

**TENDER NO. 80/2024-2025T**



## **TENDER DOCUMENT**

FOR THE

# **Construction of new (Renovation) Herschel Community Hall in ward 13**

<b>ISSUED BY:</b>	<b>COMPILED BY:</b>	<b>For official use.</b>
Supply Chain Management Office Senqu Municipality 19 Murray Street, Lady Grey, 9755 Private Bag X 003, Lady Grey, 9755 Tel: 051603 1300 Fax: 0516030445 e-mail: info@senqu.gov.za	Project Management Office 19 Murray Street, Lady Grey, 9755 Private Bag X 003, Lady Grey, 9755 Tel: 0516031300 Email: nkopanen@senqu.gov.za	<b>SIGNATURES OF MUNICIPALITY OFFICIALS AT TENDER OPENING</b>
		1.
		2.
		3.

**AUGUST 2024**

<b>NAME OF TENDERING ENTITY</b>	
<b>EMAIL ADDRESS OF TENDERING ENTITY</b>	
<b>FAX NUMBER OF TENDERING ENTITY</b>	

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

<b>(1) GENERAL TENDER INFORMATION</b>		
<b>TENDER DETAILS</b>		
Tender advertising date	16 <sup>th</sup> August 2024	
Tender closing date	19 September 2024	
Tender closing time	12h00	
Estimated CIDB contractor grading designation	5GB or higher	
Technical contact person	Mr. N Nkopane 051 601 1300 <a href="mailto:nkopanen@senqu.gov.za">nkopanen@senqu.gov.za</a>	
SCM contact person	Mr. N Ngwenya 051 603 1349 <a href="mailto:ngwenyan@senqu.gov.za">ngwenyan@senqu.gov.za</a>	
<b>CLARIFICATION AND SITE MEETING</b>		
Nature of meeting	Compulsory Bidders must bring printed copy of the tender document for signature of the engineer on page 76	X
Date and time of meeting	03 September 2024 at 11h00	
Venue of Meeting	Briefing session is at 19 Murray Street Lady grey, Municipal Offices  Site visit at Hershel Community Hall is compulsory. Site certificate needs to be present and signed by a Senqu Municipality Staff and the Consultant member on the day of the site meeting at Hershel and attached to the bid document on the closing date of the bid.	
<b>TENDER SUBMISSION DETAILS</b>		
Tender box address	Senqu Municipality, 19 Murray Street, Lady Grey	
Tender submission process	<p>The Tender Document (which includes the Form of Offer and Acceptance) completed in all respects, plus any additional supporting documents required, must be submitted in a sealed envelope with the name and address of the tenderer, the tender No. and title, and the closing date indicated on the envelope. The sealed envelope must be inserted into the tender box before closing time.</p> <p>If the tender offer is too large to fit into the abovementioned box or the box is full, please enquire at the public counter for alternative instructions. The onus remains with the tenderer to ensure that the tender is placed in either the original box or as alternatively instructed.</p>	

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

<b>Contents</b>			
<b>Number</b>	<b>Heading</b>	<b>Colour</b>	<b>Page No</b>
<b>TENDER</b>			
<b>Part T1: Tendering procedures</b>			
T1.1	Tender Notice and Invitation to Tender	White	5 to 6
T1.2	Tender Data	Pink	7 to 33
<b>Part T2: Returnable documents</b>			
T2.1	List of Returnable Documents	Yellow	35
T2.2	Returnable Schedules	Yellow	36 to 76
<b>CONTRACT</b>			
<b>Part C1: Agreement and Contract Data</b>			
C1.1	Form of Offer and Acceptance	Yellow	78 to 80
C1.2	Contract Data (data provided by the Employer)	Yellow	81 to 90
C1.3	Occupational Health and Safety Agreement	White	91
C1.4	Protection of the Environment Declaration	White	92
C1.5	Insurance Broker's Warranty	White	93
C1.6	Contract of Temporary Employment as Community Liaison Officer	White	94 to 95
<b>Part C2: Pricing data</b>			
C2.1	Pricing Assumptions	Yellow	97 to 99
C2.2	Bills of Quantities	Yellow	Vol 2
<b>Part C3: Scope of Work</b>			
C3.1	Description of the Works	Blue	100 to 102
C3.2	Drawings	Blue	Vol 2
C3.3	Construction	Blue	104 to 117
C3.4	Management	Blue	118 to 157
C3.5	Annexes	Blue	158 to 162
<b>Part C4: Site information</b>			
C4	Site Information	Green	Vol 2

<b>TENDER</b> <b>PART T1: TENDERING PROCEDURES</b>
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<b>T1.1</b>	<b>Tender Notice and Invitation to Tender</b>	<b>5 – 6</b>
<b>T1.2</b>	<b>Tender Data</b>	<b>7 – 33</b>

## T1.1 Tender Notice and Invitation to Tender

### SENQU LOCAL MUNICIPALITY

**INVITES YOU TO SUBMIT AN OFFER FOR THE FOLLOWING TENDER:**

<b>TENDER NUMBER:</b>	80/2023-2024T		
<b>TENDER TITLE</b>	Construction of new (Renovation) Herschel Community Hall in ward13		
<b>CLOSING DATE</b>	19 September 2024		
<b>CLOSING TIME</b>	12h00 PM		
<b>ADDRESS OF MUNICIPALITY</b>	Senqu Municipality, 19 Murray Street, Lady Grey		
<b>DATE OF CLARIFICATION MEETING</b>	03 September 2024		
<b>NATURE OF CLARIFICATION MEETING</b>	Compulsory. Bring a printed copy of the tender document esp p.65		
<b>TIME OF CLARIFICATION MEETING</b>	11h00		
<b>VENUE OF CLARIFICATION MEETING</b>	Briefing session is at 19 Murray Street Lady grey, Municipal Offices  Site visit at Hershel Community Hall is compulsory. Site certificate needs to be present and signed by a Senqu Municipality Staff and the Consultant member on the day of the site meeting at Hershel and attached to the bid document on the closing date of the bid.		
<b>CIDB REQUIREMENTS</b>	5GB or higher		
<b>TECHNICAL ENQUIRIES</b>	Mr. N Nkopane 051 603 1300 <a href="mailto:nkopanen@senqu.gov.za">nkopanen@senqu.gov.za</a>		
<b>SCM ENQUIRIES</b>	Mr N Ngwenya 051 603 1349 <a href="mailto:ngwenyan@senqu.gov.za">ngwenyan@senqu.gov.za</a>		
<b>TENDER VALIDITY PERIOD</b>	84 days		
<b>PREFERENTIAL POINTS: 80/20</b>		<b>POINTS</b>	
	<b>PRICE</b>	80	
	<b>SPECIFIC GOALS</b>	20	
	<b>Points for historically disadvantaged persons by unfair discrimination based on race, gender or disability</b>	<b>10</b>	
	<b>Points for Locality (Contractors domiciled in the Senqu Local Municipality)</b>	<b>10</b>	
	<b>Points for Locality (Contractors domiciled in the Joe Gqabi District Municipality)</b>	<b>5</b>	
	<b>Points for Locality (Contractors domiciled in the Eastern Cape Province)</b>	<b>2</b>	
	<b>Points for Locality (Contractors domiciled outside the Eastern Cape Province)</b>	<b>0</b>	
	<b>Total points for Price and Specific goals</b>	<b>100</b>	

Tenders may only be submitted on the bid documentation provided by the municipality. The completed original tender document and all supporting documentation shall be placed in a single sealed envelope clearly marked with the name and address of the tenderer, the tender number and title, and the closing date indicated on the envelope, and deposited in the tender box at the address, and by the date and time stated above. It is recommended that a USB Flash Drive with a copy of the tender is also included in the envelope. No faxed or e-mailed documents will be

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

accepted. The Senqu Municipality does not bind itself to accept the lowest tender or any other tender and reserves the right to accept the whole or part of the tender. Tenders will be opened in public as soon as practical after the closing time.

Documents will be available on the municipal website <https://www.senqu.gov.za>

Tender enquiries can be made to the parties as stated above.

**A clarification meeting as stated above will be held on the date and time at the venue stated above. Tenders must bring along a printed copy of the tender document especially P.65**

**Tenders must be compliant with all bid requirements stated in the tender document.** Bidders are specifically referred to the requirements of the Preferential Procurement Regulations, 2022, including but not limited to price and specific goals criteria **as stated in the tender document**. If applicable, only locally produced, or manufactured goods meeting the stipulated minimum threshold for local production and content, will be considered. Tenderers' attention is drawn to the registration requirements in the tender documents in respect of registration on the municipal supplier database, Central Suppliers' Database, Construction Industry Development Board (if applicable), etc.

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**



**LOCALITY MAP**

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

## T1.2 Tender Data

The conditions of tender are the Standard Conditions of Tender as contained in Annex C of Government Gazette No. 42622 of 8 August 2019, Construction Industry Development Board (CIDB) Standard for Uniformity in Construction Procurement. (see [www.cidb.org.za](http://www.cidb.org.za)) which are reproduced without amendment or alteration for the convenience of tenderers as an Annex to this Tender Data.

The Standard Conditions of Tender make several references to the Tender Data for details that apply specifically to this tender. The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the standard conditions of tender. Each item of data given below is cross-referenced to the clause in the Standard Conditions of Tender to which it mainly applies.

**The following variations, amendments and additions to the Standard Conditions of Tender as set out in the Tender Data below shall apply to this tender:**

**Clause number      Tender Data**

**C.1                    General**

C.1.1                **Actions**

C.1.1.1            **The parties agree that this tender, its evaluation and acceptance and any resulting contract shall also be subject to the Employer's Supply Chain Management Policy ('SCM Policy') that was applicable on the date the bid was advertised. Please refer to this document contained on the Employer's website.**

**Abuse of the supply chain management system is not permitted and may result in the tender being rejected, cancellation of the contract, restriction of the supplier, and/or the exercise by the Employer of any other rights and remedies available to it as described in the SCM Policy.**

The Employer is the Senqu Municipality, represented by the Project Management Office.

In addition to the above, the following further documents are part of the tender:

**VOLUME 4: Drawings (listed in C3.2 Engineering)**

**VOLUME 5 : The agreement is based on the JBCC Series 2000 Principal Building Agreement, prepared by the Joint Building Contracts Committee, Edition 6.2, May 2018. Copies of these conditions of contract may be obtained from the Association of South African Quantity Surveyors (011-315-4140), Master Builders Association (011-205-9000; 057-352-6269) South African Association of Consulting Engineers (011-463-2022) or South African Institute of Architects (051- 447-4909; 011-486-0684; 053-831-2003;)**

**Volume 5 may also be inspected, by appointment, at the offices of the agent during normal office hours.**

C.1.4                **Communication with the employer**

Verbal or any other form of communication, from the Employer, its employees, agents, or advisors during clarification meetings or at any other time prior to the award of the Contract, will not be regarded as binding on the Employer, unless communicated by the Employer in writing to suppliers by its Bid Adjudication Committee or its nominee. All communication with the Employer must be directed to the person and details noted below:

<b>Name</b>	Mr. Neo Nkopane
<b>Designation</b>	PMU Manager
<b>Address:</b>	19 Murray Street Lady Grey 9755
<b>Tel:</b>	051 603 1300
<b>Email</b>	<a href="mailto:nkopanen@senqu.gov.za">nkopanen@senqu.gov.za</a>

C.1.5                **Cancellation and Re-Invitation of Tenders**

C.1.6.2            **Competitive negotiation procedure**



**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

A competitive negotiation procedure will not be followed.

**C.1.6.3 Proposal procedure using the two-stage system**

A two-stage system will not be followed.

**C.1.6.5 Objections, complaints, queries and disputes/ Appeals in terms of Section 62 of the Systems Act/ Access to court**

**C.1.6.5.1 Disputes, objections, complaints and queries**

In terms of Regulations 49 and 50 of the Local Government: Municipal Finance Management Act, 56 of 2003 – Municipal Supply Chain Management Regulations (Board Notice 868 of 2005):

- a) Persons aggrieved by decisions or actions taken by the Municipality in the implementation of its supply chain management system, may lodge within 14 days of the decision or action, a written objection or complaint or query or dispute against the decision or action.

**C.1.6.5.2 Appeals**

- a) In terms of Section 62 of the Local Government: Municipal Systems Act, 32 of 2000 a person whose rights are affected by a decision taken by the Municipality, may appeal against that decision by giving written notice of the appeal and reasons to the Municipal Manager within 21 days of the date of the notification of the decision.
- b) An appeal must contain the following:
  - i) Must be in writing
  - ii) It must set out the reasons for the appeal
  - iii) It must state in which way the Appellant's rights were affected by the decision;
  - iv) It must state the remedy sought; and
  - v) It must be accompanied with a copy of the notification advising the person of the decision
- c) The relevant Municipality appeal authority must consider the appeal and may confirm, vary or revoke the decision that has been appealed, but no such revocation of a decision may detract from any rights that may have accrued as a result of the decision.

**C.1.6.5.3 Right to approach the courts and rights in terms of Promotion of Administrative Justice Act, 3 of 2000 and Promotion of Access to Information Act, 2 of 2000**

The sub- clauses above do not influence any affected person's rights to approach the High Court at any time or its rights in terms of the Promotion of Administrative Justice Act (PAJA) and Promotion of Access to Information Act (PAIA).

C.1.6.5.4 All requests referring to sub clauses C.1.6.5.1 to C.1.6.5.3 must be submitted in writing to:

**The Municipal Manager**

**Via hand delivery at:** Senqu Municipality, 19 Murray Street, Lady Grey

**Via post at:** Private Bag X003, Lady Grey, 9755

**Via fax at:** 051 603 0445

**Via email at:** [mawongat@senqu.gov.za](mailto:mawongat@senqu.gov.za)

**C.1.7 Senqu Municipality Supplier Database Registration**

Tenderers are required to be registered on the Employer's Supplier Database as a service provider. Tenderers must register as such upon being requested to do so in writing and within the period contained in such a request, failing which no orders can be raised or payments processed from the resulting contract. In the case of Joint Venture partnerships this requirement will apply individually to each party of the Joint Venture.

Tenderers who wish to register on the Employer's Supplier Database may collect registration forms from the Senqu Municipality at 19 Murray Street, Lady Grey (Tel 051 603 1300). Registration forms and related information are also available on the SM's website by following the link alongside – <https://www.senqu.gov.za/supplier-registration-forms/>.

It is each tenderer's responsibility to keep all the information on the Supplier Database updated.

**C.1.8 National Treasury Web Based Central Supplier Database (CSD) Registration**

Tenderers are required to be registered on the National Treasury Web Based Central Supplier Database (CSD) as a service provider. Tenderers must register as such upon being requested to do so in writing and within the period contained in such a request, failing which no orders can be raised

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

or payments processed from the resulting contract. In the case of Joint Venture partnerships this requirement will apply individually to each party of the Joint Venture.

Tenderers who wish to register on the National Treasury Web Based Central Supplier Database (CSD) may do so via the web address <https://secure.csd.gov.za>.

It is each tenderer's responsibility to keep all the information on the National Treasury Web Based Central Supplier Database (CSD) updated.

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

## **C.2 Tenderer's obligations**

### **C.2.1 Eligibility**

C.2.1.1 Tenderers must submit a tender offer that complies in all aspects to the conditions as detailed in this document. Only those tenders that comply in all aspects with the tender conditions, specifications, pricing instructions and contract conditions will be declared responsive.

C.2.1.3 Only those tender submissions from which it can be established that a clear and unambiguous offer has been made to the Employer, by whom the offer has been made and what the offer constitutes, will be declared responsive.

