

SENQU LOCAL MUNICIPALITY

SINCE 2000



SDBIP 2023/2024 FINANCIAL YEAR

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MUNICIPAL MANAGER'S QUALITY CERTIFICATE

I, Nokulunga Nyezi, in my capacity as the Acting Municipal Manager of Senqu Municipality submit this Service Delivery and Budget Implementation Plan (SDBIP) for the 2023/2024 financial year for approval by the Mayor. This SDBIP has been prepared in terms of the stipulated requirements as documented in Local Government: Municipal Finance Management Act 56 of 2003.

N. NYEZI
MUNICIPAL MANAGER

DATE

MAYOR'S APPROVAL

I, **V.V. Stokhwe**, in my capacity as the Mayor of Senqu Local Municipality, hereby approve the Service Delivery and Budget Implementation Plan (SDBIP) for the 2023/2024 financial year as required in terms of Section 53(1)(c)(ii) of the Local Government: Municipal Finance Management Act 56 of 2003.

CLLR VELILE STOKHWE
MAYOR

DATE

PART1

1. INTRODUCTION

Senqu Municipality's goal is to enhance service delivery aimed at improving the quality of life for all people within the Senqu Municipality. Budgeting is primarily about the choices that the municipality has to make between competing priorities and fiscal realities. The challenge is to do more with the available resources. We need to remain focused on the effective delivery of the core municipal services through the application of efficient and effective service delivery mechanisms.

These priorities are the culmination of the extensive public participation process the municipality embarked on in its endeavour to ensure that development in the municipality is people driven.

This is therefore a 12-month plan on the implementation of the 5-year IDP of the municipality for the 2023/2024 municipal financial year.

2. LEGISLATIVE IMPERATIVES

In terms of Section 1(i) of the Local Government: Municipal Finance Management Act 56 of

2003 (MFMA), the SDBIP is defined as: *“a detailed plan approved by the mayor of a municipality in terms of section 53(1)(c)(ii) for implementing the municipality's delivery of services and the execution of its annual budget and which must include (as part of the plan) the following:*

(a) projections for each month of-

(i) revenue to be collected by source; and

(ii) operational and capital expenditure, by vote;

(b) service delivery targets and performance indicators for each quarter; and

(c) any other matters that may be prescribed.”

In addition to the requirements as per the MFMA, Circular 13 as published by National Treasury requires the submission of a capital works plan. **Therefore, the SDBIP must contain the following information:**

- Monthly projections of revenue to be collected by source;
- Monthly projections of expenditure (operating and capital) and revenue by vote;
- Quarterly projections of service delivery targets and performance indicators by vote;
- Ward information for expenditure and delivery; and
- Detailed capital works plan broken down by ward.

In terms of the MFMA, the process for the finalisation of the SDBIP is as follows:

- The Mayor is expected to approve the SDBIP within 28 days of the approval of the Budget;
- The Accounting Officer (Municipal Manager) is required to submit a draft SDBIP to the Mayor within 14 days of the approval of the Budget; and
- The Mayor is required to make public the SDBIP no later than 14 days after its approval.

The SDBIP for the 2023/2024 financial year is based on the IDP and Budget as approved by the Council of the Senqu Local Municipality on 31 May 2023. This SDBIP shall inform the manner in which the departmental scorecards for the 2023/2024 financial year will be structured.

PART 2

EC 142 Senqu - Supporting Table SA25 Budgeted monthly revenue and expenditure

Description	Ref	Budget Year 2023/24												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26
R thousand																
Revenue																
Exchange Revenue																
Service charges - Electricity		5 137	5 137	5 137	5 137	5 137	5 137	5 137	5 137	5 137	5 137	5 137	5 137	61 638	69 449	80 333
Service charges - Water		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - Waste Water Management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - Waste Management		846	846	846	846	846	846	846	846	846	846	846	846	10 151	10 648	11 149
Sale of Goods and Rendering of Services		9	9	9	9	9	9	13	13	13	13	13	13	128	134	140
Agency services		128	128	128	128	128	128	128	128	128	128	128	128	1 540	1 615	1 691
Interest		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest earned from Receivables		368	368	368	368	368	368	368	368	368	368	368	368	4 419	4 636	4 854
Interest earned from Current and Non Current Assets		1 985	1 985	1 985	1 985	1 985	1 985	1 985	1 985	1 985	1 985	1 985	1 985	23 819	25 129	25 029
Dividends		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rent on Land		0	0	0	0	0	0	0	0	0	0	0	0	3	3	3
Rental from Fixed Assets		130	130	130	130	130	130	166	166	166	166	166	166	1 778	1 865	1 953
Licence and permits		113	113	113	113	113	113	126	126	126	126	126	126	1 433	1 503	1 573
Operational Revenue		63	63	63	63	63	63	65	65	65	65	65	65	767	804	842
Non-Exchange Revenue																
Property rates		7 502	868	868	868	868	868	868	868	868	868	868	868	17 048	17 884	18 724
Surcharges and Taxes		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		6	6	6	6	6	6	6	6	6	6	6	6	74	78	81
Licences or permits		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer and subsidies - Operational		72 079	-	-	-	4 502	64 162	-	-	58 026	-	-	2 216	200 984	208 903	201 969
Interest		149	149	149	149	149	149	149	149	149	149	149	149	1 791	1 878	1 967
Fuel Levy		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Operational Revenue		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Gains on disposal of Assets		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Gains		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Discontinued Operations		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contribut		88 515	9 802	9 802	9 802	14 304	73 964	9 857	9 857	67 883	9 857	9 857	12 073	325 572	344 529	350 307
Expenditure																
Employee related costs		10 860	10 860	10 860	10 860	10 860	10 860	10 860	10 860	10 860	10 860	10 860	10 860	130 324	136 600	143 178
Remuneration of councillors		1 421	1 421	1 421	1 421	1 421	1 421	1 421	1 421	1 421	1 421	1 421	1 421	17 055	17 890	18 731
Bulk purchases - electricity		6 128	6 128	5 728	5 328	4 728	4 528	4 328	4 528	4 728	5 128	5 128	5 128	61 537	69 352	78 160
Inventory consumed		1 568	1 568	1 568	1 568	1 568	1 568	1 568	1 568	1 568	1 568	1 568	1 568	18 820	17 049	21 470
Debt impairment		-	-	-	-	-	7 181	-	-	-	-	-	7 381	14 562	15 153	15 767
Depreciation and amortisation		-	-	-	-	-	9 417	-	-	-	-	-	9 417	18 833	19 587	20 370
Interest		-	-	248	-	-	-	-	-	248	-	-	3 306	3 802	4 229	4 747
Contracted services		4 122	4 569	5 884	6 530	5 712	5 298	4 896	5 243	4 489	4 508	3 949	3 854	59 055	37 648	41 959
Transfers and subsidies		-	-	-	36	-	-	-	-	-	-	-	-	36	-	-
Irrecoverable debts written off		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Operational costs		3 884	4 478	5 072	4 391	3 200	2 412	2 297	2 297	2 297	2 115	2 115	2 115	36 672	31 805	40 182
Losses on disposal of Assets		-	-	-	-	-	-	-	-	-	-	-	2 000	2 000	1 800	1 620
Other Losses		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditure		27 984	29 025	30 782	30 136	27 490	42 685	25 371	25 918	25 612	25 601	25 042	47 051	362 697	351 113	386 184
Surplus/(Deficit)		60 531	(19 223)	(20 981)	(20 334)	(13 186)	31 279	(15 514)	(16 061)	42 271	(15 744)	(15 185)	(34 978)	(37 125)	(6 584)	(35 876)
Transfers and subsidies - capital (monetary allocations)		2 854	2 854	5 917	3 117	4 729	2 154	1 642	4 442	1 642	4 442	1 942	1 842	37 575	41 805	45 234
Transfers and subsidies - capital (in-kind)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		63 385	(16 369)	(15 064)	(17 217)	(8 457)	33 432	(13 872)	(11 619)	43 912	(11 302)	(13 243)	(33 136)	450	35 221	9 358
Income Tax		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after income tax		63 385	(16 369)	(15 064)	(17 217)	(8 457)	33 432	(13 872)	(11 619)	43 912	(11 302)	(13 243)	(33 136)	450	35 221	9 358
Share of Surplus/Deficit attributable to Joint Venture		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Share of Surplus/Deficit attributable to Minorities		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) attributable to municipality		63 385	(16 369)	(15 064)	(17 217)	(8 457)	33 432	(13 872)	(11 619)	43 912	(11 302)	(13 243)	(33 136)	450	35 221	9 358
Share of Surplus/Deficit attributable to Associate		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Intercompany/Parent subsidiary transactions		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) for the year	1	63 385	(16 369)	(15 064)	(17 217)	(8 457)	33 432	(13 872)	(11 619)	43 912	(11 302)	(13 243)	(33 136)	450	35 221	9 358

