



SENQU

MUNICIPAL MANAGER

Tel 051 603 1300

19 Murray Street

Private Bag X03

Lady Grey

9755

[www.senqu.gov.za](http://www.senqu.gov.za)



*"A Leading Rural Municipality with a viable and modern Economy"*

RE: EXTERNAL ADVERTISEMENT

MANAGER PUBLIC SAFETY

NOTICE NO: 77/2024

Senqu Local Municipality, a category 2 municipality that incorporates Lady Grey, Sterkspruit, Barkly East, Rhodes and Rossouw and the environs invites applications from all suitably qualified candidates for the position mentioned above.

**Remuneration: TASK GRADE 17 OF CATERGORY 2 LOCAL AUTHORITY: R 716 243.00 – R 929 748.00 PER ANNUM (excluding Council 's benefits)**

#### JOB PURPOSE

Manages the implementation of key deliverables and outcomes associated with the plans and programmes designed to accomplish key service delivery objectives and statutory requirements related to the provision of traffic services, driving license testing centers, vehicle testing station and law enforcement, road marking, eNatis, commonage and pound management, licensing and compliance of businesses and street trading.

#### REQUIREMENTS:

- Grade 12
- B. Degree in Public Administration / Public Management / Traffic Safety (Law Enforcement) / Security Management / Policing.
- Code B Driving License
- 4 years related experience 2 of which must have been at a Supervisory Level

#### KEY PERFORMANCE AREAS

- Defines, implements and monitors short term plans and objectives of the functionality;
- Manages outcomes associated with utilization, productivity and performance of personnel within the Section;
- Manages the implementation of financial controls/ procedures and provides information to support financial planning sequences;
- Manages key activities associated with controlling traffic flow, public safety, community policing and enforcing compliance;
- Manages and controls activities associated with the driving license testing centers;
- Develops and implements administrative requirements associated with eNatis activities;
- Control key dimensions and requirements associated with the provision of Pound and Commonage Management Services;
- Coordinated and control key activities associated with business registration and licensing;

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- Manages specific administrative and reporting requirements associated with the key performance and result indicators of the functionality;
- Oversees the management of the Directorate's assets in collaboration with the Asset Management Officer and;
- Supports and contributes to the formulation of policy and municipal by-laws and manages and oversees the implementation thereof;

#### KEY COMPETENCIES REQUIRED FROM ALL APPLICANTS

- Proven attributes of integrity, honesty, maturity, courtesy, transparency and commitment to ensure progressive democratic and accountable governance that delivers sustainable and efficient services.
- Ability to effectively inspire and encourage people, respect diversity, optimise talent and build and nurture relationships in order to achieve institutional objectives.
- Ability to maintain the high-quality standards while achieving desired outcomes and results.
- Good organizational and administrative skills, communication skills and problem-solving skills will be an added advantage.
- Report writing skills.
- Be able to work under stressful environment

#### APPLICABLE BENEFITS

- Medical Aid, Pension, Housing Subsidy and 13<sup>th</sup> Cheque

The closing date for submission of applications is Friday, 13 September 2024 and no late, emailed and faxed applications will be accepted. Application packs must reach us by 12 noon.

#### APPLICATION PROCESS

Any individual who wishes to apply for this position **must** complete and submit the Senqu Local Municipality application form obtainable from our website [www.senqu.gov.za](http://www.senqu.gov.za), together with a comprehensive Curriculum Vitae, certified copies of qualifications, ID and driver's license. An application pack which contains all the above-mentioned documents must be submitted to the under mentioned address.

This Council subscribes to the policies of Affirmative Action and Employment Equity and appointment will be made with these policy considerations.

Appointment will be subject to appropriate reference and qualification checks as well as security vetting.

Canvassing and/or lobbying of Councillors and officials will not be accepted and non-compliance thereof shall immediately disqualify an applicant.

Should you not receive communication from us within thirty (30) days after the closing date of this advertisement, please consider your application to be unsuccessful.

A successful candidate will be expected to sign a Performance Agreement.

Please note that Council reserves the right not to fill the position.



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**CONTACT PERSON**

All enquiries should be directed to the Manager Human Resources *on* - telephone 051 603 1300/1466 *during working hours* or [nelanin@senqu.gov.za](mailto:nelanin@senqu.gov.za)

MR. T. MAWONGA  
MUNICIPAL MANAGER  
SENQU LOCAL MUNICIPALITY  
Private Bag X03  
Lady Grey  
9755

FILE NO: 4/3/2/1/5  
01/08/2024



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