C.2.1.4 Only those tenders that satisfy the following criteria will be declared responsive:

#### **C.2.1.4.1 Construction Industry Development Board (CIDB) Registration**

Only those tenders submitted by tenderers who are registered, or capable of being registered, with an active status with the CIDB, in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25 (7A) of the Construction Industry Development Regulations, for a GB class of construction work, will be declared responsive.

Joint Ventures are eligible to submit tenders provided that:

- a) every member of the joint venture is registered with an active status with the CIDB;
- b) the lead partner has a contractor grading designation of not lower than one level below the required grading designation in the GB class of construction work; and
- c) the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered for a GB class of construction work or a value determined in accordance with Regulation 25 (1B) or 25 (7A) of the Construction Industry Development Regulations.

For alpha-numerics associated with the contractor Grading Designations see Annex G attached.

#### **C.2.1.4.2 Compliance with requirements of SM SCM Policy and procedures**

Only those tenders that are compliant with the requirements below will be declared responsive:

- a) A completed **Compulsory Enterprise Questionnaire** to be provided (applicable schedule to be completed);
- b) A completed **Certificate of Independent Bid Determination** to be provided and which does not indicate any non-compliance with the requirements of the schedule (applicable schedule to be completed);
- c) A completed **Certificate of Authority for Partnerships/ Joint Ventures/ Consortiums** to be provided authorising the tender to be made and the signatory to sign the tender on the partnership /joint venture/consortium's behalf (applicable schedule to be completed);
- d) A copy of the partnership / joint venture / consortium agreement to be provided;
- e) A completed **Declaration – Conflict of Interest** and **Declaration of Bidder's past Supply Chain Management Practices** to be provided and which does not indicate any conflict or past practises that renders the tender non-responsive based on the conditions contained thereon (applicable schedules to be completed);
- f) A completed **Declaration of Interest – State Employees** to be provided and which does not indicate any non-compliance with the legal requirements relating to state employees (applicable schedule to be completed);
- g) The tenderer (including any of its directors or members), has not been restricted in terms of abuse of the Supply Chain Management Policy;
- h) The tenderer's tax matters with SARS are in order, or the tenderer is a foreign supplier that is not required to be registered for tax compliance with SARS;
- i) The tenderer is not an advisor or consultant contracted with the Employer whose prior or current obligations creates any conflict of interest or unfair advantage;
- j) The tenderer is not a person, advisor, corporate entity or a director of such corporate entity, involved with the bid specification committee;
- k) A completed **Municipal Accounts' Status** schedule to be provided and which does not indicate any details that prevents the award of the tender based on the conditions contained thereon (applicable schedules to be completed);
- l) The tenderer (including any of its directors or members), has not been found guilty of contravening the Competition Act 89 of 1998, as amended from time to time;
- m) The tenderer (including any of its directors or members), has not been found guilty on any other basis listed in the SCM Policy.

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**C.2.1.4.3 Minimum score for functionality**

Only tenderers who achieve the minimum score for functionality as stated below will be declared responsive.

The description of the functionality criteria and the maximum possible score for each is shown in the table below. The score achieved for functionality will be the total sum of the scores achieved during the evaluation process.

**PRICE AND PREFERENCE POINTS**

	<b>BREAKDOWN</b>	<b>WEIGHT</b>
1.	Price	80
2	SPECIFIC GOALS	20
	<b>Total</b>	<b>100</b>

**FUNCTIONALITY REQUIREMENTS**

	<b>CRITERIA</b>	<b>WEIGHTING</b>
1.	Company Experience with contactable references	40
2.	Key Staff Competence	35
3.	Construction Equipment	20
4.	NHBRC certificate	5
	<b>GRAND TOTAL</b>	<b>100</b>

**The minimum score for functionality is 70.**

Where the entity tendering is a Joint Venture the tender must be accompanied by a statement describing exactly what aspects of the work will be undertaken by each party to the joint venture appended to this tender submission. Likewise, where a tender submission relies on the experience of sub-contractors, the tender must be accompanied by a statement describing exactly what aspects of the work will be undertaken by each party.

Tenderers shall ensure that all relevant information has been submitted with the tender offer in the prescribed format to ensure optimal scoring of functionality points for each Evaluation Criteria. Failure to provide all information **IN THIS TENDER SUBMISSION** could result in the tenderer not being able to achieve the specified minimum scoring.

A more detailed explanation of the functionality criteria is given below:

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

<b>CRITERIA</b>	<b>POINTS</b>	<b>MAXIMUM POSSIBILITY SCORE</b>
<b>1. EXPERIENCE (Each Project must have value R 2million or more)</b>		<b>40</b>
Bidder has successfully completed 4 or more projects. All projects must be building-related. (40 points)	40	
Bidders has submitted no information or inadequate information, or less than required projects (score 0)	0	
<b>NB: Proof of professional experience: Each project must have an Appointment letter with Completion or Final certificates in relation to the required services attached. No practical Completion certificate will be accepted.</b>		
<b>2. KEY STAFF COMPETENCE: (Organogram of the company must be attached with job titles and personal names)</b>		<b>35</b>
<b>2.1 Site/Project Manager (with the appointment letter of the company)</b>		
Academic Qualification: B-tech Degree in Building or Equivalent (Civil Engineering)	5	
NQF Level 5 Certificate in Labour Intensive Construction Methods.	5	
Experience in general building works or similar projects. (minimum of 5 years required)	5	
<b>2.2 General Foreman</b>		
Academic Qualification: Grade 10 or equivalent	5	
Experience as foreman in general building works or similar projects. ( Minimum of 5 years required)	5	
<b>2.3 Occupational Health and Safety Officer</b>		
Grade 12 or equivalent qualification	5	
Accredited Occupational Health & Safety certificate	2	
Experience as OHS Officer (minimum 1 year)	3	
<b>Bidders must submit detailed CVs with original certified copies of the required professional qualifications not older than 12 months.</b>		
<b>3. CONSTRUCTION EQUIPMENT:</b>		<b>20</b>
1 x TLB 2 Tipper Trucks	20	
<b>Proof of ownership with copies of registration certificates or letter of intent to lease signed by lessor with copies of registration are required in order to score points.</b>		
<b>Failure to provide the required plant scores 0</b>		
<b>4. NHBRC: Total= 5 points</b>		<b>5</b>
Provide proof of NHBRC certificate	5	
Bidders submitted no certificate	0	
<b>NB: Tenderers must provide certified copy of registration certificates on NHBRC</b>		
<b>TOTAL</b>		<b>100</b>

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**C.2.1.4.4 Local Content**

The Employer promotes the procurement of goods manufactured by local suppliers. The Department of Trade, Industry, and Competition and National Treasury has identified specific designated sectors which require local content compliance. Further details of designated sectors are available on <http://www.thedtic.gov.za/sectors-and-services-2/industrial-development/industrial-procurement/> and [http://ocpo.treasury.gov.za/Buyers\\_Area/Legislation/Pages/Practice-Notes.aspx](http://ocpo.treasury.gov.za/Buyers_Area/Legislation/Pages/Practice-Notes.aspx).

Tenderers are required to ensure that they comply with these designated Sector requirements by ensuring that the products provided to the Employer are locally manufactured. Failure to meet the minimum stipulated threshold for local production and content will result in a bid being declared non-responsive.

**In addition to the above:**

- a) The supplier shall study the terms and conditions as stated in the **Local Content Declaration / Annexure C** returnable schedule.

C.2.1.4.4.1 The stipulated minimum threshold percentages for local production and content for the **Civil Engineering sector** ("the designated sector") is **100%** and will include all sub-sectors from the applicable National Treasury Instruction Note.

C.2.1.4.4.2 Only tenders with locally produced or locally manufactured raw material or input will be considered. If the raw material or input to be used for a specific item is not available locally, bidders should obtain written authorisation from the Department of Trade, Industry and Competition (DTIC) (Chief Director: Industrial Procurement, tel. 012 394 3927 and email [tmakube@thedtic.gov.za](mailto:tmakube@thedtic.gov.za)) should there be a need to import such raw material or input.

C.2.1.4.4.3 A copy of the authorisation letter must be submitted together with the bid document at the closing date and time of the bid.

C.2.1.4.4.4 The Employer is obliged and must ensure that contracts for **the designated sector** are awarded at prices that are market related taking into account, among others, benchmark prices designated by the DTIC for the sector, value for money and economies of scale. Where appropriate, prices may be negotiated with preferred bidders in accordance with provisions for Negotiation with Preferred Bidders as set out in the Employer's SCM Policy.

C.2.1.4.4.5 A bid will be declared non-responsive if the **Local Content Declaration / Annexure C** returnable schedule as well as the authorisation letter referred to above (if applicable) are not submitted as part of the bid documentation at the closing date and time of the bid. Bid will also be declared non-responsive if any line item on Annexure C indicates a local content percentage that is lower than the stipulated thresholds.

C.2.1.4.4.6 For further information relating to the local production and content legislation, bidders may refer to website <http://www.thedtic.gov.za/sectors-and-services-2/industrial-development/industrial-procurement/> or may contact the local content helpline at telephone number (012) 394 1435. Alternatively, bidders may contact the Director: Fleet Procurement, Ms Cathrine Matidza, at telephone number (012) 394 5598 and e-mail [CMatidza@thedti.gov.za](mailto:CMatidza@thedti.gov.za).

**C.2.1.4.5 Compulsory clarification meeting**

**Tenderers are required to attend a compulsory clarification meeting** at which they may familiarise themselves with aspects of the proposed work, services or supply and pose questions.

**Details of the meeting(s) are stated in the General Tender Information.**

Only those tenders submitted by tenderers whose attendance at this meeting have been recorded, will be declared responsive.

**C.2.1.4.6 Pre-qualification criteria for preferential procurement (N/A)**

Only those tenderers who meet the following pre-qualification criteria will be declared responsive:

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**C.2.1.4.7 Good standing with Bargaining Council**

Only those tenders submitted by tenderers who are in good standing with the **Bargaining Council for the Civil Engineering Industry (BCCEI)** at the time of the tender award will be declared responsive. Tenderers must attach such proof to the schedule titled **Declaration in Respect of Compliance with Labour Legislation** or obtain such upon being requested to do so in writing and within the period contained in such a request, failing which their tenders will be declared non-responsive.

**C.2.3 Check documents**

The Tenderer should check the tender documents on receipt for completeness, missing or duplicated pages, indistinct figures or writing and any obvious errors. The Tenderer must notify the Employer's at once of any such problems identified

**C.2.7 Clarification meeting**

The arrangements for the clarification meeting are as stated on the General Tender Information page and in the Responsiveness Criteria (if applicable) .

Tenderers should be represented at the site visit/clarification meeting by a person who is suitably qualified and experienced to comprehend the implications of the work involved.

**C.2.8 Seek Clarification**

The tenderer warrants that it has:

- a) inspected the Specifications and read and fully understood the Conditions of Contract.
- b) read and fully understood the whole text of the Specifications and Price Schedule and thoroughly acquainted itself with the nature of the goods proposed and generally of all matters which may influence the Contract.
- c) visited the site(s) where delivery of the proposed works will take place, carefully examined existing conditions, the means of access to the site(s), the conditions under which the delivery is to be made, and acquainted itself with any limitations or restrictions that may be imposed by the Municipal or other Authorities in regard to access and transport of materials, plant and equipment to and from the site(s) and made the necessary provisions for any additional costs involved thereby.
- d) requested the Employer to clarify the requirements contained in the Specifications and Price Schedule, the exact meaning or interpretation of which is not clearly intelligible to the tenderer.
- e) received all notices to the tender documents which have been issued in accordance with the Employer's SCM Policy.

**C.2.11 Alterations to documents**

Do not make any alterations or additions to the tender documents, except to comply with instructions issued by the employer in writing, or necessary to correct errors made by the tenderer.

**C.2.13 Submitting a tender offer**

**C.2.13.1** Where the tendering entity is a joint venture it is recommended that the standard CIDB Joint Venture Agreement be used.

**C.2.13.5** The tender submission details are all described on the General Tender Information page. If it is not possible to submit the original tender and the required copies (see C.2.13.3) in a single envelope, then the tenderer must seal the original and each copy of the tender offer as separate packages marking the packages as "ORIGINAL" and "COPY" in addition to the aforementioned tender submission details.

**C.2.13.6** A two-envelope procedure will **not** be followed (C.3.5).

**C.2.13.10** By signing the offer part of C1.1 Form of Offer and Acceptance the tenderer declares that all information provided in the tender submission is true and correct.

**C.2.13.11** The Employer shall not formally issue tender documents in electronic format and shall only issue tender documents in hardcopy. An electronic version of the issued tender documents, or elements thereof, may be made available to the tenderer at the Employer's discretion, upon written request in terms of this clause, subject to the following:

- a) Electronic copies of the issued tender documents, or parts thereof, will only be provided to tenderers who have been issued with the tender documents as contemplated in C.1.2 in hardcopy.
- b) The electronic version shall not be regarded as a substitute for the issued tender documents.

## Bid No 80/2023-2024T

### Construction of new (renovation) Herschel Community Hall in ward 13

- c) The Employer shall not accept tenders submitted in electronic format. Only those tenders that have been completed on the issued hard copy tender document shall be considered, provided that printed Bills of Quantities, in the same format (that is, layout, billed items and quantities) as those issued electronically by the Employer, may be submitted with the tender as stated in C.2.13.2.
- d) Where Addenda have been issued which amend the Bills of Quantities, then the printed Bills of Quantities shall take these into account. The pages of the issued Bills of Quantities should not be removed from the tender document.
- e) The Employer accepts no responsibility or liability arising from any reliance on or use of the electronic version provided in terms of this clause. Tenderers are alerted to the fact that electronic versions of the tender documents may not reflect any notices or addenda that amend the tender document.
- f) Any non-compliance with these provisions, including effecting any unauthorised alterations to the tender documents as contemplated in C.2.11, shall render the tender non-responsive. The Employer reserves the right to take any action against such tenderer allowed in law including, in circumstances where the tender had already been awarded, the right to cancel the contract.
- g) In requesting the electronic version of the tender documents or parts thereof, the tenderer is deemed to have read, understood and accepted all of the above conditions.

#### C.2.15 **Closing time**

C.2.15.1 The closing time for submission of tender offers is as stated in the Tender Notice and Invitation to Tender.

#### C.2.16 **Tender offer validity**

C.2.16.1 The tender offer validity period is **12 weeks (84 days)**.

C.2.16.2 Notwithstanding the period stated above, bids shall remain valid for acceptance for a period of three (3) months after the expiry of the original validity period, unless the Municipality is notified in writing of anything to the contrary by the bidder. The validity of bids may be further extended by a period of not more than six months subject to mutual agreement and administrative processes and upon approval by the Municipal Manager.

#### C.2.17 **Clarification of tender offer after submission**

A tender will be rejected as non-responsive if the tenderer fails to provide any clarification or supporting documents requested by the Employer within the time for submission stated in the Employer's written request for such clarification or documents.

#### C.2.18 **Provide other material**

Provide, on written request by the Employer, where the transaction value (tendered amount) inclusive of VAT **exceeds R 10 million**:

- a) audited annual financial statement for the past 3 years, or for the period since establishment if established during the past 3 years, if required by law to prepare annual financial statements for auditing;
- b) a certificate signed by the tenderer certifying that the tenderer has no undisputed commitments for municipal services towards a municipality or other service provider in respect of which payment is overdue for more than 30 days;
- c) particulars of any contracts awarded to the tenderer by an organ of state during the past five years, including particulars of any material non-compliance or dispute concerning the execution of such contract;
- d) a statement indicating whether any portion of the goods or services are expected to be sourced from outside the Republic, and, if so, what portion and whether any portion of payment from the municipality or municipal entity is expected to be transferred out of the Republic.