EC142 Senqu - Supporting Table SA27 Budgeted monthly revenue and expenditure (functional classification)

Description	Ref	Budget Year 2023/24												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26
Revenue - Functional																
Governance and administration		53 232	3 151	3 151	3 151	3 790	40 721	3 171	3 171	38 137	3 171	3 171	3 171	161 188	169 852	166 181
Executive and council		-	-	-	-	-	-	-	-	7 167	-	-	-	7 167	7 563	7 267
Finance and administration		53 232	3 151	3 151	3 151	3 790	40 721	3 171	3 171	30 970	3 171	3 171	3 171	154 021	162 290	158 914
Internal audit		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Community and public safety		301	301	301	301	1 481	301	329	329	649	329	329	329	5 278	5 463	5 649
Community and social services		6	6	6	6	1 186	6	21	21	341	21	21	21	1 664	1 672	1 680
Sport and recreation		0	0	0	0	0	0	0	0	0	0	0	0	2	2	2
Public safety		295	295	295	295	295	295	307	307	307	307	307	307	3 613	3 790	3 968
Housing		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic and environmental services		2 857	2 857	5 919	3 119	7 084	3 767	1 650	4 450	6 165	4 450	1 950	4 066	48 336	47 519	49 568
Planning and development		1	1	1	1	1 869	1 613	8	8	3 813	8	8	2 223	9 556	8 310	8 669
Road transport		2 855	2 855	5 918	3 118	5 215	2 155	1 643	4 443	2 352	4 443	1 943	1 843	38 780	39 208	40 899
Environmental protection		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Trading services		34 980	6 348	6 348	6 348	6 348	31 328	6 348	6 348	24 573	6 348	6 348	6 348	148 014	163 499	174 141
Energy sources		19 545	5 229	5 229	5 229	5 229	17 720	5 229	5 229	14 342	5 229	5 229	5 229	98 671	111 517	122 977
Water management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Waste management		15 434	1 119	1 119	1 119	1 119	13 609	1 119	1 119	10 231	1 119	1 119	1 119	49 343	51 982	51 165
Other		0	0	0	0	330	0	0	0	0	0	0	0	331	1	2
Total Revenue - Functional		91 369	12 656	15 718	12 918	19 033	76 118	11 499	14 299	69 525	14 299	11 799	13 914	363 147	386 334	395 542
Expenditure - Functional																
Governance and administration		10 439	11 260	12 359	13 000	11 811	13 608	10 658	10 375	10 186	10 116	9 775	12 930	136 517	122 955	135 278
Executive and council		2 985	2 985	2 985	3 406	3 231	3 041	2 963	2 942	2 942	2 760	2 681	3 063	35 985	35 434	36 952
Finance and administration		7 162	7 983	9 082	9 303	8 288	10 266	7 403	7 141	6 952	7 064	6 802	9 565	97 009	84 168	94 665
Internal audit		292	292	292	292	292	301	292	292	292	292	292	301	3 523	3 353	3 662
Community and public safety		2 409	2 409	2 409	2 154	2 154	3 182	2 154	2 154	2 154	2 154	2 154	3 382	28 870	28 942	31 929
Community and social services		1 580	1 580	1 580	1 416	1 416	2 162	1 416	1 416	1 416	1 416	1 416	2 162	18 977	19 088	21 139
Sport and recreation		95	95	95	95	95	352	95	95	95	95	95	352	1 652	1 580	1 743
Public safety		734	734	734	643	643	668	643	643	643	643	643	868	8 242	8 274	9 047
Housing		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic and environmental services		3 836	4 056	4 735	4 632	4 104	8 519	3 593	4 168	3 994	3 743	3 580	8 992	57 952	56 324	58 362
Planning and development		1 765	1 985	2 514	2 852	2 324	2 318	1 813	2 387	2 214	1 963	1 800	1 791	25 727	25 613	24 133
Road transport		2 068	2 068	2 068	1 777	1 777	6 198	1 777	1 777	1 777	1 777	1 777	7 198	32 040	30 625	34 116
Environmental protection		3	3	153	3	3	3	3	3	3	3	3	3	185	86	113
Trading services		11 167	11 167	11 146	10 178	9 287	17 238	8 832	9 087	9 144	9 454	9 399	21 609	137 710	141 346	158 936
Energy sources		8 021	8 021	7 711	6 526	5 926	9 714	5 526	5 726	6 016	6 326	6 326	12 897	88 735	97 181	109 646
Water management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Waste water management		496	496	496	494	494	1 187	494	494	494	494	494	2 187	8 319	8 149	8 796
Waste management		2 650	2 650	2 939	3 158	2 867	6 338	2 812	2 867	2 634	2 634	2 579	6 526	40 656	36 016	40 494
Other		134	134	134	170	134	138	134	134	134	134	134	138	1 648	1 546	1 680
Total Expenditure - Functional		27 984	29 025	30 782	30 136	27 490	42 685	25 371	25 918	25 612	25 601	25 042	47 051	362 697	351 113	386 184
Surplus/(Deficit) before assoc.		63 385	(16 369)	(15 064)	(17 217)	(8 457)	33 432	(13 872)	(11 619)	43 912	(11 302)	(13 243)	(33 136)	450	35 221	9 358
Intercompany/Parent subsidiary transactions		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit)	1	63 385	(16 369)	(15 064)	(17 217)	(8 457)	33 432	(13 872)	(11 619)	43 912	(11 302)	(13 243)	(33 136)	450	35 221	9 358

EC142 Senqu - Supporting Table SA29 Budgeted monthly capital expenditure (functional classification)

