No: 51/2020" and must be deposited in the Tender/Bid Box at the Senqu Municipal Offices, Lady Grey not later than 12:00 noon on the 14 August 2020 when bids will be opened in public.

Enquiries should be addressed to: Miss S. Mbekushe at 083 783 0924 or mbekushes@senqu.gov.za

EVALUATION & ADJUDICATION CRITERIA

Bidders that obtain less than **.80 Points** of the evaluation criteria will not be considered for further assessment.

Evaluation	Weight
(Put in broad criteria)	(Put in weight)
Tertiary qualifications	40
Professional registration	40
Programme Management experience	20
TOTAL	100

Senqu Municipality Supply Chain Management Policy as well as the following conditions shall apply:

- Canvassing of municipal staff or councillors will automatically disqualify any bidder.
- The bid must be bound with own documents and all SCM documents and bid advertisement. Bid documents must remain **INTACT**. Bids may only be submitted on the bid documentation provided by the Municipality.
- The bid must be bound with the bidding checklist as the first page of the document with the completed page numbers.

COMPULSARY DOCUMENTS (failure to submit any of the following will result in disqualification)

- Service Providers' full name, identification number or company or other registration number
- Valid SARS pin number confirmation certificate.
- Prices must be valid for a minimum period of 90 days and include VAT.

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- The municipal rates and taxes or municipal charges owed by the preferred bidder or any of its directors, to the municipality or municipal entity, or to any other municipality or its entity, must not be in arrears for more than three months. Proof must be submitted in the form of a recent municipal account or letter from the Ward Councillor when the bidder operates and resides in an area where there are no municipal services.
- The following Municipal Bid Documents are compulsory documents and must be included in the tender document and signed: They are available on the municipal website www.senqu.gov.za.
 - Advertisement (This document)
 - Specifications (Terms of reference)
 - MBD 1 (Invitation to bid)
 - MBD 3.3 (Pricing schedule)
 - MBD 4 (Declaration of Interest)
 - MBD 6.1 (Preference points claim form)
 - MBD 8 (Declaration of Bidder's past supply chain management practices)
 - MBD 9 (Certificate of independent bid determination)

Failure to complete all supplementary information and the RETURNABLE SCHEDULES including requested MBD Forms not completed in full and not signed will result in the tender being disqualified.

SUPPLEMENTARY INFORMATION

- The successful bidder will be required to register on the Senqu Municipality data base.
- The Senqu Municipality does not bind itself to accept the lowest or any other bid and reserves the right to accept the whole or part of any bid.
- No emailed or faxed documents will be accepted.
- It is the responsibility of the Bidder to ensure that bids sent via courier are placed in the Tender/Bid Box at the advertised date and time.
- The successful bidder will be requested in certain circumstances to enter into a Service Level Agreement.
- Bids which are late, incomplete, unsigned will not be accepted for evaluation
- All disputes, objections, complaints and queries will be settled as per paragraph 56 of the Senqu Municipality Supply Chain Management Policy through mutual consultation, mediation (with or without legal representation) or when unsuccessful through a South African court of law.
- CSD Certificate
- Submission of an original/certified copy of a B-BBEE issued by a SANAS accredited Verification Agent. EMEs may submit an original SWORN Affidavit.

M.M. Yawa

**Municipal Manager
07 August 2020**



SPECIFICATIONS BID NO: 51/2020

**THE SUBDIVISION AND REZONING OF THE NEW BARKLY EAST CEMETERY ON REM 1618
BARKLY EAST**

1. PURPOSE OF DOCUMENT

The purpose of this document is to set out the specifications on which the service provider registered as a Professional/ Technical Planner or Professional Land Surveyor should base their quotation for the subdivision and rezoning of the new Barkly East cemetery.

2. PROPOSED LOCATION FOR CEMETERY

Barkly East is part of Senqu Municipality which is one of the three local municipality that constitute the Joe Gqabi District area. The Town of Barkly East is located in the north of the Eastern Cape, 120 km east of Aliwal North. The proposed location of the new cemetery is on REM/1618 in Barkly East, adjacent to the existing solid waste site. The size of the proposed cemetery is 100927.323 m².

3. OBJECTIVE OF THE PROJECT

The objective of this project is to subdivide the area which will be used as the new cemetery from RE/1618 and rezone from 'Undetermined' to 'Authority and Utility Zone 1'.

4. TASK DESCRIPTION

- 4.1 Preparation and submission of the subdivision and rezoning application in terms of the Spatial Planning and Land Use Management Act 16 of 2013 and the Land Use Planning Ordinance 15 of 1985.
- 4.2 Advertising.
- 4.3 Land surveying.
- 4.4 Submission of the SG diagrams for approval.

5. PAYMENT PROCEDURE

Payment will be effected upon satisfactory achievement of milestones.

6. PRESENTATION FORMAT OF PROJECT DELIVERABLES

- 6.1 A subdivision and rezoning application submitted to the municipality for approval.
- 6.2 Pegging of the site
- 6.3 Submission of the SG diagram for approval

7. ELIGIBILITY CRITERIA

A minimum of 90 points is required for eligibility

Eligibility Criteria		Required documents	Points
Tertiary qualifications (40 points)	Town Planning qualification or Land Surveying qualification	Copy of qualification	40
Professional registration (40 points)	Professional registration as a Professional Planner/ Technical Planner, or Professional registration as a Professional Land Surveyor.	Copy of Registration certificate	40
Programme Management experience (20 points)	Five years Management experience in Land Use applications	List of completed projects with contactable references	20 Five years and more- 20 points Less than 5 years- 10 points

8. SUBMISSION OF PROPOSALS

Proposals must be submitted in sealed envelopes which must be endorsed with the project name and number as well as the closing date and time. The name and address of the service provider should be reflected on the reverse side of the envelope.

9. BRIEFING SESSION

No briefing session will be held.