Each party to a Consortium/Joint Venture shall submit separate certificates/statements in the above regard.

#### C.2.18.4 **Municipal Accounts**

In addition to the conditions stated in C.2.1.4.2.k of these tender conditions, tenderers further undertake to fully cooperate with the SM in the provision of appropriate and valid information and / or evidence to enable the SM to determine whether the entity and its directors / members / partners has any municipal arrears greater than 90 days. The SM reserves its rights to make additional enquiries in this regard, with the bidding entity or any municipality or municipal entity.

#### C.2.18.5 **Compliance with Occupational Health and Safety Act, 85 of 1993**

Tenderers are to note the requirements of the Occupational Health and Safety Act, 85 of 1993 and the Construction Regulations, 2014 issued in terms of Section 43 of the Act. The Tenderer shall be deemed to have read and fully understood the requirements of the above Act and Regulations and to have allowed for all costs in compliance therewith.



**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

In this regard the Tenderer shall submit with his tender or upon request, appended to Schedule 18: Health and Safety Plan in T2.2 : Returnable Schedules, a draft Health and Safety Plan in respect of the Works in sufficient detail to demonstrate the necessary competencies and resources to perform the construction work all in accordance with the Act, Regulations and Health and Safety Specification in Part C3.5 Management in the Scope of Work.

**C.2.23 Certificates**

The tenderer is required to submit the following:

**C.2.23.1 Evidence of tax compliance**

Tenderers shall be registered with the South African Revenue Service (SARS) and their tax affairs must be in order and they must be tax compliant subject to the requirements of clause C.2.1.4.2.h. In this regard, it is the responsibility of the Tenderer to provide its Tax Compliance Status PIN number on the **Compulsory Enterprise Questionnaire**

Each party to a Consortium/Joint Venture shall separately submit the aforementioned information.

Before making an award the Municipality must verify the bidder's tax compliance status. Where the recommended bidder is not tax compliant, the bidder should be notified of the non-compliant status and be requested to submit to the Municipality, within 7 working days, written proof from SARS that they have made arrangement to meet their outstanding tax obligations. The proof of tax compliance submitted by the bidder must be verified by the Municipality via CSD or e-Filing. The Municipality should reject a bid submitted by the bidder if such bidder fails to provide proof of tax compliance within the timeframe stated herein.

Only foreign suppliers who have answered "NO" to all the questions contained in the Questionnaire to Bidding Foreign Suppliers section on the **Details of Tenderer** pages of the tender submission, are not required to register for a tax compliance status with SARS.

**C.2.23.2 Broad-Based Black Economic Empowerment Status Level Documentation**

In order to qualify for preference points, it is the responsibility of the tenderer to submit documentary proof, either as certificates, sworn affidavits or any other requirement prescribed in terms of the B-BBEE Act, of its B-BBEE status level of contribution in accordance with the applicable Codes of good practise as issued by the Department of Trade and Industry, to the SM with the tender submission..

Consortiums/Joint Ventures will qualify for preference points, provided that the **entity** submits the relevant certificate/scorecard in accordance with the applicable codes of good practise. Note that, in the case of unincorporated entities, a verified consolidated B-BBEE scorecard must be submitted in the form of a certificate with the tender.

The applicable code for this tender is the **Amended Codes for Measuring Broad-Based Black Economic Empowerment in the Construction Sector**.

The tenderer shall indicate in the **PREFERENCE POINTS CLAIM FORM** the Level of Contribution in respect of the enterprise status or structure of the tendering entity (the supplier).

**C.2.24 Proposed Deviations and Qualifications**

Where the tenderer cannot tender in all respects in accordance with the provisions contained in the tender documents, all deviations therefrom shall be clearly and separately listed in the schedule titled **Proposed Deviations and Qualifications by Tenderer** in T2.2 Returnable Schedules, or in a tenderer's covering letter expressly referenced in this schedule.

The tenderer accepts that the Employer will examine such deviations in terms of clause C.3.8.2 and shall not be bound to accept any such deviations or qualifications.

It must be clearly stated by the tenderer whether the sum tendered in the Tender Offer includes for all such deviations or qualifications listed or referred to in the schedule titled **Proposed Deviations and Qualifications by Tenderer** or not.

## **C.3**

### **The Employer's undertakings**

#### **C.3.2 Issue Addenda**

If necessary, issue addenda in writing that may amend or amplify the tender documents to each tenderer during the period from the date the tender documents are available until one week before the tender closing time stated in the Tender Data. The Employer reserves its rights to issue addenda less than one week before the tender closing time in exceptional circumstances.

Notwithstanding any requests for confirmation of receipt of Addenda issued, the tenderer shall be deemed to have received such addenda if the employer can show proof of transmission thereof (or a notice in respect thereof) via electronic mail, facsimile or registered post.

#### **C3.4 Opening of tender submissions**

The location for opening of the tender offers is at the address as stated on the General Tender Information page.

#### **C.3.8 Test for responsiveness**

C.3.8.3 The Employer reserves the right to accept a tender offer which does not, in the Employer's opinion, materially and/or substantially deviate from the terms, conditions, and specifications of the tender documents.

#### **C.3.9 Arithmetical errors, omissions and discrepancies**

C.3.9.1 unless there is clear evidence to the contrary that the amount in figures is correct (such as alignment between the amount in fissures and the priced bills of quantities).

#### **C.3.9.5**

In the event of tendered rates or lump sums being declared by the Employer to be unacceptable to it because they are not priced, either excessively low or high, or not in proper balance with other rates or lump sums, the Tenderer may be required to produce evidence and advance arguments in support of the tendered rates or lump sums objected to. If, after submission of such evidence and any further arguments, the Employer is still not satisfied with the tendered rates or lump sums objected to, it may request the tenderer to amend these rates and lump sums along the lines indicated by it.

The Tenderer will then have the option to alter and/or amend the rates and lump sums objected to and such other related amounts as are agreed on by the Employer, but this shall be done without altering the tender offer in accordance with this clause.

Should the Tenderer fail to amend his tender in a manner acceptable to and within the time stated by the Employer, the Employer may declare the tender as non-responsive.

#### **C.3.10 Clarification of a tender offer**

The Employer may, after the closing date, request additional information or clarification from tenderer, in writing on any matter affecting the evaluation of the tender offer or that could give rise to ambiguity in a contract arising from the tender offer that does not change or affect their competitive position or the substance of their offer. Such request may only be made in writing by the Bid Evaluation Committee using any means as appropriate.

#### **C.3.11 Evaluation of tender offers**

C.3.11.2 Where the scoring of functionality forms part of a bid process, each member of the Bid Evaluation Committee must individually score functionality. The individual scores must then be interrogated and calibrated if required where there are significant discrepancies. The individual scores must then be added together and averaged to determine the final score.

C.3.11.3 The tender will be evaluated in terms of the requirements of the Preferential Procurement Regulations of 2022 as follows:

C.3.11.3.1 The preference point system applicable to this tender is the 80/20 preference point system.

OR

The preference point system applicable to this tender is either the 80/20 or 90/10 preference point system and the lowest acceptable tender will be used to determine the applicable preference point system.

C.3.11.3.2 Price, preference and functionality will be scored, as relevant, to two decimal places.

## Bid No 80/2023-2024T

### Construction of new (renovation) Herschel Community Hall in ward 13

C.3.11.3.3 Confirm that tenderers are eligible for the preferences claimed in accordance with the provisions of the tender data and reject all claims for preferences where tenderers are not eligible for such preferences.

Points will be awarded to tenderers who are eligible for preferences in terms of the **PREFERENCE POINTS CLAIM FORM** (where preferences are granted in respect of B-BBEE contribution) which is included in T2.2 Returnable Schedules.

The terms and conditions of the **PREFERENCE POINTS CLAIM FORM** shall apply in all respects to the tender evaluation process and any subsequent contract.

#### C.3.11.4 **Risk Analysis**

Notwithstanding compliance with regard to CIDB registration or any other requirements of the tender, the employer will perform a risk analysis in respect of the following objective criteria:

- a) reasonableness of the financial offer (10% threshold above and below cost estimate)
- b) reasonableness of unit rates and prices
- c) the tenderer's ability to fulfil its obligations in terms of the tender document, that is, that the tenderer can demonstrate that he/she possesses the necessary professional and technical qualifications, professional and technical competence, financial resources, equipment and other physical facilities, managerial capability, reliability, capacity, experience, reputation, personnel to perform the contract, etc.; the Employer reserves the right to consider a tenderer's existing contracts in this regard
- d) any other matter relating to the submitted bid, the tendering entity, matters of compliance, verification of submitted information and documents.

The conclusions drawn from this risk analysis will be used by the Employer in determining the acceptability of the tender offer in terms of C.3.13).

#### C.3.13 **Acceptance of tender offer**

Accept the tender offer, if in the opinion of the employer, it does not present any material risk and only if the tenderer:

- a) is not under restrictions, has any principals who are under restrictions, or is not currently a supplier to whom notice has been served for abuse of the supply chain management system, preventing participation in the employer's procurement,

If an award cannot be made in terms of anything contained herein, the Employer reserves the right to consider the next ranked tenderer(s).

C.3.13.1 The Employer reserves the right not to make an award, or revoke an award already made, where the implementation of the contract may result in reputational risk or harm to the Municipality as a result of (inter alia):

- a) reports of poor governance and/or unethical behaviour;
- b) association with known family of notorious individuals;
- c) poor performance issues, known to the Municipality;
- d) negative social media reports; and
- e) adverse assurance (e.g. due diligence) report outcomes.

C.3.13.2 The Employer shall notify the successful tenderer in writing of the decision of the Employer's Bid Adjudication Committee to award the tender to the successful tenderer. No rights shall accrue to the successful tenderer in terms of this notice.

C.3.13.4 The Employer shall, at the same time as notifying the successful tenderer of the Bid Adjudication Committee's decision to award the tender to the successful tenderer, also give written notice to the other tenderers informing them that they have been unsuccessful.

#### C.3.17 **Provide copies of the contract**

The number of paper copies of the signed contract to be provided by the Employer is one.

#### C.3.19 **Negotiations with preferred tenderers**

The Employer may negotiate the final terms of a contract with tenderers identified through a competitive tendering process as preferred tenderers provided that such negotiation:

- a) does not allow any preferred tenderer a second or unfair opportunity;
- b) is not to the detriment of any other tenderer; and
- c) does not lead to a higher price than the tender as submitted.

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

If negotiations fail to result in acceptable contract terms, the Municipal Manager (or his delegated authority) may terminate the negotiations and cancel the tender, or invite the next ranked tenderer for negotiations. The original preferred tenderer should be informed of the reasons for termination of the negotiations. If the decision is to invite the next highest ranked tenderer for negotiations, the failed earlier negotiations may not be reopened by the Employer.

Minutes of any such negotiations shall be kept for record purposes.

The provisions of this clause will be equally applicable to any invitation to negotiate with any other tenderers.

In terms of the PPPFA Regulations, 2022, tenders must be cancelled in the event that negotiations fail to achieve a market related price with any of the three highest scoring tenderers.

**Annex C**  
(normative)  
**Standard Conditions of Tender**

**C.1 General**

**C.1.1 Actions**

**C.1.1.1** The employer and each tenderer submitting a tender offer shall comply with these conditions of tender. In their dealings with each other, they shall discharge their duties and obligations as set out in C.2 and C.3, timeously and with integrity, and behave equitably, honestly and transparently, comply with all legal obligations and not engage in anticompetitive practices.

**C.1.1.2** The employer and the tenderer and all their agents and employees involved in the tender process shall avoid conflicts of interest and where a conflict of interest is perceived or known, declare any such conflict of interest, indicating the nature of such conflict. Tenderers shall declare any potential conflict of interest in their tender submissions. Employees, agents and advisors of the employer shall declare any conflict of interest to whoever is responsible for overseeing the procurement process at the start of any deliberations relating to the procurement process or as soon as they become aware of such conflict and abstain from any decisions where such conflict exists or recuse themselves from the procurement process, as appropriate.

*Note:*

- 1) *A conflict of interest may arise due to a conflict of roles which might provide an incentive for improper acts in some circumstances. A conflict of interest can create an appearance of impropriety that can undermine confidence in the ability of that person to act properly in his or her position even if no improper acts result.*
- 2) *Conflicts of interest in respect of those engaged in the procurement process include direct, indirect or family interests in the tender or outcome of the procurement process and any personal bias, inclination, obligation, allegiance or loyalty which would in any way affect any decisions taken.*

**C.1.1.3** The employer shall not seek and a tenderer shall not submit a tender without having a firm intention and the capacity to proceed with the contract.

**C.1.2 Tender Documents**

The documents issued by the employer for the purpose of a tender offer are listed in the tender data.

**C.1.3 Interpretation**

**C.1.3.1** The tender data and additional requirements contained in the tender schedules that are included in the returnable documents are deemed to be part of these conditions of tender.

**C.1.3.2** These conditions of tender, the tender data and tender schedules which are required for tender evaluation purposes, shall form part of any contract arising from the invitation to tender.

**C.1.3.3** For the purposes of these conditions of tender, the following definitions apply:

- a) **conflict of interest** means any situation in which:
  - i) someone in a position of trust has competing professional or personal interests which make it difficult to fulfill his or her duties impartially;
  - ii) an individual or tenderer is in a position to exploit a professional or official capacity in some way for their personal or corporate benefit; or

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

- iii) incompatibility or contradictory interests exist between an employee and the tenderer who employs that employee.
- b) **comparative offer** means the price after the factors of a non-firm price and all unconditional discounts it can be utilised to have been taken into consideration;
- c) **corrupt practice** means the offering, giving, receiving or soliciting of anything of value to influence the action of the employer or his staff or agents in the tender process;
- d) **fraudulent practice** means the misrepresentation of the facts in order to influence the tender process or the award of a contract arising from a tender offer to the detriment of the employer, including collusive practices intended to establish prices at artificial levels;

#### **C.1.4 Communication and employer's agent**

Each communication between the employer and a tenderer shall be to or from the employer's agent only, and in a form that can be readily read, copied and recorded. Communications shall be in the English language. The employer shall not take any responsibility for non-receipt of communications from or by a tenderer. The name and contact details of the employer's agent are stated in the tender data.

#### **C.1.5 Cancellation and Re-Invitation of Tenders**

**C.1.5.1** An employer may, prior to the award of the tender, cancel a tender if-

- a) due to changed circumstances, there is no longer a need for the engineering and construction works specified in the invitation;
- b) funds are no longer available to cover the total envisaged expenditure; or
- c) no acceptable tenders are received.
- d) there is a material irregularity in the tender process.

**C.1.5.2** The decision to cancel a tender invitation must be published in the same manner in which the original tender invitation was advertised

**C.1.5.3** An employer may only with the prior approval of the relevant treasury cancel a tender invitation for the second time.

#### **C.1.6 Procurement procedures**

##### **C.1.6.1 General**

Unless otherwise stated in the tender data, a contract will, subject to C.3.13, be concluded with the tenderer who in terms of C.3.11 is the highest ranked or the tenderer scoring the highest number of tender evaluation points, as relevant, based on the tender submissions that are received at the closing time for tenders.