Description	Ref	Budget Year 2023/24												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26
Capital Expenditure - Functional	1															
<i>Governance and administration</i>		1 764	1 700	4 106	720	1 433	2 585	460	1 481	59	1 318	59	59	15 746	8 438	5 186
Executive and council		68	468	-	-	-	-	-	-	-	-	-	-	535	30	30
Finance and administration		1 696	1 232	4 106	720	758	1 910	460	1 481	59	1 318	59	59	13 861	8 408	5 156
Internal audit		-	-	-	-	675	675	-	-	-	-	-	-	1 350	-	-
<i>Community and public safety</i>		1 967	1 967	2 749	2 749	1 787	1 787	924	1 524	1 404	1 404	1 404	804	20 470	25 610	600
Community and social services		693	693	1 675	1 675	983	983	120	720	600	600	600	-	9 340	3 500	-
Sport and recreation		-	-	-	-	-	-	-	-	-	-	-	-	-	6 310	-
Public safety		1 274	1 274	1 074	1 074	804	804	804	804	804	804	804	804	11 130	15 800	600
Housing		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		2 137	2 137	2 202	2 137	2 058	2 283	1 213	1 213	1 213	1 213	1 513	1 413	20 730	32 009	48 152
Planning and development		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Road transport		2 137	2 137	2 202	2 137	2 058	2 283	1 213	1 213	1 213	1 213	1 513	1 413	20 730	32 009	48 152
Environmental protection		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Trading services</i>		1 425	1 545	4 290	1 475	3 719	1 189	1 189	3 989	1 189	3 989	919	919	25 835	25 576	35 757
Energy sources		150	150	215	150	150	150	150	150	150	150	150	150	1 865	5 328	7 230
Water management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Waste water management		600	600	600	600	600	600	600	600	600	600	600	600	7 200	10 600	5 000
Waste management		675	795	3 475	725	2 969	439	439	3 239	439	3 239	169	169	16 770	9 649	23 527
<i>Other</i>		-	-	50	50	-	-	-	-	-	-	-	-	100	30	10
Total Capital Expenditure - Functional	2	7 293	7 349	13 397	7 132	8 997	7 844	3 786	8 206	3 865	7 923	3 895	3 195	82 881	91 663	89 705
Funded by:																
National Government		2 854	2 854	5 917	3 117	4 729	2 154	1 642	4 442	1 642	4 442	1 942	1 842	37 575	41 805	45 234
Provincial Government		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
District Municipality		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (Nat/ Prov Departm Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatbns, Higher Educ Institutions)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers recognised - capital		2 854	2 854	5 917	3 117	4 729	2 154	1 642	4 442	1 642	4 442	1 942	1 842	37 575	41 805	45 234
Borrowing		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Internally generated funds		4 439	4 495	7 481	4 015	4 268	5 690	2 144	3 765	2 223	3 482	1 953	1 353	45 307	49 858	44 471
Total Capital Funding		7 293	7 349	13 397	7 132	8 997	7 844	3 786	8 206	3 865	7 923	3 895	3 195	82 881	91 663	89 705

PART 3

SENQU MUNICIPALITY

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (JULY - JUNE) 2023-2024

KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 June 2023	ANNUAL TARGET	INPUT	AUDIT EVIDENCE	RESPONSIBLE PERSON
To ensure that the traffic section operates effectively and efficiently	TRAFFIC - BSD01	BSD01-01	Construction of a DLTC in Sterkspruit by 30 June 2025	Contractor Appointed in 2022/23	Completion of buildings works	Director Technical Services/PMU Manager/ R 9 650 000.00	Monthly Progress Report	Director Technical Services
Improved quality of municipal road network	ROADS BRIDGES AND TRANSPORT INFRASTRUCTURE- BSD02	BSD 02-01	Maintenance of Roads in identified Wards as per the Council Approved Maintenance Schedule by 30 June 2024	100% Completion of Maintenance of roads as per the approved maintenance plan in 2022/2023	100% (70 kms) Completion of Maintenance of roads as per the approved maintenance plan	Director Technical/ Manager Roads/ R9 451 986,00 OPEX	1. Job Cards, 2. Annual Implementation Report of the Maintenance Plan	Director Technical Services

KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 June 2023	ANNUAL TARGET	INPUT	AUDIT EVIDENCE	RESPONSIBLE PERSON
To ensure that residents can reach the services required	ROADS BRIDGES AND TRANSPORT INFRASTRUCTURE- BSD02	BSD 02-02	Construction of 6 kms of Paving of streets and Stormwater control in New rest W8 (Phase 1) by 30 June 2026 (Multi YR)	New indicator	Appointment of Contractor	Director Technical/ PMU Manager/R4 500 000.009(Own funding)	1. Advert, 2.Appointment letter 3.Receipt forms	Director Technical Services
		BSD 02-03	Licensing of borrow pits at different wards by 30 June 2024	Consultant Appointed in 2022/2023	Licensing of borrow pits at different wards. Ward 1 – Walaza Ndofela Ward 2 – Qhimirha Palmiet/Mahedi Ward 3 –	Director Technical/ PMU Manager/ R950 000,00(operational)	Mining licence	Director Technical Services
		BSD 02-04	Lining, fencing and upgrading of primary storm water channel through Khwezi Naledi and upgrade of two motor bridges by 30 June 2026	Civil consultant has been appointed 2022/2023	Advert and Appointment of the Contractor	Director Technical/ PMU Manager R7 200 000.00	1. Advert, 2. Appointment letter of the contractor.Progress report	Director Technical Services
		BSD 02-05	Construction of interlock paved streets (6km) in Khewzi Naledi (Steve Tswete) W 14 by June 2024	New indicator	Advert for the procurement of the contractor, Appointment of the contractor and site establishment	R16 432 600	Appointment of the contractor, 2 Signed Minutes of site meetings	Director Technical Services
		BSD 02-06	Construction of 70 accesses to properties in Tienbank by 30 June 2024	110 access to property constructed	Completion of 70 accesses to properties constructed in Tienbank	Director Technical/ PMU Manager/ R315 000.00	1. Advert, 2. Appointment letter of the constructor.3, Completion certificate	Director Technical Services

KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 June 2023	ANNUAL TARGET	INPUT	AUDIT EVIDENCE	RESPONSIBLE PERSON
To ensure effective management and maintenance of indoor recreational community facilities	INDOOR RECREATIONAL COMMUNITY FACILITIES - BSD03	BSD03-01	Renovate Barkly East Town Hall by 30 June 2024	Completion of pedestrian ramp and tiling	Completion of the Renovations in Barkly East Town Hall	Director Technical/ PMU Manager/ R2 050 000,00	Completion certificate 2,Progress report	Director Technical Services
		BSD03-02	Construction of the Herschel Community Hall by 30 June 2024	Consultant Appointed in 2022/2023	Practical completion of the construction of the Herchel Community Hall	Director Technical/ PMU Manager/R 5 850 000.00	Monthly progress Report and Advert and Appointment letter Completion certificate	Director Technical Services
To ensure effective management, construction, and maintenance of cemeteries	CEMETERIES AND BURIAL - BSD04	BSD04-01	Fencing of existing cemeteries at Joveleni, Hinana and Voyizana by 30 June 2024	new indicator	Completion of Fencing of existing cemeteries at Joveleni, Hinana and Voyizana	Director Technical/ PMU Manager/ R 720 000.00	1. Advert for the procurement of the contractor, 2.Appointment Letter, 3.. Progress report 4.. Completion certificate	Director Technical Services

KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 June 2023	ANNUAL TARGET	INPUT	AUDIT EVIDENCE	RESPONSIBLE PERSON
To construct, maintain, identify, establish and upgrade existing urban Sportsfields	SPORTS BSD05	BSD05-01	Construction of Bluegums sportsfield by 30 June 2025	Appointment of Consulted,EIA and Civil Consultants	Advert for the procurement of the contractor and appointment	Director Technical/ PMU Manager/ R 5 850 000.00	Advert for the procurement of a contractor and Appointment letter Progress report	Director Technical Services
To provide library services to all residents	LIBRARIES – BSD06	BSD06-01	Report on the Implementation of Library Services SLA with DSRAC by 30 June 2024	4 Quarterly Reports on the Implementation of the SLA were submitted in 2022/2023	4 Quarterly Reports on the Implementation of the SLA.	Director Community Services/Manager Amenities	Quarterly Reports submitted to DSRAC	Director Community Services

KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 June 2023	ANNUAL TARGET	INPUT	AUDIT EVIDENCE	RESPONSIBLE PERSON
To maintain and control the municipal commonage	LICENSING AND CONTROL OF ANIMAL - BSD07	BSD07-01	Updating of Stock Register by 30 June 2024	4 stock Registers were updated in 2022/2023	Stock Register Quarterly Updated for all Commonages	Director Community Services/Manager Amenities	Updated stock Register	Director Community Services
To ensure construction of solid waste landfill site	WASTE MANAGEMENT - RECYCLING BSD08	BSD08-01	Development of a Solid Waste Site in Ward 5 - Rossouw by 30 September 2023	950m of perimeter fence and Digging of cells were done in 2021/2022	Completion of the Development of a Solid Waste Site in Ward 5 - Rossouw	Director Technical Services/ PMU Manager/ R6 392 000,00	1. Engineering Progress report Signed by the Director. 2. Completion certificate	Director Technical Services
		BSD08-02	Upgrading of the Lady Grey Solid Waste Site by 31 March 2024	Site Establishment by the newly appointed contractor	Completion of Lining of cells and Installation of smart coil. Project completion	Director Technical Services/ PMU Manager/R2 700 000.00	1. Progress report 2. Completion certificate	Director Technical Services
To ensure construction of solid waste landfill site	WASTE MANAGEMENT - RECYCLING BSD08	BSD08-04	Construction of Transfer Station in Rhodes by 30 June 2025	Consultant Appointed in 2022/2023	Completion of Construction of the Transfer Station in Rhodes	Director Technical/ PMU Manager/ R1 350 000.00	1.Advert , Appointment Letter, 2. Monthly Progress report 3. Completion certificate	Director Technical Services

KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 June 2023	ANNUAL TARGET	INPUT	AUDIT EVIDENCE	RESPONSIBLE PERSON
Percentage of households with basic refuse removal services or better	WASTE MANAGEMENT - RECYCLING BSD08	BSD08-03	15,94% of refuse removal on households by June 2024	15.94% of refuse removal on households	15.94% of refuse removal on households	Director Community Services/Manager Waste	1. Reports approved by the Director for standing committee consideration.	Director Community Services
		BSD08-06	Reviewal of the IWMP by June 2024	2013/2018 IWMP	IWMP reviewed	Director Community Services/Manager Waste	1. Appointment letter, 2. Situational Anaysis Report 3. Council Approved IWMP	Director Community Services
% of households earning less than 2 state pensions per month with access to free basic service	FREE BASIC SERVICES BSD9	BSD09-01	Report on the percentage of household earning less than 2 state pension fund per month with access to free basic services by June 2024	1 Annual Report was tabled - 31,04 % of our serviced consumers are registered as Indigent consumers in 2022/2023	3 quartely reports and 1 Annual Report on the percentage of household earning less than 2 state pension fund per month with access to free basic services	CFO/Manager Revenue/R	4 Report on the number of households approved by the Director for Standing Committee Consideration	CFO

KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 June 2023	ANNUAL TARGET	INPUT	AUDIT EVIDENCE	RESPONSIBLE PERSON
Percentage total electricity losses	ELECTRICITY AND STREET LIGHTING BSD10	BSD10-01	% of electricity losses reduced by June 2024	New	reduce electricity losses by 2%	Director Technical/Electro Technical Controller	1 Annual Report approved by the Director	Director Technical Services
		BSD10-02	Increase in number of households with access to electricity by June 2024	35 596 households electrified	Increase the number of households with access to electricity to 501 Households	Director Technical/Electro Technical Controller(Eskom funded)	1 Annual Report approved by the Director for Standing Committee Consideration	Director Technical Services
		BSD10-03	Installation of Power Back Up Syem Bateriaes by 31 December 2023.	Power Backup System with no Batteries	Procurement and Installation of Batteries for the Power Back Up System	Director Technical/Electro Technical Controller/ R 3 150 000.00	1. Appoint Letter, 2. Proof of Purchase and Installation 3, COC 4, Completion certificate	Director Technical Services
To provide office space and parking by building new offices and renovating existing buildings	OFFICE SPACE BDS11	BSD11-01	Construction of staff change rooms in Lady Grey by 31 March 2024	New indicator	Construction of staff change rooms in Lady Grey	Director Technical services /PMU Manager/R800 000.00	1. Advert, 2. Appointment letter of the contractor, 3. PMU Progress report , 4.. Completion certificate	Director Technical Services

KPA 2: LOCAL ECONOMIC DEVELOPMENT

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 June 2023	ANNUAL TARGET	INPUT	AUDIT EVIDENCE	RESPONSIBLE PERSON
To promote and attract development in the local economy through implementation of the LED strategy	LED 02	LED02-01	% of the Implementation of LED Strategy Plan by 30 June 2027	Draft LED Strategy 2022-2027	100% Implementation of the 2023/2024 priorities as per LED strategy	Director Development and Town Planning Services/Manager IPED	1. Council Resolution adopting the LED Strategy. 2. Progress report on implementation	Director DTPS
		LED02-02	Report on number of jobs created through the LED initiatives including capital projects by 30 June 2024	162 jobs created through LED initiatives in 2019/2020	1 Annual Consolidated Report on number jobs created through LED initiatives including capital projects	DTPS	Report on the actual jobs created approved by the Director for Standing Committee Consideration	Director DTPS
		LED02-03	% of the municipal infrastructure capital projects in excess of R6 million, allocated to SMME's through sub contracting by 30 June 2024	2022/2023 Report	30 % of the municipal infrastructure capital projects in excess of R6 million, allocated to SMME's through sub contracting.	DTPS	Report approved by the Director for the Technical Services/ Finance Standing Committee Consideration	Director DTPS

KPA 2: LOCAL ECONOMIC DEVELOPMENT

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 June 2023	ANNUAL TARGET	INPUT	AUDIT EVIDENCE	RESPONSIBLE PERSON
To promote and attract development in the local economy through implementation of the LED strategy	LED 02	LED02-04	30% of expenditure of operational budget to SMME's by 30 June 2023	New Indicator	30% of expenditure of operational budget to SMME's.	DTPS	Report approved by the Director for the Technical Services/ Finance Standing Committee Consideration	Director DTPS
		LED02-05	Report on number of jobs created through the LED initiatives including capital projects by 30 June 2024	162 jobs created through LED initiatives in 2022/2023	1 Annual Consolidated Report on number jobs created through LED initiatives including capital projects	DTPS	Report on the actual jobs created approved by the Director for Standing Committee Consideration	Director DTPS
		LED02-06	% of the municipal infrastructure capital projects in excess of R6 million, allocated to SMME's through sub contracting by 30 June 2024	2022/2023 Report	30 % of the municipal infrastructure capital projects in excess of R6 million, allocated to SMME's through sub contracting.	DTPS	Report approved by the Director for the Technical Services Standing Committee Consideration	Director DTPS

KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 June 2023	ANNUAL TARGET	INPUT	AUDIT EVIDENCE	RESPONSIBLE PERSON
To implement the procurement plan	SUPPLY CHAIN MANAGEMENT (ADMINISTRATION AND REPORTING) - MFWV01	MFWV01-01	% of the Implementation of the Institutional Procurement Plan by 30 June 2024	Procurement Plan Developed in 2022/2023	100% implementation of the institutional procurement plan 4 Quarterly reports	CFO/Manager Supply Chain	4 Reports on the implementation of the Institutional Procurement Plan to the SEM	CFO
		MFWV01-02	Complete evaluation of performance of service providers by 30 June 2024	Report on Performance of Service Providers in 2022/2023	4 Quarterly Reports on the % of Service Providers who implemented terms and conditions of tender documents in a timely manner	CFO/Manager Supply Chain	4 Quarterly Reports on the implementation of the Institutional Service Provider Performance Report submitted to the SEM	CFO
To ensure the efficient and effective procurement of goods and services	SUPPLY CHAIN MANAGEMENT (ADMINISTRATION AND REPORTING) - MFWV01	MFWV01-03	Turnaround time for adjudication of projects.	90 days	Report on Number of Tenders Adjudicated within 90 days of being advertised	CFO/Manager Supply Chain/ Departmental Evaluation Reports	Tender Adjudication Register	CFO
To ensure monitoring of Municipal Assets per Department through regular asset checks and reporting	ASSET MANAGEMENT- MFWV02	MFWV02-01	Perform the Annual Asset Count by 30 June 2024	The 1 Annual Asset Count was Performed in 2022/2023	1 Annual Asset Count Performed	CFO/Manager Supply Chain	Summary of the fixed asset register signed by the CFO. Automated scan report Automated scan report	CFO

KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 June 2023	ANNUAL TARGET	INPUT	AUDIT EVIDENCE	RESPONSIBLE PERSON
Report on financial ratios	FINANCIAL MANAGEMENT - MFMV03	MFMV03-01	Report on Financial viability as expressed by the ratios in the gazette by 30 June 2024	2022/2023 Ratios	1 Annual Report on Financial viability as expressed by the ratios in the gazette.	CFO/MANAGER BTO/Financial System /All Directors	2 Bi -Annual Report on Improvement of Key Strategic ratios submitted to SEM for Notification	CFO
Expansion of Municipal Rates Base		MFMV03-02	Compile Supplementary valuation roll by June 2024	2022/2023 Valuation Roll	1 Annual Supplementary Valuation Roll compiled	CFO/Manager Revenue	Certification of the Valuation Roll signed by the Municipal Manager	CFO
To expand and protect the municipal revenue base by providing accurate bills for services rendered	FINANCIAL MANAGEMENT - MFMV03	MFMV03-03	Report on 100% Correct billing of consumers with a 2% variance factor by 30 June 2024	2022/2023 verified actual correct billing reported	100% Correct billing of consumers with a 2% variance factor	CFO/Manager Revenue 0000 /Financial System/	Monthly Billing report	CFO
To expand and protect the municipal revenue base by providing accurate bills for services rendered and collecting monies due to the		MFMV03-04	Report on actual revenue collected by 30 June 2024	2022/2023 Total Revenue collected	4 Quarterly Reports on the actual collected revenue	CFO/ Manager Revenue/ Financial System	4 Quarterly Reports Approved by the CFO Standing Committee Consideration	CFO

KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 June 2023	ANNUAL TARGET	INPUT	AUDIT EVIDENCE	RESPONSIBLE PERSON
Increased financial viability	FINANCIAL MANAGEMENT - MFMV03	MFMV03-05	Report on Unauthorised, Irregular, Fruitless and Wasteful expenditure and Minor Breaches after identification of related expenditure by 30 June 2024	2022/2023 Reports	4 Quarterly Reports of Unauthorised, Irregular, Fruitless and Wasteful expenditure and Minor Breaches that occurred during the FY	CFO/Manager Demand and Acquisition	UIFW Report Submitted to Council	CFO
Good Governance		MFMV03-06	Compilation and submission of Legislatively Compliant AFS by 31 August 2023	2022/2023 AFS	Compilation of 2022/2023 AFS by 31 August 2023	CFO/ All Directors/	Proof of submission of AFS to the Auditor General and relevant Treasuries	CFO

KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 June 2023	ANNUAL TARGET	INPUT	AUDIT EVIDENCE	RESPONSIBLE PERSON
Report on the % of operational budget actually spent with a variance of 5%	FINANCIAL MANAGEMENT - MFIMV03	MFIMV03-07	Report on 100 % Expenditure of the Operational by 30 June 2024	The OPEX expenditure 2022/2023	12 Monthly Reports on 100 % Expenditure of the Operational Budget for the Budget and treasury office by the end of the financial year	CFO/ R000/ Financial System	12 Reports Approved by the CFO Standing Committee Consideration	CFO
Report on % Capital budget actually spent with a variance of 5%		MFIMV03-08	Report on 100% Expenditure of the Capital Budget by 30 June 2024	The CAPEX expenditure of 2022/2023	12 Monthly Reports on 100% Expenditure of the Capital Budget	CFO/ R000/ Financial System	12 Reports Approved by the CFO Standing Committee Consideration	CFO
Report on % of Conditional grants received actually spent		MFIMV03-09	Report on 100% Expenditure on Conditional grants received by 30 June 2024	Conditional Grant expenditure of 2022/2023	12 Reports on 100% Expenditure on Conditional grants received	CFO/ R000/ Financial System/ All Directors	12 Reports Approved by the CFO Standing Committee Consideration	CFO
Compliant, Sustainable and Responsive Budgeting & Financial Management	BUDGET COMPLETION - MFIMV04	MFIMV04-01	Compilation of the Annual budget for 2024/2025 by 31 May 2024	2022/2023 Budget	Compile 2024/2025 MFMA Compliant budget by 31 May 2024	CFO/ Financial System/ All Directors /Dora / Legislative Directives /	1. Council Resolution Considering the Draft and Final budget, 2. Notices of both budgets	CFO
		MFIMV04-02	Compilation of the Adjustment budget by 29 February 2024	2022/2023 Budget	Compile MFMA Compliant 2022/2023 Adjustment budget by 29 February 2024	CFO/ Financial System/ All Directors / Legislative Directives	1. Council Resolution considering the Adjusted budget, 2. Notice of the adjusted budget	CFO

KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 June 2023	ANNUAL TARGET	INPUT	AUDIT EVIDENCE	RESPONSIBLE PERSON
Development and submission of S 71, S 52d and S 72 as per Treasury deadlines	REPORTING-MFMV05	MFMV05-01	Development and submission of the section 71 (1) report (Submission to the Mayor and National Treasury within 10 working days after the end of the month	12 section 71 reports for 2022/2023	12 Monthly reports on Section 71 (1) developed	CFO/Manager BTO/ Financial System / Treasury Template / All Directors	12 Monthly proof of submissions to the Mayor and Provincial Treasury	CFO
		MFMV05-02	Compilation of Financial and Performance reports (Section 52(d) and Section 72 - MFMA) by June 2024	4 Financial and Performance Reports developed in 2022/2023	4 Financial and Performance reports (Section 52(d) and Section 72 - MFMA)	Municipal Manager/CFO/Manager Governance and Compliance/BTO	Council Resolution Approving the Reports	MM/ CFO
To ensure a continually secure, effective and efficient ICT service through implementation of ICT	IT - MFMV06	MFMV 06-01	100 % of the implementation of the ICT strategy by 30 June 2024	Implementation of the 8 Strategic ICT Initiatives in 2022/2023	4 of the 20 Strategic ICT Priorities Implemented in 2023/2024	CFO/Manager IT	ICT Strategic Priorities Project(s) Implementation report(s) submitted to the ICT Steering Committee	CFO

KPA 4: MUNICIPAL TRANSFORMATION & INSTITUTIONAL DEVELOPMENT

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 June 2023	ANNUAL TARGET	INPUT	AUDIT EVIDENCE	RESPONSIBLE PERSON
To ensure implementation of the annually developed WSDP	SKILLS DEVELOPMENT - MTID01	MTID01-01	% of a municipality's budget actually spent on implementing its own funded workplace skills and programmes by 30 June 2024	Report submitted in 2022/2023	1 Annual Report on the 100% of a municipality's budget actually spent on implementing its workplace skills plan	Director Corporate/Manager HR and Legal Services Manager	1 Annual Report submitted to the Training Committee for noting.	Director Corporate Services
To ensure that the EE plan is implemented	EMPLOYMENT EQUITY - MTID02	MTID02-01	number of people from employer equity target groups employed in the 3 highest levels of organogram in compliance with a municipal approved employment equity plan by June 2024	Report submitted in 2022/2023	1 Report on no. of people from employer equity target groups employed in the 3 highest levels of organogram in compliance with a municipal approved employment equity plan	Director Corporate/Manager HR	1 Report approved by the Director for Standing Committee for Consideration	Director Corporate Services
To ensure that the Municipality has the capacity to implement its programmes and plans	RECRUITMENT, SELECTION AND EMPLOYEE MANAGEMENT - MTID03	MTID03-01	Reviewal of the Institutional Organogram by 30 June 2024	2022/2023 Reviewed Organogramme	Implementation and reviewal of the Institutional Organogram	Director Corporate/Manager HR	1. Municipal Manager's Certificate of Approval of the Organogramme, 2. Council Resolution noting the approved organogramme	Director Corporate Services
		MTID03-02	100% of funded, evaluated, approved and finalised vacancies with evaluation outcomes filled within six months of being vacant by 30 June 2024 with a variance of 20%	New Indicator	100 % of funded vacancies with evaluation outcomes filled within six months of being vacant by June 2024 with a variance of 20%	Director Corporate/Manager HR	1 Annual Report submitted to SEM for approval.	Director Corporate Services

KPA 4: MUNICIPAL TRANSFORMATION & INSTITUTIONAL DEVELOPMENT

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 June 2023	ANNUAL TARGET	INPUT	AUDIT EVIDENCE	RESPONSIBLE PERSON
To ensure that all Serqu buildings and staff adhere to and implement OHS legislation	OCCUPATIONAL HEALTH AND SAFETY - MTID04	MTID04-01	70% of OHS resolutions implemented annually by June 2024	2022/23 tracked resolutions	Percentage (70%) of tracked OHS resolutions resolved	Director Corporate/Manager HR	Updated Quarterly Resolution Register	Director Corporate Services
To ensure implementation of LLF resolutions	LOCAL LABOUR FORUM - MTID 05	MTID05-01	Percentage (100%) of legal and labour matters initiated on time by June 2024	2022/2023 tracked resolutions	100% initiation of labour and legal matters	Director Corporate,MM/Manager HR,Manager Legal	Reports submitted for standing committee consideration	Director Corporate Services/MM
To monitor and evaluate the performance of staff and management on an annual basis	PERFORMANCE MANAGEMENT AND REPORTING - MTID 06	MTID06-01	Signing of Performance Agreements by the Municipal Manager and all appointed Section 56 Managers by 30 September 2024	6 Agreements signed in 2022/23 FY	6 Signed Performance Agreements	Director Corporate Services/HR and Legal Services Manager	Signed Performance Agreements	Director Corporate Services
		MTID06-02	Signing of Performance agreements by all appointed Managers with their respective Directors by 30 September 2024	18 Agreements signed	18 Signed Performance Agreements	Director Corporate Services/HR and Legal Services Manager	Signed Performance Plans	Director Corporate Services

KPA 4: MUNICIPAL TRANSFORMATION & INSTITUTIONAL DEVELOPMENT

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 June 2023	ANNUAL TARGET	INPUT	AUDIT EVIDENCE	RESPONSIBLE PERSON
To monitor and evaluate the performance of staff and management on an annual basis	PERFORMANCE MANAGEMENT AND REPORTING - MTID 06	MTID06-03	Compilation of the Annual Performance Report 2021/2022 (s46) by August 2023	2021/2022 Annual Performance Report	2022/2023 Annual Performance Report compiled and submitted to AG by 31 August 2023	Municipal Manager/Manager Governance and Compliance/	Proof of submission to the Provincial AG and relevant treasuries	MM
		MTID06-04	Compilation of the Annual Report for 2022/2023 by 31 March 2024	2021/2022 Annual Report	2022/2023 Annual Report compiled and approved by 31 March 2024	Municipal Manager/Manager Governance and Compliance/	Council Resolution Approving the Annual Report	MM
		MTID06-05	Compilation of the 2022/2023 Oversight report by 31 March 2024	2022/2023 Oversight report	2022/2023 Oversight report compiled by 31 March 2024	MM/Chief of Staff	1. Notice of the public participation, 2.Minutes of the public participation, 3.Council resolution approving the Oversight report	MM
		MTID06-06	Development and Tabling of the Service Delivery and Budget Implementation Plan by 30 June 2024	2023/2024 SDBIP	2024/2025 SDBIP developed and approved by the Mayor within 28 days after the approval of the budget	Municipal Manager/Manager Governance and Compliance/ R	1. Council Resolution Approving the Draft, 2. Approved SDBIP by the Mayor	MM
To ensure participatory integrated planning and budgeting	INTEGRATED DEVELOPMENT PLANNING - MTID 07	MTID07-01	Reviewal of the new 5 year IDP for 2024/25 to 2026/27 by June 2024	IDP 2023-2027	Reviewal of 5 year IDP	Director Development and Town Planning Services/Manager IPED	1. Council Resolution adopting the process plan. 2. Council Resolution adopting the draft IDP, 3. Council Resolution adopting the final IDP	Director Development and Town Planning Services

KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 June 2023	ANNUAL TARGET	INPUT	AUDIT EVIDENCE	RESPONSIBLE PERSON
To promote and instill good governance practices within Senqu municipality	RISK AND FRAUD PREVENTION GGPP01	GGPP01-01	Implementation of Risk management Committee Resolution by 30 June 2024	2022/2023 tracked resolutions	100% of tracked Risk Committee meeting resolutions implemented	Municipal Manager/Manager Governance and Compliance	Updated Quarterly Resolution Register	MM
		GGPP01-02	Develop a Conflict of Interests Declaration Register for staff and Councillors by 30 June 2024	2022/2023 Conflict of Interests Declaration Register	Development of the Conflict of Interest Register	Municipal Manager/Manager Governance and Compliance	Register approved by the Municipal Manager for Internal Audit further processing.	MM
To ensure compliance with all legislated deadlines such as MFMA & MSA, mSCOA regulations, IDP and	COMPLIANCE GGPP02	GGPP02-01	Implementation of the Compliance Register by 30 June 2024	2022/2023 tracked compliance register	100% Implementation of the Compliance register	Municipal Manager/Manager Governance and Compliance	4 reports on Tracked Compliance register Implemented	MM

KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 June 2023	ANNUAL TARGET	INPUT	AUDIT EVIDENCE	RESPONSIBLE PERSON
To ensure quarterly sittings of MPAC and the Audit and Performance Committee and the annual preparation of an annual oversight report	OVERSIGHT - GGPP03	GGPP03-01	Implementation of the Audit Committee Resolutions by 30 June 2024	2022/2023 tracked resolutions	100% of tracked Audit Committee resolutions implemented	Municipal Manager/CAE/ R	Updated Quarterly Resolution Register	MM
		GGPP03-02	Implementation of the Municipal Public Accounts Committee Resolutions by 30 June 2024	2022/2023 tracked resolutions	100% of tracked MPAC resolutions implemented	Municipal Manager/Chief of Staff	Updated Quarterly Resolution Register	MM
GGPP03-03		Number of Council/Exco resolutions tracked by 30 June 2024	2022/2023 tracked resolutions	4 Quarterly Reports on tracked resolutions of Council and EXCO	Director Corporate/ Manager IGR	Updated Quarterly Resolution Register	MM/Director Corporate Services	
To ensure that Council, Exco and Top Management meetings are held regularly and that resolutions are								

KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 June 2023	ANNUAL TARGET	INPUT	AUDIT EVIDENCE	RESPONSIBLE PERSON
To ensure that Council, Exco and Top Management meetings are held regularly and that resolutions are implemented	OVERSIGHT - GGPP03	GGPP03-04	Implementation of the Senior Executive Management Resolutions by 30 June 2024	2022/2023 tracked resolutions	100% of tracked Senior Executive Management resolutions implemented	Municipal Manager/Manager Strategic and Communication	Updated Quarterly Resolution Register	MM/All Directors
To ensure good governance through the monitoring of the implementation of the OPCAR and Audit	OVERSIGHT - GGPP03	GGPP03-05	Monitor the implementation of the Audit Action Plan by 30 June 2024	2022/2023 reports	100% of issues resolved on the audit action plan	Municipal Manager/Manager: Governance and Compliance	4 Quartely Reports on issues resolved	MM

KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 June 2023	ANNUAL TARGET	INPUT	AUDIT EVIDENCE	RESPONSIBLE PERSON
To ensure that the public are involved in municipal planning	COMMUNICATIONS, MARKETING, CUSTOMER CARE & PUBLIC PARTICIPATION GGPP04	GGPP04-01	100% implementation of the Communication action plan by June 2024	Communication action plan adopted by council in 2022-2023	100% implementation of the Communication action plan	Municipal Manager/Manager Strategic and Communication	Reports submitted to the SEM	MM
To ensure that the public are involved in municipal planning		GGPP04-02	Number of Ward Committee engagements/ interactions/support by June 2024	4 Quartely Reports per Ward (17wards)	4 Quartely Reports per Ward (17wards)	Director Corporate/Manger HR	1. Authenticated attendance registers. 2 Notices convening the meetings. 3 list of ward committee members per ward.	Director Corporate Services
To improve service delivery		GGPP04-03	100 % of issues deseminated and tracked within 5 days from the Municipal Customer Care complaints register and checked after 8 working days dissemination by June 2024	12 reports submitted in 2022/2023	Percentage of issues deseminated from the Municipal Customer Care Complaints register within 3 days	Director Corporate Services/Manager IGR and Stakeholder Relations/R	Reports on percertage of issues deseminated from the Municipal Customer Care Complaints Register and Presidential Hotline approved by the Director for Standing Committee Consideration	Director Corporate Services

KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 June 2023	ANNUAL TARGET	INPUT	AUDIT EVIDENCE	RESPONSIBLE PERSON
To promote the mainstreaming and upliftment of HIV and AIDS, women and children, youth, people with disabilities and the elderly into municipal Socio-Economic Programmes and Projects	MAINSTREAMING - GGPP05	GGPP05-01	% Implementation of the Public participation Strategy and plan by 30 June 2024	New Indicator	Approval of the implementation plan and 4 reports on 100% Implementation of the Public participation Strategy and plan by June 2024	Director Corporate Services/Manager IGR and Stakeholder Relations	1. Approved implementation plan, 2. 4 Quartely Reports approved by the Director for Standing committee consideration.	Director Corporate Services
		GGPP05-02	% Implementation of the SPU Activity Plan by June 2024	2022/2023 Activity Plan	Approval of the Implementation, and 4 reports on 100% Implementation of the SPU Activity Plan by June 2024	Director Corporate Services/Manager IGR and Stakeholder Relations/R	1. Approved implementation plan, 2. 4 Quartely Reports approved by the Director for Standing committee consideration.	Director Corporate Services

KPA 6: ENVIRONMENT & SPATIAL MANAGEMENT

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 June 2023	ANNUAL TARGET	INPUT	AUDIT EVIDENCE	RESPONSIBLE PERSON
To develop and maintain urban centres to attract and keep investors to the municipality	Spatial Planning E&SM02	E&SM02-01	Sterkspruit Development Business Plan/ Urban Design Framework by 30 June 2024	Appointment of a service provider	Approved Sterkspruit Development Business Plan/ Urban Design Framework	Director Development and Town Planning Services/Town Planner	1. Proof of public participation, 2. Final UDF 3. Council resolution approving UDF.	Director Development and Town Planning Services
		E&SM02-02	Township Establishment for Lady Grey new settlements by 30 June 2024	Appointment of SP and submission of the engineering services report to the JGDM was done in 2021/2022	Submission of application to the Municipal Planning Tribunal	Director Development and Town Planning Services/Town Planner	1. Proof of submission of the application, 2. Draft General Plan, 3. Approval by Suveyer General	Director Development and Town Planning Services
		E&SM02-03	Formalisation of Sterkspruit villages by 30 June 2027	New Indicator	Signing of MOU between the Municipality and Tribal authorities	Director Development and Town Planning Services/Town Planner/	1, Attendance registers, 2, Draft MOU's,	Director Development and Town Planning Services
		E&SM02-04	Development of the Senqu Land Acquisition Strategy 30 June 2025	New Indicator	Development of the Draft Senqu Land Acquisition Strategy	Director Development and Town Planning Services/Town Planner	Draft Senqu Land Acquisition Strategy	Director Development and Town Planning Services

KPA 6: ENVIRONMENT & SPATIAL MANAGEMENT

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 June 2023	ANNUAL TARGET	INPUT	AUDIT EVIDENCE	RESPONSIBLE PERSON
To develop and maintain urban centres to attract and keep investors to the municipality	Property Management E&SM 04	E&SM04-01	Transfer of public works and rural development properties by 30 June 2025	New Indicator	Facilitation of the transfer of 13 properties to Provincial Public Works, 13 properties o National Public Works and 1 property to Department of Agriculture Land Reform and Rural Development	Director Development and Town Planning Services/Town Planner/	1. Minutes of the meeting and attendance register. 2.. Signed transfer documents	Director Development and Town Planning Services
	Land use E&SM 05	E&SM05-01	Establishment of Senqu Land Development Forum by 30 June 2024	Revised Terms of reference developed in 2022/2023	Operational Land Development Forum	Director Development and Town Planning Services/Town Planner/	1. Appointment Letter, 2. Proof of submission of the application	Director Development and Town Planning Services
		E&SM05-02	Development of Land Administration and Disposal Policy by 30 June 2024	Legal opinion on the draft disposal policy was requested in 2022/2023	Policy approved by Council	Director Development and Town Planning Services/Town Planner	1. Council Resolution approving the draft policy, 2. Proof of public participation, 3. Council resolution adopting the policy	Director Development and Town Planning Services

KPA 6: ENVIRONMENT & SPATIAL MANAGEMENT

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 June 2023	ANNUAL TARGET	INPUT	AUDIT EVIDENCE	RESPONSIBLE PERSON
Improved land tenure	Housing E&SM 07	E&SM07-01	Facilitate the Implementation of Housing Development in Senqu by the Provincial Department of Human Settlement by 30 June 2024	4 Quartely reports on houses completed submitted in 2022/2023	4 Quartely reports on houses completed	Director Development and Town Planning Services/Town Planner	4 Quarterly reports submitted to standing committee	Director Development and Town Planning Services
		E&SM07-02	Title deed restoration by 30 June 2025	New Indicator	Pre-conveyancing applications for Lady Grey and Herchel	Director Development and Town Planning Services/Town Planner/	1. Appointment letter 2 Project Inception. 3Pre-conveyancing application submission to MPT.	Director Development and Town Planning Services
		E&SM07-03	Review of the Senqu Municipality Land Use Scheme 2017 by 30 June 2025	New Indicator	A draft Senqu Municipality Land Use Scheme 2017 for public participation	Director Development and Town Planning Services/Town Planner/	Draft Land Use Scheme	Director Development and Town Planning Services
		E&SM07-04	Review of the Senqu Housing Sector Plan 2020 by 30 June 2025	New Indicator	A draft Senqu Housing Sector Plan for public participation	Director Development and Town Planning Services/Town Planner/	raft Senqu Housing Sector	Director Development and Town Planning Services