##### **C.1.6.2 Competitive negotiation procedure**

**C.1.6.2.1** Where the tender data require that the competitive negotiation procedure is to be followed, tenderers shall submit tender offers in response to the proposed contract in the first round of submissions. Notwithstanding the requirements of C.3.4, the employer shall announce only the names of the tenderers who make a submission. The requirements of C.8 relating to the material deviations or qualifications which affect the competitive position of tenderers shall not apply.

**C.1.6.2.2** All responsive tenderers or at least a minimum of not less than three responsive tenderers that are highest ranked in terms of the evaluation criteria stated in the tender data shall be invited to enter into competitive negotiations based on the principle of equal treatment, keeping confidential the proposed solutions and associated information.

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

Notwithstanding the provisions of C.2.17, the employer may request that tenders be clarified, specified and fine-tuned in order to improve a tenderer's competitive position provided that such clarification, specification, fine-tuning or additional information does not alter any fundamental aspects of the offers or impose substantial new requirements which restrict or distort competition or have a discriminatory effect.

**C.1.6.2.3** At the conclusion of each round of negotiations, tenderers shall be invited by the employer to revise their tender offer based on the same evaluation criteria, with or without adjusted weightings. Tenderers shall be advised when they are to submit their best and final offer.

**C.1.6.2.4** The contract shall be awarded in accordance with the provisions of C.3.11 and C.3.13 after tenderers have been requested to submit their best and final offer.

### **C.1.6.3 Proposal procedure using the two stage-system**

#### **C.1.6.3.1 Option 1**

Tenderers shall in the first stage submit technical proposals and, if required, cost parameters around which a contract may be negotiated. The employer shall evaluate each responsive submission in terms of the method of evaluation stated in the tender data, and in the second stage negotiate a contract with the tenderer scoring the highest number of evaluation points and award the contract in terms of these conditions of tender.

#### **C.1.6.3.2 Option 2**

**C.1.6.3.2.1** Tenderers shall submit in the first stage only technical proposals. The employer shall invite all responsive tenderers to submit tender offers in the second stage, following the issuing of procurement documents.

**C.1.6.3.2.2** The employer shall evaluate tenders received during the second stage in terms of the method of evaluation stated in the tender data, and award the contract in terms of these conditions of tender.

## **C.2 Tenderer's obligations**

### **C.2.1 Eligibility**

**C.2.1.1** Submit a tender offer only if the tenderer satisfies the criteria stated in the tender data and the tenderer, or any of his principals, is not under any restriction to do business with employer.

**C.2.1.2** Notify the employer of any proposed material change in the capabilities or formation of the tendering entity (or both) or any other criteria which formed part of the qualifying requirements used by the employer as the basis in a prior process to invite the tenderer to submit a tender offer and obtain the employer's written approval to do so prior to the closing time for tenders.

### **C.2.2 Cost of tendering**

**C.2.2.1** Accept that, unless otherwise stated in the tender data, the employer will not compensate the tenderer for any costs incurred in the preparation and submission of a tender offer, including the costs of any testing necessary to demonstrate that aspects of the offer complies with requirements.

**C.2.2.2** The cost of the tender documents charged by the employer shall be limited to the actual cost incurred by the employer for printing the documents. Employers must attempt to make available the tender documents on its website so as not to incur any costs pertaining to the printing of the tender documents.

### **C.2.3 Check documents**

Check the tender documents on receipt for completeness and notify the employer of any discrepancy or omission.

### **C.2.4 Confidentiality and copyright of documents**

Treat as confidential all matters arising in connection with the tender. Use and copy the documents issued by the

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

employer only for the purpose of preparing and submitting a tender offer in response to the invitation.

### **C.2.5 Reference documents**

Obtain, as necessary for submitting a tender offer, copies of the latest versions of standards, specifications, conditions of contract and other publications, which are not attached but which are incorporated into the tender documents by reference.

### **C.2.6 Acknowledge addenda**

Acknowledge receipt of addenda to the tender documents, which the employer may issue, and if necessary apply for an extension to the closing time stated in the tender data, in order to take the addenda into account.

### **C.2.7 Clarification meeting**

Attend, where required, a clarification meeting at which tenderers may familiarize themselves with aspects of the proposed work, services or supply and raise questions. Details of the meeting(s) are stated in the tender data.

### **C.2.8 Seek clarification**

Request clarification of the tender documents, if necessary, by notifying the employer at least five (5) working days before the closing time stated in the tender data.

### **C.2.9 Insurance**

Be aware that the extent of insurance to be provided by the employer (if any) might not be for the full cover required in terms of the conditions of contract identified in the contract data. The tenderer is advised to seek qualified advice regarding insurance.

### **C.2.10 Pricing the tender offer**

**C.2.10.1** Include in the rates, prices, and the tendered total of the prices (if any) all duties, taxes except Value Added Tax (VAT), and other levies payable by the successful tenderer, such duties, taxes and levies being those applicable fourteen (14) days before the closing time stated in the tender data.

**C.2.10.2** Show VAT payable by the employer separately as an addition to the tendered total of the prices.

**C.2.10.3** Provide rates and prices that are fixed for the duration of the contract and not subject to adjustment except as provided for in the conditions of contract identified in the contract data.

**C.2.10.4** State the rates and prices in Rand unless instructed otherwise in the tender data. The conditions of contract identified in the contract data may provide for part payment in other currencies.

### **C.2.11 Alterations to documents**

Do not make any alterations or additions to the tender documents, except to comply with instructions issued by the employer, or necessary to correct errors made by the tenderer. All signatories to the tender offer shall initial all such alterations.

### **C.2.12 Alternative tender offers**

**C.2.12.1** Unless otherwise stated in the tender data, submit alternative tender offers only if a main tender offer, strictly in accordance with all the requirements of the tender documents, is also submitted as well as a schedule that compares the requirements of the tender documents with the alternative requirements that are proposed.

**C.2.12.2** Accept that an alternative tender offer must be based only on the criteria stated in the tender data or criteria otherwise acceptable to the employer.

**C.2.12.3** An alternative tender offer must only be considered if the main tender offer is the winning tender.



**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**C.2.13 Submitting a tender offer**

**C.2.13.1** Submit one tender offer only, either as a single tendering entity or as a member in a joint venture to provide the whole of the works identified in the contract data and described in the scope of works, unless stated otherwise in the tender data.

**C.2.13.2** Return all returnable documents to the employer after completing them in their entirety, either electronically (if they were issued in electronic format) or by writing legibly in non-erasable ink.

**C.2.13.3** Submit the parts of the tender offer communicated on paper as an original plus the number of copies stated in the tender data, with an English translation of any documentation in a language other than English, and the parts communicated electronically in the same format as they were issued by the employer.

**C.2.13.4** Sign the original and all copies of the tender offer where required in terms of the tender data. The employer will hold all authorized signatories liable on behalf of the tenderer. Signatories for tenderers proposing to contract as joint ventures shall state which of the signatories is the lead partner whom the employer shall hold liable for the purpose of the tender offer.

**C.2.13.5** Seal the original and each copy of the tender offer as separate packages marking the packages as "ORIGINAL" and "COPY". Each package shall state on the outside the employer's address and identification details stated in the tender data, as well as the tenderer's name and contact address.

**C.2.13.6** Where a two-envelope system is required in terms of the tender data, place and seal the returnable documents listed in the tender data in an envelope marked "financial proposal" and place the remaining returnable documents in an envelope marked "technical proposal". Each envelope shall state on the outside the employer's address and identification details stated in the tender data, as well as the tenderer's name and contact address.

**C.2.13.7** Seal the original tender offer and copy packages together in an outer package that states on the outside only the employer's address and identification details as stated in the tender data.

**C.2.13.8** Accept that the employer will not assume any responsibility for the misplacement or premature opening of the tender offer if the outer package is not sealed and marked as stated.

**C.2.13.9** Accept that tender offers submitted by facsimile or e-mail will be rejected by the employer, unless stated otherwise in the tender data.

**C.2.14 Information and data to be completed in all respects**

Accept that tender offers, which do not provide all the data or information requested completely and in the form required, may be regarded by the employer as non-responsive.

**C.2.15 Closing time**

**C.2.15.1** Ensure that the employer receives the tender offer at the address specified in the tender data not later than the closing time stated in the tender data. Accept that proof of posting shall not be accepted as proof of delivery.

**C.2.15.2** Accept that, if the employer extends the closing time stated in the tender data for any reason, the requirements of these conditions of tender apply equally to the extended deadline.

**C.2.16 Tender offer validity**

**C.2.16.1** Hold the tender offer(s) valid for acceptance by the employer at any time during the validity period stated in the tender data after the closing time stated in the tender data.

**C.2.16.2** If requested by the employer, consider extending the validity period stated in the tender data for an agreed additional period with or without any conditions attached to such extension.

**C.2.16.3** Accept that a tender submission that has been submitted to the employer may only be withdrawn or

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

substituted by giving the employer's agent written notice before the closing time for tenders that a tender is to be withdrawn or substituted. If the validity period stated in C.2.16 lapses before the employer evaluating tender, the contractor reserves the right to review the price based on Consumer Price Index (CPI).

**C.2.16.4** Where a tender submission is to be substituted, a tenderer must submit a substitute tender in accordance with the requirements of C.2.13 with the packages clearly marked as "SUBSTITUTE".

### **C.2.17 Clarification of tender offer after submission**

Provide clarification of a tender offer in response to a request to do so from the employer during the evaluation of tender offers. This may include providing a breakdown of rates or prices and correction of arithmetical errors by the adjustment of certain rates or item prices (or both). No change in the competitive position of tenderers or substance of the tender offer is sought, offered, or permitted.

**Note:** *Sub-clause C.2.17 does not preclude the negotiation of the final terms of the contract with a preferred tenderer following a competitive selection process, should the Employer elect to do so.*

### **C.2.18 Provide other material**

**C.2.18.1** Provide, on request by the employer, any other material that has a bearing on the tender offer, the tenderer's commercial position (including notarized joint venture agreements), preferencing arrangements, or samples of materials, considered necessary by the employer for the purpose of a full and fair risk assessment.

Should the tenderer not provide the material, or a satisfactory reason as to why it cannot be provided, by the time for submission stated in the employer's request, the employer may regard the tender offer as non-responsive.

**C.2.18.2** Dispose of samples of materials provided for evaluation by the employer, where required.

### **C.2.19 Inspections, tests and analysis**

Provide access during working hours to premises for inspections, tests and analysis as provided for in the tender data.

### **C.2.20 Submit securities, bonds and policies**

If requested, submit for the employer's acceptance before formation of the contract, all securities, bonds, guarantees, policies and certificates of insurance required in terms of the conditions of contract identified in the contract data.

### **C.2.21 Check final draft**

Check the final draft of the contract provided by the employer within the time available for the employer to issue the contract.

### **C.2.22 Return of other tender documents**

If so instructed by the employer, return all retained tender documents within twenty-eight (28) days after the expiry of the validity period stated in the tender data.

### **C.2.23 Certificates**

Include in the tender submission or provide the employer with any certificates as stated in the tender data.

## **C.3 The employer's undertakings**

### **C.3.1 Respond to requests from the tenderer**

**C.3.1.1** Unless otherwise stated in the tender Data, respond to a request for clarification received up to five (5) working days before the tender closing time stated in the Tender Data and notify all tenderers who collected tender

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

documents.

**C.3.1.2** Consider any request to make a material change in the capabilities or formation of the tendering entity (or both) or any other criteria which formed part of the qualifying requirements used to prequalify a tenderer to submit a tender offer in terms of a previous procurement process and deny any such request if as a consequence:

- a) an individual firm, or a joint venture as a whole, or any individual member of the joint venture fails to meet any of the collective or individual qualifying requirements;
- b) the new partners to a joint venture were not prequalified in the first instance, either as individual firms or as another joint venture; or
- c) in the opinion of the Employer, acceptance of the material change would compromise the outcome of the prequalification process.

### **C.3.2 Issue Addenda**

If necessary, issue addenda that may amend or amplify the tender documents to each tenderer during the period from the date that tender documents are available until three (3) working days before the tender closing time stated in the Tender Data. If, as a result a tenderer applies for an extension to the closing time stated in the Tender Data, the Employer may grant such extension and, shall then notify all tenderers who collected tender documents.

### **C.3.3 Return late tender offers**

Return tender offers received after the closing time stated in the Tender Data, unopened, (unless it is necessary to open a tender submission to obtain a forwarding address), to the tenderer concerned.

### **C.3.4 Opening of tender submissions**

**C.3.4.1** Unless the two-envelope system is to be followed, open valid tender submissions in the presence of tenderers' agents who choose to attend at the time and place stated in the tender data. Tender submissions for which acceptable reasons for withdrawal have been submitted will not be opened.

**C.3.4.2** Announce at the meeting held immediately after the opening of tender submissions, at a venue indicated in the tender data, the name of each tenderer whose tender offer is opened and, where applicable, the total of his prices, number of points claimed for its BBBEE status level and time for completion for the main tender offer only.

**C.3.4.3** Make available the record outlined in C.3.4.2 to all interested persons upon request.

### **C.3.5 Two-envelope system**

**C.3.5.1** Where stated in the tender data that a two-envelope system is to be followed, open only the technical proposal of valid tenders in the presence of tenderers' agents who choose to attend at the time and place stated in the tender data and announce the name of each tenderer whose technical proposal is opened.

**C.3.5.2** Evaluate functionality of the technical proposals offered by tenderers, then advise tenderers who remain in contention for the award of the contract of the time and place when the financial proposals will be opened. Open only the financial proposals of tenderers, who score in the functionality evaluation more than the minimum number of points for functionality stated in the tender data, and announce the score obtained for the technical proposals and the total price and any points claimed on BBBEE status level. Return unopened financial proposals to tenderers whose technical proposals failed to achieve the minimum number of points for functionality.

### **C.3.6 Non-disclosure**

Not disclose to tenderers, or to any other person not officially concerned with such processes, information relating to the evaluation and comparison of tender offers, the final evaluation price and recommendations for the award of a contract, until after the award of the contract to the successful tenderer.

### **C.3.7 Grounds for rejection and disqualification**

Determine whether there has been any effort by a tenderer to influence the processing of tender offers and instantly disqualify a tenderer (and his tender offer) if it is established that he engaged in corrupt or fraudulent practices.

### **C.3.8 Test for responsiveness**

**C.3.8.1** Determine, after opening and before detailed evaluation, whether each tender offer properly received:

- a) complies with the requirements of these Conditions of Tender,
- b) has been properly and fully completed and signed, and
- c) is responsive to the other requirements of the tender documents.

**C.3.8.2** A responsive tender is one that conforms to all the terms, conditions, and specifications of the tender documents without material deviation or qualification. A material deviation or qualification is one which, in the Employer's opinion, would

- a) detrimentally affect the scope, quality, or performance of the works, services or supply identified in the Scope of Work,
- b) significantly change the Employer's or the tenderer's risks and responsibilities under the contract, or
- c) affect the competitive position of other tenderers presenting responsive tenders, if it were to be rectified.

Reject a non-responsive tender offer, and not allow it to be subsequently made responsive by correction or withdrawal of the non-conforming deviation or reservation.

### **C.3.9 Arithmetical errors, omissions and discrepancies**

**C.3.9.1** Check responsive tenders for discrepancies between amounts in words and amounts in figures. Where there is a discrepancy between the amounts in figures and the amount in words, the amount in words shall govern.

**C.3.9.2** Check the highest ranked tender or tenderer with the highest number of tender evaluation points after the evaluation of tender offers in accordance with C.3.11 for:

- a) the gross misplacement of the decimal point in any unit rate;
- b) omissions made in completing the pricing schedule or bills of quantities; or c) arithmetic errors in:
  - (i) line item totals resulting from the product of a unit rate and a quantity in bills of quantities or schedules of prices; or
  - (ii) the summation of the prices.

**C.3.9.3** Notify the tenderer of all errors or omissions that are identified in the tender offer and either confirm the tender offer as tendered or accept the corrected total of prices.

**C.3.9.4** Where the tenderer elects to confirm the tender offer as tendered, correct the errors as follows:

- a) If bills of quantities or pricing schedules apply and there is an error in the line item total resulting from the product of the unit rate and the quantity, the line item total shall govern and the rate shall be corrected. Where there is an obviously gross misplacement of the decimal point in the unit rate, the line item total as quoted shall govern, and the unit rate shall be corrected.
- b) Where there is an error in the total of the prices either as a result of other corrections required by this checking process or in the tenderer's addition of prices, the total of the prices shall govern and the tenderer will be asked to revise selected item prices (and their rates if bills of quantities apply) to achieve the tendered total of the prices.

### **C.3.10 Clarification of a tender offer**

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

Obtain clarification from a tenderer on any matter that could give rise to ambiguity in a contract arising from the tender offer.

**C.3.11 Evaluation of tender offers**

The Standard Conditions of Tender standardize the procurement processes, methods and procedures from the time that tenders are invited to the time that a contract is awarded. They are generic in nature and are made project specific through choices that are made in developing the Tender Data associated with a specific project.

Conditions of tender are by definition the document that establishes a tenderer's obligations in submitting a tender and the employer's undertakings in soliciting and evaluating tender offers. Such conditions establish the rules from the time a tender is advertised to the time that a contract is awarded and require employers to conduct the process of offer and acceptance in terms of a set of standard procedures.

<b>The CIDB Standard Conditions of Tender are based on a procurement system that satisfies the following system requirements:</b>	
<b>Requirement</b>	<b>Qualitative interpretation of goal</b>
Fair	The process of offer and acceptance is conducted impartially without bias, providing simultaneous and timely access to participating parties to the same information.
Equitable	Terms and conditions for performing the work do not unfairly prejudice the interests of the parties.
Transparent	The only grounds for not awarding a contract to a tenderer who satisfies all requirements are restrictions from doing business with the employer, lack of capability or capacity, legal impediments and conflicts of interest.
Competitive	The system provides for appropriate levels of competition to ensure cost effective and best value outcomes.
Cost effective	The processes, procedures and methods are standardized with sufficient flexibility to attain best value outcomes in respect of quality, timing and price, and least resources to effectively manage and control procurement processes.

**The activities associated with evaluating tender offers are as follows:**

- a) Open and record tender offers received
- b) Determine whether or not tender offers are complete
- c) Determine whether or not tender offers are responsive
- d) Evaluate tender offers
- e) Determine if there are any grounds for disqualification
- f) Determine acceptability of preferred tenderer
- g) Prepare a tender evaluation report
- h) Confirm the recommendation contained in the tender evaluation report

**C.3.11.1 General**

The employer must appoint an evaluation panel of not less than three persons conversant with the proposed scope of works to evaluate each responsive tender offer using the tender evaluation methods and associated evaluation criteria and weightings that are specified in the tender data.

**C.3.12 Insurance provided by the employer**

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

If requested by the proposed successful tenderer, submit for the tenderer's information the policies and / or certificates of insurance which the conditions of contract identified in the contract data, require the employer to provide.

### **C.3.13 Acceptance of tender offer**

Accept the tender offer; if in the opinion of the employer, it does not present any risk and only if the tenderer:

- a) is not under restrictions, or has principals who are under restrictions, preventing participating in the employer's procurement;
- b) can, as necessary and in relation to the proposed contract, demonstrate that he or she possesses the professional and technical qualifications, professional and technical competence, financial resources, equipment and other physical facilities, managerial capability, reliability, experience and reputation, expertise and the personnel, to perform the contract;
- c) has the legal capacity to enter into the contract;
- d) is not; insolvent, in receivership, under Business Rescue as provided for in chapter 6 of the Companies Act No. 2008, bankrupt or being wound up, has his/her affairs administered by a court or a judicial officer, has suspended his/her business activities or is subject to legal proceedings in respect of any of the foregoing;
- e) complies with the legal requirements, if any, stated in the tender data; and
- f) is able, in the opinion of the employer, to perform the contract free of conflicts of interest.

### **C.3.14 Prepare contract documents**

**C.3.14.1** If necessary, revise documents that shall form part of the contract and that were issued by the employer as part of the tender documents to take account of:

- a) addenda issued during the tender period,
- b) inclusion of some of the returnable documents and
- c) other revisions agreed between the employer and the successful tenderer.

**C.3.14.2** Complete the schedule of deviations attached to the form of offer and acceptance, if any.

### **C.3.15 Complete adjudicator's contract**

Unless alternative arrangements have been agreed or otherwise provided for in the contract, arrange for both parties to complete formalities for appointing the selected adjudicator at the same time as the main contract is signed.

### **C.3.16 Registration of the award**

An employer must, within twenty-one (21) working days from the date on which a contractor's offer to perform a construction works contract is accepted in writing by the employer, register and publish the award on the cidb Register of Projects.

### **C.3.17 Provide copies of the contracts**

Provide to the successful tenderer the number of copies stated in the Tender Data of the signed copy of the contract as soon as possible after completion and signing of the form of offer and acceptance.

### **C.3.18 Provide written reasons for actions taken**

Provide upon request written reasons to tenderers for any action that is taken in applying these conditions of tender but withhold information which is not in the public interest to be divulged, which is considered to prejudice the legitimate commercial interests of tenderers or might prejudice fair competition between tenderers.

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**Annex G**

(normative)

**Alpha-numerics associated with the Contractor Grading Designations**

In terms of Government Gazette 42561, dated 5 July 2019, the tender value range as set out in Table 8 in cidb Regulation 17 has been amended. Table G1 below reflects the amended values that come into effect on 07 October 2019

**Table G1: Contractor grading designations and associated parameters applicable after 7 October 2019**

<b>Contractor Grading Designation</b>	<b>Tender Value Range designation</b>	<b>Maximum value of contract that a contractor is considered capable of performing (R)</b>
1 (class of construction works)	1	500 000
2 (class of construction works)	2	1 000 000
3 (class of construction works)	3	3 000 000
4 (class of construction works)	4	6 000 000
5 (class of construction works)	5	10 000 000
6 (class of construction works)	6	20 000 000
7 (class of construction works)	7	60 000 000
8 (class of construction works)	8	200 000 000
9 (class of construction works)	9	No Limit

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**Table G2: Classes of construction work**

<b>Description</b>	<b>Designation</b>	<b>Definition</b>	<b>Work types</b>	<b>Examples</b>
<b>Civil engineering works</b>	<b>CE</b>	Construction works that are primarily concerned with materials such as steel, concrete, earth and rock and their application in the development, extension, installation, maintenance, removal, renovation, alteration, or dismantling of building and engineering infrastructure	Water, sewerage, roads, railways, harbours and transport, urban development and municipal services	Structures such as a cooling tower, bridge, culvert, dam, grand stand, road, railway, reservoir, runway, swimming pool, silo or tunnel The results of operations such as dredging, earthworks and geotechnical processes. Township services, water treatment and supply, sewerage works, sanitation, soil conservation works, irrigation works, storm-water and drainage works, coastal works, ports, harbours, airports and pipelines.
<b>Electrical engineering works (Infrastructure)</b>	<b>EP</b>	Construction works that are primarily concerned with development, extension, installation, removal, renovation, alteration or dismantling of engineering infrastructure: a) relating to the generation, transmission and distribution of electricity;	Electrical power generation, transmission, control and distribution equipment and systems.	Power generation Street and area lighting Substations and protection systems Township Reticulations Transmission Lines Supervisory control and data acquisition systems
<b>Electrical engineering works (buildings)</b>	<b>EB</b>	Construction works that are primarily concerned with the installation, extension, modification or repair of electrical installations in or on any premises used for the transmission of electricity from a point of control to a point of consumption, including any article forming part of such an installation	All electrical equipment forming an integral and permanent part of buildings and/or structures, including any wiring, cable jointing and laying and electrical overhead line construction	Electrical installations in buildings Electrical reticulations within a plot of land (erf) or building site Standby plant and uninterrupted power supply Verification and certification of electrical installations on premises
<b>General building works</b>	<b>GB</b>	Construction works that: a) are primarily concerned with the development, extension, installation, renewal, renovation, alteration, or dismantling of a permanent shelter for its occupants or contents; or b) cannot be categorized in terms of the definitions provided for civil engineering works, electrical engineering works,	Buildings and ancillary works other than those categorised as being: a) civil engineering works; b) electrical engineering works; c) mechanical engineering works; or d) specialist works.	Buildings for domestic, industrial, institutional or commercial occupancies Car ports Fences other than classified as SS Stores Walls



**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

<b>Description</b>	<b>Designation</b>	<b>Definition</b>	<b>Work types</b>	<b>Examples</b>
<b>Mechanical engineering works</b>	<b>ME</b>	Construction works that are primarily concerned with the development, extension, installation, removal, alteration, renewal of engineering infrastructure for gas transmission and distribution, solid waste disposal, heating, ventilation and cooling, chemical works, metallurgical works, manufacturing, food processing and, materials handling	Machine systems including those relating to the environment of building interiors. a) gas transmission and distribution systems b) pipelines c) solid waste disposal d) materials handling, lifting machinery, heating, ventilation and cooling, pumps, e) continuous process systems f) chemical works, metallurgical works, manufacturing, food processing such as that in concentrator machinery and apparatus, oil and gas wells, smelters, cyanide plants, acid plants, metallurgical machinery, equipment and apparatus, and works necessary for the beneficiation of metals, minerals, rocks, petroleum and organic substances or other chemical processes.	Air-conditioning and mechanical ventilation Boiler installations and steam distribution Central heating Centralised hot water generation Cranes and hoists Dust and sawdust extraction Compressed air, gas and vacuum installations Conveyor and materials handling installations Continuous process systems involving chemical works, metallurgical works, oil and gas wells, acid plants, metallurgical machinery, equipment and apparatus, and works necessary for the beneficiation of metals, minerals, rocks, petroleum and organic substances and other chemical processes Kitchen equipment Laundry equipment Lift installations and escalators Refrigeration and cold rooms Waste handling systems (including compactors)
<b>Specialist works</b>	<b>SB</b>	A subset of construction works identified and defined by the Board that involves specialist capabilities for its execution	The extension, installation, repair, maintenance or renewal, or removal, of asphalt	
	<b>SC</b>		The development, extension, installation, removal, and dismantling, as relevant, associated with building excavations, shaft sinking and lateral earth support	
	<b>SD</b>		The development, extension, installation, repair, renewal, removal, or alteration of corrosion protection systems (cathodic, anodic and electrolytic)	
	<b>SE</b>		Demolition of buildings and engineering infrastructure and blasting	
	<b>SF</b>		The development, extension, installation, renewal, removal, renovation, alteration or dismantling of fire prevention and protection infrastructure (drencher and sprinkler systems and fire installation)	
	<b>SG</b>		The development, extension, installation, renewal, removal, renovation, alteration or dismantling of glazing, curtain walls and shop fronts	
	<b>SH</b>		The development, extension, installation, maintenance, renewal. removal, alteration or dismantling, as relevant, of landscaping, irrigation and horticultural works	
	<b>SI</b>		The development, extension, installation, repair, maintenance, renewal. removal, renovation, alteration or, dismantling of lifts, escalators, travellers and hoisting machinery	
	<b>SJ</b>		The development, installation, removal, or dismantling, as relevant, of piles and other specialized foundations for buildings and structures	

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

<b>Description</b>	<b>Designation</b>	<b>Definition</b>	<b>Work types</b>	<b>Examples</b>
	<b>SK</b>	A subset of construction works identified and defined by the Board that involves specialist capabilities for its execution	The installation, renewal, removal, alteration or dismantling, as relevant, road markings and signage	
	<b>SL</b>		The development, extension, installation, renewal, removal, renovation, alteration or dismantling of structural steelwork and scaffolding	
	<b>SM</b>		Timber buildings and structures	
	<b>SN</b>		The extension, installation, repair, maintenance, renewal, removal, renovation or alteration, as relevant, of the waterproofing of basements, roofs and walls using specialist systems.	
	<b>SO</b>		The development, extension, installation, renewal, removal, alteration or dismantling or demolition of water installations and soil and waste water drainage associated with buildings (wet services, plumbing)	
	<b>SQ</b>		The development, extension, installation, repair, removal, alteration, dismantling or demolition of precast concrete or steel fencing	

<b>TENDER</b>
<b>PART T2: RETURNABLE DOCUMENTS</b>

<b>T2.1</b>	<b>List of Returnable Documents</b>	<b>35</b>
<b>T2.2</b>	<b>Returnable Schedules</b>	<b>36 – 76</b>

## **T2.1 List of Returnable Documents**

The tenderer must complete the following Returnable Documents in non-erasable **black ink**:

### **1. Returnable Schedules that will be incorporated into the Contract**

1:	COMPULSORY ENTERPRISE QUESTIONNAIRE	37
2:	CERTIFICATE OF INDEPENDENT TENDER DETERMINATION	39
3:	CERTIFICATE OF AUTHORITY	41
4:	DECLARATION OF TENDERER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES <b>(MBD 8)</b>	43
5:	DECLARATION OF INTEREST – STATE EMPLOYEES <b>(MBD 4)</b>	44
6:	PREFERENCE POINTS CLAIM FORM (where preferences are granted in respect of B-BBEE contribution) - <b>MBD 6.1 amended</b>	47
7:	DECLARATION FOR PROCUREMENT ABOVE R10 MILLION <b>(MBD 5)</b>	52
8:	DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS <b>(MBD 6.2)</b>	Vol 2
9:	SCHEDULE OF PRE-QUALIFICATION CRITERIA FOR SUB-CONTRACTORS	54
10:	MUNICIPAL ACCOUNTS' STATUS	55
11:	DECLARATION IN RESPECT OF COMPLIANCE WITH LABOUR LEGISLATION	56
12:	CONFIRMATION OF CONTRACTOR REGISTRATION / ACCREDITATION	57
13:	SCHEDULE OF SUBCONTRACTORS	58
14:	PRELIMINARY PROGRAMME	59
15:	PROPOSED WORK PLAN	60
16:	SCHEDULE OF ESTIMATED MONTHLY EXPENDITURE	61
17:	HEALTH AND SAFETY PLAN	62
18:	PROPOSED DEVIATIONS AND QUALIFICATIONS BY TENDERER	63
19:	RECORD OF ACERTIFICATE OF ATTEDDENDA TO TENDER DOCUMENTS	64
20:	NDANCE AT CLARIFICATION MEETING	76
21:	DECLARATION CONCERNING FULFILMENT OF THE CONSTRUCTION REGULATIONS, 2014	68