PART 4

WARD INFORMATION FOR EXPENDITURE AND DELIVERY

WARD INFORMATION FOR EXPENDITURE AND DELIVERY

EC142 Senqu - Supporting Table SA36 Detailed capital budget

R thousand	Function	Project Description	Project Number	Type	Own Strategic Objectives	Asset Class	Asset Sub-Class	Ward Location	2023/24 Medium Term Revenue & Expenditure Framework				
									Audited Outcome 2021/22	Current Year 2022/23 Full Year	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26
Parent municipality: <i>List all capital projects grouped by Function</i>													
Executive & Council	Furniture & Office			New		Other assets	Furniture and Office	Administrative or Head	20	-	-	-	-
Executive & Council	Vehicles, Plant &			New		Other assets	Transport Assets	Whole of the	-	1 600	400	-	-
Executive & Council	Computers - software			New		Intangible Assets	Computer Software and	Administrative or Head	-	-	2 070	400	-
Executive & Council	Communication			New		Other assets	Machinery and	Administrative or Head	-	-	135	30	30
Corporate Services	Tools & Equipment			New		Other assets	Machinery and	Administrative or Head	-	-	72	-	-
Corporate Services	Furniture & Office			New		Other assets	Furniture and Office	Administrative or Head	169	85	40	-	-
Corporate Services	Vehicles, Plant &			New		Other assets	Transport Assets	Whole of the	-	4 000	6 000	4 753	1 977
Corporate Services	Power Backup System			New		Other assets	Machinery and	Administrative or Head	3 578	5 000	3 150	-	-
Corporate Services	Information and			New		Other assets	Machinery and	Administrative or Head	-	50	805	850	1 250
Corporate Services	Integrated Security			New		Other assets	Machinery and	Administrative or Head	-	-	714	1 209	1 451
Corporate Services	Upgrading of Municipal			Renewal		Other assets	Municipal Offices	Ward 14	218	-	-	-	-
Corporate Services	Construction of			Upgrading		Other assets	Municipal Offices	Ward 14	-	234	800	-	-
Corporate Services	Electric Fencing			New		Other assets	Municipal Offices	Administrative or Head	-	464	-	-	-
Budget & Treasury	Furniture & Office			New		Other assets	Furniture and Office	Whole of the	-	275	261	-	-
Budget & Treasury	Computer Equipment			New		Other assets	Computer Equipment	Administrative or Head	297	1 300	1 300	1 195	478
Budget & Treasury	Tools & Equipment			New		Other assets	Machinery and	Administrative or Head	343	-	-	-	-
Road Transport	Furniture & Office			New		Other assets	Furniture and Office	Whole of the	14	275	65	-	-
Road Transport	Traffic Lights			New		Infrastructure	LV Networks	Whole of the	330	-	-	-	-
Road Transport	Driving Licence and			New		Other assets	Municipal Offices	Ward 10	-	6 396	9 650	15 000	-
Road Transport	Construction of a			New		Infrastructure	Road Structures	Ward 12	-	-	-	3 000	2 500
Road Transport	New Rest Construction			Upgrading		Infrastructure	Roads	Ward 8	2 365	3 454	4 500	10 000	33 000
Road Transport	Construction of Gravel			New		Infrastructure	Roads	Ward 2	535	-	-	-	-
Road Transport	Tienbank Access to			New		Infrastructure	Roads	Ward 10	150	400	315	-	-
Road Transport	Construction of			New		Infrastructure	Roads	Ward 14	-	12 023	15 850	16 433	7 500
Road Transport	Resurface of existing			New		Infrastructure	Roads	Ward 16	-	-	-	2 576	5 152
Road Transport	Transwiler Bridge			Renewal		Infrastructure	Road Structures	Ward 14	2 048	1 880	-	-	-
Waste Water	Lining, fencing and			New		Infrastructure	Storm water	Ward 14	-	3 640	7 200	10 600	5 000
Community Services	Traffic Equipment			New		Other assets	Machinery and	Whole of the	-	200	100	30	10
Community Services	Renovations (Barkly			Renewal		Community	Halls	Ward 16	1 434	4 468	2 050	-	-
Community Services	Herschel Community			New		Community	Halls	Ward 13	-	3 900	5 850	-	-
Community Services	Construction of New			New		Community	Cemeteries/Crematoria	Ward 16	5 211	7 362	-	-	-
Community Services	Fencing of existing			New		Community	Cemeteries/Crematoria	Ward 17	-	307	720	-	-
Community Services	Masekeleg Cemetery			New		Community	Cemeteries/Crematoria	Whole of the	859	-	-	-	-
Community Services	Lady Grey and			New		Community	Cemeteries/Crematoria	Whole of the	-	300	720	3 500	-
Sport and recreation	Construction of Blue-			New		Community	Outdoor Facilities	Ward 8	-	357	-	5 850	-
Sport and recreation	Upgrading at Khwezi			Upgrading		Community	Outdoor Facilities	Ward 14	-	-	-	460	-
Public Safety	Barkly East & Lady			New		Community	Public Open Space	Whole of the	-	670	1 080	800	600
Public Safety	Construction of Animal			Upgrading		Community	Centres	Ward 14	-	400	400	-	-
Electricity	Tools & Equipment			New		Other assets	Machinery and	Whole of the	28	60	65	69	73
Electricity	Pre-Paid Electricity			New		Infrastructure	LV Networks	Whole of the	986	2 197	1 800	2 650	2 809
Electricity	DOE Projects - Pre			New		Infrastructure	MV Networks	Whole of the	-	-	-	2 609	4 348
Electricity	Mountain			Renewal		Infrastructure	MV Networks	Ward 10	187	-	-	-	-
Waste Management	Tools & Equipment			New		Other assets	Machinery and	Whole of the	126	187	70	270	-
Waste Management	Specialised Vehicles			New		Other assets	Machinery and	Whole of the	-	-	11 200	5 150	2 652
Waste Management	Furniture & Office			New		Other assets	Furniture and Office	Whole of the	-	275	100	69	33
Waste Management	Solid Waste Site -			New		Infrastructure	Landfill Sites	Ward 10	12	-	1 350	3 660	20 843
Waste Management	Solid Waste Site -			New		Infrastructure	Landfill Sites	Ward 13	9 642	1 916	-	-	-
Waste Management	Solid Waste Site -			New		Infrastructure	Landfill Sites	Ward 5	4 001	7 837	-	-	-
Waste Management	Upgrading of Existing			Upgrading		Infrastructure	Landfill Sites	Ward 14	2 818	5 964	2 700	-	-
Waste Management	Construction of			New		Infrastructure	Waste Transfer Stations	Ward 15	-	200	1 350	500	-
Parent Capital expenditure									35 477	77 677	82 881	91 663	89 705
Entities: <i>List all capital projects</i>													
Entity A Water project A													
Entity B Electricity project B													
Entity Capital expenditure									-	-	-	-	-
Total Capital expenditure									35 477	77 677	82 881	91 663	89 705

PART 5

CONCLUSION:

In conclusion this plan should be utilised to monitor the effective and efficient utilisation of municipal resources. The municipality's departments will also be monitored for their performance against the same to document for both legislative compliance and meeting set targets thus meeting the municipality's goals without compromising the quality of services to be delivered by deviating from this management tool.