## **T2.2 Returnable Schedules**

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**SCHEDULE 1: COMPULSORY ENTERPRISE QUESTIONNAIRE**

The following particulars must be furnished. In the case of a joint venture, separate enterprise questionnaires in respect of each partner must be completed and submitted.	
<b>Section 1a: Name of enterprise:</b>	
<b>Section 1b: Trading</b> as (if different from above)	
<b>Section 1c: Type of Entity</b> (please select an option)	Individual / Sole Proprietor
	Closed Corporation
	Company
	Partnership / Joint Venture
	Trust
	Other:
<b>Section 1d: Postal address</b>	
<b>Section 1e: Physical address</b> (Chosen as domicillium citandi et executandi)	
<b>Section 1f: Details of authorised representative of tenderer</b>	Title: Full Name:
	Tel no: Fax no:
	Cellular no:
	Email address:
<b>Section 2: VAT registration number, if any:</b>	
<b>Section 2a: National Treasury Central Supplier Database registration no.:</b>	
<b>Section 2b: SARS Tax Compliance Status PIN :</b>	
<b>Section 2c: Senqu Municipality Supplier Database registration no. :</b>	
<b>Section 3: cidb registration no (if applicable):</b>	
<b>Section 4: Particulars of sole proprietors and partners in partnerships</b>	
* Complete only if sole proprietor or partnership and attach separate page if more than 3 partners	
<b>Section 5: Particulars of companies and close corporations</b>	
Company registration number	
Close corporation number	
Tax reference number	

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

<b>Section 6: Foreign Bidding Suppliers</b>	
Is tenderer the accredited representative in South Africa for the Goods / Services / Works offered?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, enclose proof
Is tenderer a foreign based supplier for the Goods / Services / Works offered?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, answer the Questionnaire to Bidding Foreign
<b>Questionnaire to Bidding Foreign Suppliers</b>	
a) Is the tenderer a resident of the Republic of South Africa or an entity registered in South Africa?	<input type="checkbox"/> Yes <input type="checkbox"/> No
b) Is the tenderer a resident of the Republic of South Africa or an entity registered in South Africa?	<input type="checkbox"/> Yes <input type="checkbox"/> No
c) Does the tenderer have a permanent establishment in the Republic of South Africa?	<input type="checkbox"/> Yes <input type="checkbox"/> No
d) Does the tenderer have any source of income in the Republic of South Africa?	<input type="checkbox"/> Yes <input type="checkbox"/> No
e) Is the tenderer liable in the Republic of South Africa for any form of taxation?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise:          authorizes the Employer to obtain a tax clearance certificate from the South African Revenue Services that          my / our tax matters are in order;</p> <p>confirms that neither the name of the enterprise or the name of any partner, manager, director or other person,          who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of          Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004 or          Database of Restricted Suppliers;</p> <p>confirms that no partner, member, director or other person, who wholly or partly exercises, or may          exercise, control over the enterprise appears, has within the last five years been convicted of fraud or          corruption; confirms that I / we are not associated, linked or involved with any other tendering entities          submitting tender offers and have no other relationship with any of the tenderers or those responsible for          compiling the scope of work that could cause or be interpreted as a conflict of interest; and</p> <p>iv) confirms that the contents of this questionnaire are within my personal knowledge and are to the best of          my belief both true and correct.</p>	

Signed

Date

Name

Position

Enterprise  
name

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**SCHEDULE 2: CERTIFICATE OF INDEPENDENT TENDER DETERMINATION**

I, the undersigned, in submitting this tender for in response to the invitation for the tender made by the Municipality, do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: \_\_\_\_\_ that:

(Name of Tenderer)

1. I have read and I understand the contents of this Certificate;
2. I understand that this tender will be declared as non-responsive if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the tenderer to sign this Certificate, and to submit this tender on behalf of the tenderer;
4. Each person whose signature appears on this tender has been authorized by the tenderer to determine the terms of, and to sign, the tender, on behalf of the tenderer;
5. For the purposes of this Certificate and this tender, I understand that the word "competitor" shall include any individual or organization, other than the tenderer whether or not affiliated with the tenderer, who:
  - (a) has been requested to submit a tender in response to this invitation to tender;
  - (b) could potentially submit a tender in response to this invitation to tender, based on their qualifications, abilities or experience; and
  - (c) provides the same goods and services as the tenderer and/or is in the same line of business as the tenderer;
6. The tenderer has arrived at this tender independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>1</sup> will not be construed as collusive tendering;
7. In particular, without limiting the generality of paragraph 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation);
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit a tender;
  - (e) the submission of a tender which does not meet the specifications and conditions of the tender;or
  - (f) tendering with the intention not to win the tender;

<sup>1</sup>Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this invitation to tender relates;
9. The terms of this tender have not been, and will not be, disclosed by the tenderer, directly or indirectly, to any competitor, prior to the date and time of the official tender opening or of the awarding of the contract;
10. I am aware that , in addition and without prejudice to any other remedy provided to combat any restrictive practices related to tenders and contracts, tenders that are suspicious will be reported to



**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

.....  
Signature

.....  
Date

.....  
Name

.....  
Position

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**SCHEDULE 3: CERTIFICATE OF AUTHORITY:**

**CERTIFICATE FOR AUTHORITY FOR SIGNATORY**

Indicate the status of the tenderer by ticking the appropriate box hereunder. The tenderer must complete the certificate set out below for the relevant category.

A Company	B Partnership	C Joint Venture	D Sole Proprietor	E Close Corporation

**A. Certificate for Company**

I, ....., chairperson of the board of directors of ....., hereby confirm that by resolution of the board (copy attached) taken on 20..., \*Mr/Ms acting in the capacity of (Position in the Enterprise), and who will sign as follows: ..... be, and is hereby, authorized to sign the Bid/Tender, and any and all documents and/or correspondence in connection with this tender and any contract resulting from it on behalf of the company.

**As witnesses:**

- |    |       |          |   |       |
|----|-------|----------|---|-------|
| 1. | ..... | Chairman | : | ..... |
| 2. | ..... | Date     | : | ..... |

	NAME	CAPACITY	SIGNATURE
1			
2			
3			
4			
5			

**NOTE:**

- \*Delete which is not applicable
- NB: This resolution must be signed by all the Directors/Members/Partners of the Bidding Enterprise
- Should the number of Directors/Members/Partners exceed the space available above, additional names and signatures must be supplied on a separate page.

**B. Certificate for Sole Proprietor**

I, hereby confirm that I am the sole owner of the business trading as .....

**As witnesses:**

- |    |       |                        |   |       |
|----|-------|------------------------|---|-------|
| 1. | ..... | Signature : Sole owner | : | ..... |
| 2. | ..... | Date                   | : | ..... |

**C. Certificate for Close Corporation**

We, the undersigned, being the key members in the business trading as ..... hereby authorize \*Mr/Mrs acting in the capacity of ..... (Position in the Enterprise), and who will sign as follows: ..... be, and is hereby, authorized to sign the Bid/Tender, and any and all documents and/or correspondence in connection with this tender and any contract resulting from it on behalf of the company.

NAME	ADDRESS	SIGNATURE	DATE

**NOTE:**

- \*Delete which is not applicable
- NB: This resolution must be signed by all the Directors/Members/Partners of the Bidding Enterprise
- Should the number of Directors/Members/Partners exceed the space available above, additional names and signatures must be supplied on a separate page.

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**FOR JOINT VENTURES / PARTNERSHIPS / CONSORTIA**

**This schedule is to be completed if the tender is submitted by a partnership/joint venture/ consortium.**

1. We, the undersigned, are submitting this tender offer as a partnership/ joint venture/ consortium and hereby authorize Mr/Ms \_\_\_\_\_, of the authorised entity \_\_\_\_\_, acting in the capacity of Lead Partner, to sign all documents in connection with the tender offer and any contract resulting from it on the partnership/joint venture/ consortium's behalf.
2. By signing this schedule the partners to the partnership/joint venture/ consortium:
  - 2.1 warrant that the tender submitted is in accordance with the main business and objectives of the partnership/joint venture/ consortium;
  - 2.2 agree that the SM shall make all payments in terms of this Contract into the following bank account of the Lead Partner:  
 Account Holder: \_\_\_\_\_  
 Financial Institution: \_\_\_\_\_  
 Branch Code: \_\_\_\_\_  
 Account No.: \_\_\_\_\_
  - 2.3 agree that in the event that there is a change in the partnership/ joint venture/ consortium and/or should a dispute arise between the partnership/joint venture/ consortium partners, that the SM shall continue to make any/all payments due and payable in terms of the Contract into the aforesaid bank account until such time as the SM is presented with a Court Order or an original agreement (signed by each and every partner of the partnership/joint venture/ consortium) notifying the SM of the details of the new bank account into which it is required to make payment.
  - 2.4 agree that they shall be jointly and severally liable to the SM for the due and proper fulfilment by the successful tenderer/supplier of its obligations in terms of the Contract as well as any damages suffered by the SM as a result of breach by the successful tenderer/supplier. The partnership/joint venture/ consortium partners hereby renounce the benefits of excision and division.

SIGNED BY THE PARTNERS OF THE PARTNERSHIP/ JOINT VENTURE/ CONSORTIUM			
NAME OF FIRM	ADDRESS	DULY AUTHORISED SIGNATORY	Percentage contribution
Lead partner		Signature..... Name..... Designation.....	%
		Signature..... Name..... Designation.....	%
		Signature..... Name..... Designation.....	%
		Signature..... Name..... Designation.....	%

**Note:** A copy of the Joint Venture Agreement, showing clearly the **percentage contribution of each partner** to the joint venture, shall be appended to this schedule.

If the above schedule is does not provide sufficient space to capture all the joint venture details, please append all details to this schedule. A copy of the Joint Venture Agreement, clearly showing the **percentage contribution of each partner** to the joint venture, shall be appended to this schedule.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of Tenderer/Contractor

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**SCHEDULE 4: DECLARATION OF TENDERER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES (MBD 8)**

Where the entity tendering is a joint venture, each party to the joint venture must sign a declaration in terms of the Municipal Finance Management Act, 56 of 2003, and attach it to this schedule.

- 1 The tender offer of any tenderer may be rejected if that tenderer or any of its directors/members have:**
- a) abused the municipality's / municipal entity's supply chain management system or committed any fraudulent conduct in relation to such system;
  - b) been convicted for fraud or corruption during the past five years;
  - c) willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
  - d) been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 2 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
2.1	Is the Tenderer or any of its directors listed on the National Treasury's Database of Restricted Suppliers as a company or person prohibited from doing business with the public sector?  (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied). <b>The Database of Restricted Suppliers now resides on the National Treasury's website <a href="http://www.treasury.gov.za">www.treasury.gov.za</a> and can be accessed by clicking on its link at the bottom of the home page.</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2.1.1	If so, furnish particulars:		
2.2	Is the Tenderer or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act, 12 of 2004? <b>The Register for Tender Defaulters can be accessed on the National Treasury's website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) by clicking on its link at the bottom of the home page.</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2.2.1	If so, furnish particulars:		
2.3	Was the Tenderer or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2.3.1	If so, furnish particulars:		
2.4	Does the Tenderer or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2.4.1	If so, furnish particulars:		
2.5	Was any contract between the Tenderer and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2.5.1	If so, furnish particulars:		

I, \_\_\_\_\_, the undersigned,  
**(full name in block letters)**

certify that the information furnished on this declaration form is true and correct, and accept that, in addition to cancellation of a contract, action may be taken against me should this declaration prove to be false.

.....  
 Signature

.....  
 Date

.....  
 Position

.....  
 Name of Tenderer/Contractor

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**SCHEDULE 5: DECLARATION OF INTEREST – STATE EMPLOYEES (MBD 4 amended)**

1. No bid will be accepted from:
  - 1.1 persons in the service of the state<sup>1</sup>, or
  - 1.2 if the person is not a natural person, of which any director, manager or principal shareholder or stakeholder is in the service of the state, or
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the tenderer or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

**3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

- 3.1 Full Name of tenderer or his or her representative:.....
- 3.2 Identity Number: .....
- 3.3 Position occupied in the Company (director, trustee, shareholder<sup>2</sup>):.....
- 3.4 Company or Close Corporation Registration Number: .....
- 3.5 Tax Reference Number:.....
- 3.6 VAT Registration Number: .....
- 3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.
- 3.8 Are you presently in the service of the state? **YES / NO**
  - 3.8.1 If yes, furnish particulars. ....  
.....
- 3.9 Have you been in the service of the state for the past twelve months? **YES / NO**
  - 3.9.1 If yes, furnish particulars  
.....  
.....
- 3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**
  - 3.10.1 If yes, furnish particulars.  
.....  
.....
- 3.11 Are you, aware of any relationship (family, friend, other) between any other supplier and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**
  - 3.11.1 If yes, furnish particulars  
.....  
.....
- 3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**
  - 3.12.1 If yes, furnish particulars.....

**Bid No 80/2023-2024T  
Construction of new (renovation) Herschel Community Hall in ward 13**

3.13 Are any spouse, child or parent of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.

.....  
.....

13.4 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract? **YES / NO**

3.14.1 If yes, furnish particulars:

.....  
.....

3.15 Have you, or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company been in the service of the Municipality in the past twelve months? **YES / NO**

3.15.1 If yes, furnish particulars .....

3.16 Do you have any employee/s who was/were in the service of the Municipality at a level of ???? or higher at the time they left the employ of the Municipality, and who was involved in any of the Municipality's bid committees for this bid? **YES / NO**

3.16.1 If yes, furnish particulars .....

**4. Full details of directors / trustees / members / shareholders.**

Full Name	Identity Number	State Employee Number

If the above table does not sufficient to provide the details of all directors / trustees / shareholders, please append full details to the tender submission.

The tenderer hereby certifies that the information set out in this schedule and/or attached thereto is true and correct, and acknowledges that failure to properly and truthfully complete this schedule may result in the tender being declared non-responsive, and/or (in the event that the tenderer is successful) the cancellation of the contract, restriction of the tenderer or the exercise by the employer of any other remedies available to it

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Name (PRINT)**

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

(For and on behalf of the tenderer, duly authorised)

**'MSCM Regulations: "in the service of the state" means to be –**

- (a) a member of –**
  - (i) any municipal council;**
  - (ii) any provincial legislature; or**
  - (iii) the national Assembly or the national Council of provinces;**
  
- (b) a member of the board of directors of any municipal entity;**
- (c) an official of any municipality or municipal entity;**
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);**
- (e) an executive member of the accounting authority of any national or provincial public entity; or**
- (f) an employee of Parliament or a provincial legislature.**

**<sup>2</sup> Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.**

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**SCHEDULE 6: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017 (MBD 6.1 amended)**

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

**1. GENERAL CONDITIONS**

- 1.1 The following preference point systems are applicable to all bids:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
  - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).
- a) The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).
- 1.2 Points for this bid shall be awarded for:
- (a) Price; and
  - (b) Specific Goals.
- 1.3 The maximum points for this bid are allocated as follows:

	<b>POINTS</b>
<b>PRICE</b>	<b>80</b>
<b>SPECIFIC GOALS</b>	<b>20</b>
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>
<b>Points for historically disadvantaged persons by unfair discrimination based on race, gender or disability</b>	<b>10</b>
<b>Points for Locality (Contractors domiciled in the SenquLocal Municipality)</b>	<b>10</b>
<b>Points for Locality (Contractors domiciled in the JoeGqabi District Municipality)</b>	<b>5</b>
<b>Points for Locality (Contractors domiciled in the EasternCape Province)</b>	<b>2</b>
<b>Points for Locality (Contractors domiciled outside theEastern Cape Province)</b>	<b>0</b>
<b>Total points for Price and specific goals</b>	<b>100</b>

- 1.4 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.5 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

**2. DEFINITIONS**

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;



**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“price”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

**3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES**

**4. POINTS AWARDED FOR PRICE**

**4.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS**

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 P_s = 80 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right) & & P_s = 90 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)
 \end{array}$$

Where

- P<sub>s</sub> = Points scored for price of bid under consideration
- P<sub>t</sub> = Price of bid under consideration
- P<sub>min</sub> = Price of lowest acceptable bid

**4.2 FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME-GENERATING PROCUREMENT**

**4.3 POINTS AWARDED FOR PRICE**

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 P_s = 80 \left( 1 + \frac{P_t - P_{max}}{P_{max}} \right) & & P_s = 90 \left( 1 + \frac{P_t - P_{max}}{P_{max}} \right)
 \end{array}$$

Where

- P<sub>s</sub> = Points scored for price of bid under consideration
- P<sub>t</sub> = Price of bid under consideration
- P<sub>max</sub> = Price of highest acceptable bid

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**5. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR**

5.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

SPECIFIC GOALS	DOCUMENT TO BE SUBMITTED	NUMBER OF POINTS ALLOCATED
Points for historically disadvantaged persons by unfair discrimination based on race, gender or disability	Valid BBBEE Certificate or Sworn Affidavit	MAX 10 Points
	1	10
	2	9
	3	7
	4	6
	5	5
	6	4
	7	2
	8	1
	0	0

**6. BID DECLARATION**

6.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

**7. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1**

7.1 B-BBEE Status Level of Contributor: . . . = .....(maximum of 10 or 20 points)  
 (Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

**8. SUB-CONTRACTING**

8.1 Will any portion of the contract be sub-contracted?  
 (*Tick applicable box*)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

8.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(*Tick applicable box*)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME	QSE
Black people	√	√
Black people who are youth		
Black people who are women		

**Bid No 80/2023-2024T  
Construction of new (renovation) Herschel Community Hall in ward 13**

Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
<b>OR</b>		
Any EME		
Any QSE		

**9. DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

**9.4 TYPE OF COMPANY/ FIRM**

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

**9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....  
 .....  
 .....

**9.6 COMPANY CLASSIFICATION**

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

**9.7 MUNICIPAL INFORMATION**

**Municipality where business is situated:** .....

**Registered Account Number:** .....

**Stand Number:**.....

9.8 Total number of years the company/firm has been in business:.....

9.9 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

- restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution.

WITNESSES
1. ....
2. ....

..... SIGNATURE(S) OF BIDDERS(S)
DATE: .....
ADDRESS .....
.....
.....

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**SCHEDULE 7: DECLARATION FOR PROCUREMENT ABOVE R10 MILLION**

If the value of the transaction is expected to exceed R10 million (VAT included) the tenderer shall complete the following questionnaire, attach the necessary documents and sign this schedule:

1. Are you **by law required** to prepare Annual Financial Statements? (Please mark with X)

YES		NO	
-----	--	----	--

(Please mark with X)

Annual financial statements for auditing?	Yes	No	Annual financial statements for Independent Review, as per the Companies Act?	Yes	No

1.1 If YES, submit audited annual financial statements:

- (i) for the past three years, or
- (ii) since the date of establishment of the tenderer (if established during the past three years)

By attaching such audited financial statements to **List of other documents attached by tenderer** schedule.

2. Do you have any outstanding undisputed commitments for municipal services towards the SM or other municipality in respect of which payment is overdue for more than 30 (thirty) days? (Please mark with X)

YES		NO	
-----	--	----	--

2.1 If NO, this serves to certify that the tenderer has no undisputed commitments for municipal services towards any municipality for more than three (3) (three) months in respect of which payment is overdue for more than 30 (thirty) days.

2.2 If YES, provide particulars:

---



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---



---

3. Has any contract been awarded to you by an organ of state during the past five (5) years? (Please mark with X)

YES		NO	
-----	--	----	--

3.1 If YES, insert particulars in the table below including particulars of any material non-compliance or dispute concerning the execution of such contract. Alternatively attach the particulars to **List of other documents attached by tenderer** schedule in the same format as the table below:

Organ of State	Contract Description	Contract	Non-compliance/dispute
----------------	----------------------	----------	------------------------

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

		<b>Period</b>	<b>(if any)</b>

4. Will any portion of the goods or services be sourced from outside the Republic, and if so, what portion and whether any portion of payment from the SM is expected to be transferred out of the Republic? (Please mark with X)

YES		NO	
-----	--	----	--

4.1 If YES, furnish particulars below


The tenderer hereby certifies that the information set out in this schedule and/or attached hereto is true and correct, and acknowledges that failure to properly and truthfully complete this schedule may result in steps being taken against the tenderer, the tender being disqualified, and/or (in the event that the tenderer is successful) the cancellation of the contract, restriction of the tenderer or the exercise by the employer of any other remedies available to it.

\_\_\_\_\_  
 Signature  
 Print name:  
 On behalf of the tenderer (duly authorised)

\_\_\_\_\_  
 Date

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**SCHEDULE 8: DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS**

This declaration is based on and replaces Municipal Bid Document 6.2 (MBD 6.2).

The amendments made to the MBD 6.2 document have been necessary to clarify this standard document as it relates to local production and content in the designated sector as encapsulated in the Preferential Procurement Regulations, 2017.

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017 and the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

Documents listed herein are downloadable from the dtic's official website, <http://www.thedtic.gov.za/sectors/2/industrial-development/industrial-procurement/>

**This schedule must be completed by tenderers and returned with their tender at the closing date and time for this tender.**

**1. General Conditions**

- 1.1 Preferential Procurement Regulations, 2017 (Regulation 8) makes provision for the promotion of local production and content.
- 1.2 Regulation 8(2) prescribes that in the case of designated sectors, organs of state must advertise such bids with the specific bidding condition that only locally produced goods with a stipulated minimum threshold for local production and content will be considered.
- 1.3 Where necessary, for tenders referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4 A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5 The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by SA Reserve Bank at close of business on the date of advertisement of the bid as required in paragraph 4.1 below.

NOTE: The SABS approved technical specification number SATS 1286:2011 is accessible on <http://www.thedtic.gov.za/sectors-and-services-2/industrial-development/industrial-procurement/> at no cost.

**1.6** A bid may be disqualified/declared non-responsive if this Declaration Certificate and Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation.

**2. Definitions**

- “bid” 2.1. includes written price quotations, advertised competitive bids or proposals;
- “bid price” 2.2. price offered by the bidder, excluding value added tax (VAT);
- “contract” 2.3. means the agreement that results from the acceptance of a bid by an organ of state;
- 2.4. “designated sector” means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content
- 2.5. “Duly sign” means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility (close corporation, partnership or individual).
- “imported content” 2.6. means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad (this includes labor and intellectual property costs), plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
- “local content” 2.7. means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;
- 2.8. “stipulated minimum threshold” means that portion of local production and content as determined by the Department of Trade and Industry; and
- “sub-contract” 2.9. means the primary contractor’s assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.

**3. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:**

<u>Description of services, works or goods</u>	<u>Stipulated minimum threshold.</u>
<b>Steel products</b>	<b>100%</b>
<b>Cement products</b>	<b>100%</b>
<b>PVC Pipes</b>	<b>100%</b>
<b>Electrical Cables</b>	<b>90%</b>

**4.** Does any portion of the services, works or goods offered for Items as detailed in Annexure C have any imported content?



**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**(Tick applicable box)**

<b>YES</b>		<b>NO</b>	
------------	--	-----------	--

- 4.1** If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by the SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on [www.reservebank.co.za](http://www.reservebank.co.za)

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Suppliers must submit proof of the SARB rate(s) of exchange used.

- 4.** Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the DTIC must be informed accordingly in order for the DTIC to verify and in consultation with the SM provide directives in this regard.

**LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)**

**IN RESPECT OF BID NO. 80/2024-2025T**

**ISSUED BY: (Procurement Authority / Name of Municipality / Municipal Entity): Senqu Local Municipality**

1. The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
2. Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on <http://www.thedtic.gov.za/sectors-and-services-2/industrial-development/industrial-procurement/>. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration **C** should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below. Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, ..... (full names),  
do hereby declare, in my capacity as .....  
of ..... (name of bidder entity),  
the following:

- a) The facts contained herein are within my own personal knowledge.

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

- b) I have satisfied myself that:
- (i) the goods to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011;
- c) The local content percentages (N/A%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C;

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 2 above)	
Local content %, as calculated in terms of SATS 1286:2011	

**If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above. The local content percentages for each product have been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 3.1 above and the information contained in Declaration D and E.**

d) I accept that the Procurement Authority / Municipality /Municipal Entity has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.

e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Municipal / Municipal Entity imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: .....

DATE:

WITNESS No. 1 .....

DATE:

WITNESS No. 2 .....

DATE:

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**Annex C**

**Local Content Declaration - Summary Schedule**

(C1)	Tender No.	CONTRACT NO: 80/2024-2025T			Note: VAT to be excluded from all calculations
(C2)	Tender description:	Construction of Herschel Community			
(C3)	Designated product(s)	Steel reinforcement, wire products,			
(C4)	Tender Authority:	Senqu Municipality			
(C5)	Tendering Entity name:				
(C6)	Tender Exchange Rate:	Pula	EU	GBP	
(C7)	Specified local content %	100%			

Calcula											
Tender item no's	List of items	Tender price per UoM (excl VAT)	Exempted imported value	Tender value net of exempted imported content	Imported value	Local value	Local content % (peritem)	Anticipated Annual Tender Qty	Total tender value	Total exempted imported content	Total Imported content
(C8)	(C9)	(C10)	(C11)	(C12)	(C13)	(C14)	(C15)	(C16)	(C17)	(C18)	(C19)
3	<b>SECTION NO:3 STRUCTURAL STEEL</b>										
3.1	114x4mm C.H.S formingEaves Beam						100%				
3.2	70x70x6mm angle iron forming bracing						100%				
3.3	40x40x4 "L" angle ironforming sag angles						100%				
3.4	254x146x31kg I beamforming Stanchion						100%				
3.5	203x133x25kg I beamforming gable end Stanchion						100%				
3.6	254x146x31kg I beam forming Rafter						100%				
3.7	254x146x31kg I beam forming Haunch						100%				
3.8	175x75x20x2.5 Cold formed lipped channel forming purlins						100%				
3.9	40x40x4 "L" angle ironforming knee bracing						100%				

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

3.10	End plates, connection plates base plates etc..						100%				
3.11	M20 HT Holding Downbolts										
	<b>SECTION NO. 17:</b>										
	<b>CEILING (Furniture Products)</b>										
17											
17.2 a)	Office Chair						85%				
17.2 b)	Office Desk						85%				
17.2 c)	Stationary Cupboard						85%				
17.2 d)	Eight (8) Seater Table 700mm High						85%				
17.2 e)	Stackable Chairs						85%				
19	<b>SECTION NO.19: METAL WORK</b>										
19.4.1	600x2100mm Powder coated aluminium corner window, top hung 2-opening panel window to manufacturer's specification. Colour:						100%				
19.4.1.1	2000x500mm Powder coated aluminium corner window, top hung 2-opening panel window to manufacturer's specification. Colour:						100%				
19.4.1.2	600x1600mm Powder coated aluminium window, top hung 2-opening panel window to manufacturer's specification. Colour: BATTLESHIP GREY						100%				
26.4	Installation of a 1,8m High W- Section Galvanised Palisade security fence						100%				



**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**





**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**SCHEDULE 10: MUNICIPAL ACCOUNTS' STATUS**

**To: THE MUNICIPAL MANAGER, SENQU MUNICIPALITY**

**From:** \_\_\_\_\_  
 (Name of tenderer)

The tenderer:

- a) hereby acknowledges that according to SCM Regulation 38(1)(d)(i) the City Manager may reject the tender of the tenderer if any municipal rates and taxes or municipal service charges owed by the tenderer (or any of its directors/members/partners) to the Senqu Municipality, or to any other municipality or municipal entity, are in arrears for more than 3 (three) months; and
- b) hereby agrees to provide evidence in the form of current municipal accounts that will enable the SM to evaluate the municipal accounts statuses of the entity and its directors / members / partners.
- c) The tenderer hereby certifies that the information set out in this schedule and/or attached hereto is true and correct, and acknowledges that failure to properly and truthfully complete this schedule may result in steps being taken against the tenderer, the tender being declared non-responsive, and/or (in the event that the tenderer is successful) the cancellation of the contract and/or steps in terms of abuse of the Supply Chain Management Policy.

Physical <b>Business</b> address of the Tenderer	Municipal Account number(s)

If there is not enough space for all the names, please attach the additional details to the Tender Document

Name of Director / Member / Partner	Identity Number	Physical <b>residential</b> address of Director / Member / Partner	Municipal Account number(s)

\_\_\_\_\_  
 Signature  
 Print name:  
 On behalf of the tenderer (duly authorised)

\_\_\_\_\_  
 Date

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**SCHEDULE 11: DECLARATION IN RESPECT OF COMPLIANCE WITH LABOUR LEGISLATION**

Tenderers must be registered with the relevant Bargaining Council as contained in the tender conditions and must append to this schedule a certificate of compliance / letter of good standing in terms of the relevant Government Gazette that indicates compliance / validity at the time of tender award.

Each party to a Consortium/Joint Venture shall append separate certificates in the above regard.

**Declaration in respect of labour legislation**

The tenderer, by signing this schedule, declares that it will comply with all labour legislation, as may be applicable.

**SIGNED ON BEHALF OF TENDERER:** .....

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**SCHEDULE 12: CONFIRMATION OF CONTRACTOR REGISTRATION / ACCREDITATION**

**ATTACH PROOF OF REGISTRATION WITH THE CONSTRUCTION INDUSTRY DEVELOPMENT BOARD (IN THE APPLICABLE CATEGORY OR HIGHER) - CIDB GRADING WITH CRS NUMBER:**

**SANS 9001**

Where a QA system has been approved in terms of SANS 9001, state registration certificate number and standard.

Certificate No: .....

**SANS 14001**

Where an Environmental Management System has been approved in terms of SANS 14001, state registration certificate number and standard.

Certificate No: .....

**OHSAS 18001**

Where an Occupational Health and Safety (OHS) Management System has been approved in terms of OHSAS 18001, state registration certificate number and standard.

Certificate No: .....

**NRS 040-3:2002**

Where a person has been authorised, in writing, to be responsible for ensuring that the work on or near medium and high voltage equipment and installations can be carried out with safety.

	<b>Name of Responsible Person</b>	<b>Certificate Number</b>	<b>Certificate Date</b>	<b>Copy of Certificate (Y/N)</b>
1				
2				
3				
4				
5				

**SIGNED ON BEHALF OF TENDERER:** .....



**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**SCHEDULE 20: PRELIMINARY PROGRAMME**

The tenderer shall attach a preliminary programme, to this schedule.

This programme shall be in the form of a bar chart (Gantt chart) or similar acceptable time/activity form reflecting the proposed sequence and tempo of the various activities and the quantities that will be carried out every week under each of the elements, comprising the work for this contract. The programme shall also indicate the point where the tenderer intends to commence work operations and the direction in which the work will proceed. The working hours shall be indicated.

The tenderer shall also take into account the additional requirements stated in the Project Specifications when drawing up the programme.

**Details of the preliminary programme shall be appended to this Schedule.**

Number of sheets appended by the tenderer to this Schedule ..... (If nil, enter NIL).

**SIGNED ON BEHALF OF TENDERER:** .....

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**SCHEDULE 21: PROPOSED WORK PLAN**

The tenderer shall append their proposed work plan to this Schedule.

It should be noted that while a programme may form part of the required work plan, more than a programme is expected in response to this requirement. The work plan must indicate the approach and methodology that the tenderer intends following in order to reach the required outcomes. The work plan must show that the tenderer has appreciated the Scope of Work, and has good insight as to what actions or activities are required in order to comply with the Employer's objectives.

**SIGNED ON BEHALF OF TENDERER:** .....

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**SCHEDULE 22: SCHEDULE OF ESTIMATED MONTHLY EXPENDITURE**

The tenderer shall state his estimated expenditure indicating the value of work done and materials not yet built into the Permanent Works for each month of the Contract period which he estimates will arise based on his preliminary programme and tendered rates, as set out in the table below. The total of the monthly amounts shall be equal to the tender sum.

MONTH	VALUE
1	R
2	R
3	R
4	R
5	R
6	R
7	R
8	R
9	R
10	R
11	R
12	R
13	R
14	R
15	R
16	R
SUBTOTAL	R
SUBTOTAL	R
VAT (15%)	R
TOTAL	R (INCLUDING VAT @ 15%)

**SIGNED ON BEHALF OF TENDERER:** .....



**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**SCHEDULE 23: HEALTH AND SAFETY PLAN**

Tenderers are referred to the requirements of Clause C.2.18.4 in Part T1.2 Tender Data and shall append the required draft Health and Safety Plan to this Schedule.

Number of sheets appended by the tenderer to this Schedule ..... (If nil, enter NIL).

**SIGNED ON BEHALF OF TENDERER:** .....

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**SCHEDULE 24: PROPOSED DEVIATIONS AND QUALIFICATIONS BY TENDERER**

The Tenderer should record any **proposed** deviations or qualifications he may wish to make to the tender documents in this Returnable Schedule. Alternatively, a tenderer may state such proposed deviations and qualifications in a covering letter attached to his tender and reference such letter in this schedule. Any proposed deviations or qualifications contained in a covering letter which is not referenced in this schedule will not be considered.

**The Tenderer's attention is drawn to clause C.3.8 of the Standard Conditions of Tender referenced in the Tender Data regarding the Employer's handling of material deviations and qualifications.**

If no deviations or qualifications are proposed, the schedule hereunder is to be marked NIL and signed by the Tenderer.

PAGE	CLAUSE OR ITEM	PROPOSED DEVIATION OR QUALIFICATION

Number of sheets appended by the tenderer to this Schedule ..... (If nil, enter NIL).

**SIGNED ON BEHALF OF TENDERER:** .....

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**SCHEDULE 25: RECORD OF ADDENDA TO TENDER DOCUMENTS**

We confirm that the following communications received from the Employer before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer:

	<b>Date</b>	<b>Title or Details</b>
<b>1.</b>		
<b>2.</b>		
<b>3.</b>		
<b>4.</b>		
<b>5.</b>		
<b>6.</b>		
<b>7.</b>		
<b>8.</b>		
<b>9.</b>		
<b>10.</b>		

Attach additional pages if more space is required.

**SIGNED ON BEHALF OF TENDERER:** .....

**CERTIFICATE OF ATTENDANCE AT CLARIFICATION MEETING**

This is to certify that

..... (Tenderer)

of .....(address)

.....

was represented by the person(s) named below at the compulsory meeting held for all tenderers at ...

..... (location) on .....(date), starting at .....

We acknowledge that the purpose of the meeting was to acquaint ourselves with the site of the works and / or matters incidental to doing the work specified in the tender documents in order for us to take account of everything necessary when compiling our rates and prices included in the tender.

Particulars of person(s) attending the meeting:

Name ..... Signature .....

Capacity .....

Name ..... Signature .....

Capacity .....

Attendance of the above persons at the meeting is confirmed by the Employer's representative, namely:

Name ..... Signature .....

Capacity ..... Date & Time .....

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**ATTACH ENTITY TAX COMPLIANCE STATUS PIN AND ENTITY TAX REFERENCE NUMBER (IN WRITING, EITHER ON THE COMPANY PROFILE OR ANY ENTITY DOCUMENT WITH A LETTERHEAD OR AS ISSUED BY SARS)**

In terms of Clause 43 of the Municipal Supply Chain Management Policy, tenderers must ensure that they are up-to-date with their payments of taxes. The tenderer must attach to this page an original of a valid Tax Clearance Certificate issued by the South African Revenue Services in respect of his/her company, close corporation or partnership. In the case of a joint venture between two or more firms, the tenderer shall attach the Tax Clearance Certificate for each of the joint venture partners.

**MBD 2**

**TAX CLEARANCE CERTIFICATE REQUIREMENTS**

It is a condition of bid that the taxes of the successful bidder must be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder's tax obligations.

- 1 In order to meet this requirement bidders are required to complete in full the attached form TCC 001. "Application for a Tax Clearance Certificate" and submit it to any SARS branch office nationally. The Tax Clearance Certificate Requirements are also applicable to foreign bidders / individuals who wish to submit bids.
- 2 SARS will then furnish the bidder with a Tax Clearance Certificate that will be valid for a period of 1 (one) year from the date of approval.
- 3 The original Tax Clearance Certificate must be submitted together with the bid. Failure to submit the original and valid Tax Clearance Certificate will result in the invalidation of the bid. Certified copies of the Tax Clearance Certificate will not be acceptable.
- 4 In bids where Consortia / Joint Ventures / Sub-contractors are involved, each party must submit a separate Tax Clearance Certificate.
- 5 Copies of the TCC 001 "Application for a Tax Clearance Certificate" form are available from any SARS branch office nationally or on the website [www.sars.gov.za](http://www.sars.gov.za).
- 6 Applications for the Tax Clearance Certificates may also be made via eFiling. In order to use this provision, taxpayers will need to register with SARS as eFilers through the website [www.sars.gov.za](http://www.sars.gov.za).

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**ATTACH CERTIFIED COPY OR ORIGINAL BBBEE STATUS LEVEL CERTIFICATE OR ORIGINAL AFFIDAVIT**

SIGNED ON BEHALF OF THE COMPANY:

IN HIS/HER CAPACITY AS:

DATE:

SIGNATURE OF SIGNATORY:

**DECLARATION CONCERNING FULFILMENT OF THE CONSTRUCTION REGULATIONS, 2014**

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

In terms of regulation 4(3) of the CONSTRUCTION REGULATIONS, 2014 (hereinafter referred to as the Regulations), promulgated on 07 February 2014 in terms of Section 43 of the Occupational Health and Safety Act, 1993 (Act No 85 of 1993) the Employer shall not appoint a contractor to perform construction work unless the Contractor can satisfy the Employer that his/her firm has the necessary competencies and resources to carry out the work safely and has allowed adequately in his/her tender for the due fulfilment of all the applicable requirements of the Act and the Regulations.

Tenderers shall answer the questions below:

1. I confirm that I am fully conversant with the Regulations and that my company has (or will acquire/procure) the necessary competencies and resources to timeously, safely and successfully comply with all of the requirements of the Regulations. (Tick)

YES	<input type="checkbox"/>
NO	<input type="checkbox"/>

2. Indicate which approach shall be employed to achieve compliance with the Regulations. (Tick)

Own resources, competent in terms of the Regulations (refer to 3 below)	<input type="checkbox"/>
Own resources, still to be hired and/or trained (until competency is achieved)	<input type="checkbox"/>
Specialist subcontract resources (competent) - Specify:	
.....	
.....	
.....	
.....	

3. Provide details of proposed key persons, competent in terms of the Regulations, who will form part of the Contract team as specified in the Regulations (CVs to be attached):

4. Provide details of proposed training (if any) that will be undergone:

5. List potential key risks identified and measures for addressing risks:

6. I have fully included in my tendered rates and prices (in the appropriate payment items provided in the Schedule of Quantities) for all resources, actions, training and any other costs required for the due fulfilment of the Regulations for the duration of the construction and defects repair period

(Tick)

YES	<input type="checkbox"/>
NO	<input type="checkbox"/>

SIGNED ON BEHALF OF THE COMPANY:

IN HIS/HER CAPACITY AS:

DATE:

SIGNATURE OF SIGNATORY:

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**ATTACH PROOF OF BILLING CLEARANCE CERTIFICATE OR STATEMENT OF MUNICIPAL ACCOUNTS (NOT OLDER THAN 3 MONTHS). LEASE AGREEMENT, AFFIDAFIT AND COUNCILLOR LETTER TO BE CONSIDERED IF VALID**

SIGNED ON BEHALF OF THE COMPANY:

IN HIS/HER CAPACITY AS:

DATE:

SIGNATURE OF SIGNATORY:



**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**ATTACH PROOF OF REGISTRATION WITH (CSD) NATIONAL TREASURY CENTRAL SUPPLIER  
DATABASE & COMPLETED DATA BASE REGISTRATION FORM (IF NOT CURRENTLY REGISTERED WITH  
SENQU LOCAL MUNICIPALITY)**

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**Contract Organogram for personnel to be ASSIGNED TO THE CONTRACT**

Signed .....

Date .....

Name .....

Position .....

Tenderer

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**Curriculum Vitae of Contracts Manager**

Signed .....

Date .....

Name .....

Position .....

Tenderer

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**Curriculum Vitae of Site Agent**

Signed .....

Date .....

Name .....

Position .....

Tenderer

**T2.2.10 Curriculum Vitae of General Foreman**

Signed ..... Date .....

Name ..... Position .....

Tenderer

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**T2.2.12      Attach Detailed Company Profile (with relevant past experience)**

Signed .....

Date .....

Name .....

Position .....

Tenderer

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**Certified ID Copy(ies) of Director(s) (not older than 12 months)**

Signed .....

Date .....

Name .....

Position .....

Tenderer

<b>CONTRACT</b> <b>PART C1: AGREEMENT AND CONTRACT DATA</b>
--

<b>C1.1</b>	<b>Form of Offer and Acceptance</b>	<b>83–85</b>
<b>C1.2</b>	<b>Contract Data (data provided by the Employer)</b>	<b>86 – 97</b>
<b>C1.3</b>	<b>Occupational Health and Safety Agreement</b>	<b>98</b>
<b>C1.4</b>	<b>Protection of the Environment Declaration</b>	<b>99</b>
<b>C1.5</b>	<b>Insurance Broker’s Warranty</b>	<b>100</b>
<b>C1.6</b>	<b>Contract of Temporary Employment as Community Liaison Officer</b>	<b>101–02</b>



## **C1.1 Form of Offer and Acceptance**

### **Offer**

The employer, identified in the acceptance signature block, has solicited offers to enter into a contract for the procurement of:

**CONTRACT NO. 80 /2024-2025T**

The tenderer, identified in the offer signature block, has examined the documents listed in the tender data and addenda thereto as listed in the returnable schedules, and by submitting this offer has accepted the conditions of tender.

By the representative of the tenderer, deemed to be duly authorized, signing this part of this form of offer and acceptance, the tenderer offers to perform all of the obligations and liabilities of the contractor under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the contract data.

**THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX IS:**

Rand .....

..... (in words);

R .....(in figures)

This offer may be accepted by the employer by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the tenderer before the end of the period of validity stated in the tender data, whereupon the tenderer becomes the party named as the contractor in the conditions of contract identified in the contract data.

Signature(s) .....  
 Name(s) .....  
 Capacity .....

**for the tenderer**

(Name of organization/tenderer) .....

(Address of organization/tenderer) .....

.....

Name and  
signature  
of witness .....

Date .....

<b>For official use.</b>		
<b>INITIALS OF MUNICIPAL OFFICIALS AT TENDER OPENING</b>		
<b>1.</b>	<b>2.</b>	<b>3.</b>

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

## Acceptance

By signing this part of this form of offer and acceptance, the employer identified below accepts the tenderer's offer. In consideration thereof, the employer shall pay the contractor the amount due in accordance with the conditions of contract identified in the contract data. Acceptance of the tenderer's offer shall form an agreement between the employer and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

The terms of the contract are contained in:

- Part C1: Agreements and contract data (which includes this agreement)
- Part C2: Pricing data
- Part C3: Scope of work
- Part C4: Site information

and drawings and documents or parts thereof, which may be incorporated by reference into the above listed Parts.

Deviations from and amendments to the documents listed in the tender data and any addenda thereto as listed in the returnable schedules as well as any changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance, are contained in the schedule of deviations attached to and forming part of this form of offer and acceptance. No amendments to or deviations from said documents are valid unless contained in this schedule.

The tenderer shall within two weeks after receiving a completed copy of this agreement, including the schedule of deviations (if any), contact the employer's agent (whose details are given in the contract data) to arrange the delivery of any securities, bonds, guarantees, proof of insurance and any other documents to be provided in terms of the conditions of contract identified in the contract data. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tenderer receives one fully completed original copy of this agreement, including the schedule of deviations (if any). The tenderer (now contractor) shall within five working days of the agreement coming into effect notify the employer in writing of any reason why he cannot accept the contents of this agreement as a complete and accurate memorandum thereof, failing which the agreement presented to the contractor shall constitute the binding contract between the parties.

Signature (s)		
Name(s)		
Capacity		
For the Employer	Date	
Name and Address of the Employer		
Name and signature of witness		Date

## Schedule of Deviations

**Notes:**

1. The extent of deviations from the tender documents issued by the employer before the tender closing date is limited to those permitted in terms of the conditions of tender.
2. A tenderer's covering letter shall not be included in the final contract document. Should any matter in such letter, which constitutes a deviation as aforesaid, become the subject of agreements reached during the process of offer and acceptance, the outcome of such agreement shall be recorded here.
3. Any other matter arising from the process of offer and acceptance either as a confirmation, clarification or change to the tender documents and which it is agreed by the Parties becomes an obligation of the contract shall also be recorded here.
4. Any change or addition to the tender documents arising from the above agreements and recorded here, shall also be incorporated into the final draft of the Contract.

1	Subject	
	Details	
2	Subject	
	Details	
3	Subject	
	Details	
4	Subject	
	Details	
5	Subject	
	Details	

By the duly authorised representatives signing this agreement, the employer and the tenderer agree to and accept the foregoing schedule of deviations as the only deviations from and amendments to the documents listed in the tender data and addenda thereto as listed in the returnable schedules, as well as any confirmation, clarification or changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the tenderer of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this agreement.

## **C1.2 Contract Data**

### **Part 1: Contract Data provided by the Employer**

#### **C1.2 Contract Data**

The Conditions of Contract are clauses 1 to 41 of the **JBCC Series 2000 Principal Building Agreement (Edition 6.2 of May 2018)** published by the Joint Building Contracts Committee.

Copies of these conditions of contract may be obtained from the Association of South African Quantity Surveyors (011-3154140), Master Builders Association (011-205-9000) South African Association of Consulting Engineers (011- 4632022) or South African Institute of Architects (011-4860684)

The JBCC Principal Building Agreement makes several references to the Contract Data for specific data, which together with these conditions collectively describe the risks, liabilities and obligations of the contracting parties and the procedures for the administration of the Contract. The Contract Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the JBCC Principal Building Agreement.

Each item of data given below is cross-referenced to the clause in the JBCC Principal Building Agreement to which it mainly applies.

**The additions, deletions and alterations to the JBCC Principal Agreement are:**

#### **Clause Additions, deletions and alterations**

1.1 Replace the following definitions in **DEFINITIONS AND INTERPRETATIONS** with the following wording:

**AGREEMENT** means the agreement arising from the signing of the Form of Offer and Acceptance by the parties.

**BILLS OF QUANTITIES** means the document drawn up in accordance with the Pricing Instructions contained in the Pricing Data.

**CONSTRUCTION PERIOD** means the period commencing on the date that the Agreement made in terms of the Offer and Acceptance comes into effect and ending on the date of practical completion. **CONTRACT DOCUMENTS** means the Agreement and all documents referenced therein.

**CONTRACT DRAWINGS** means the drawings listed in the Scope of Work. **CONTRACT SUM** means the total of prices in the Form of Offer and Acceptance. **SCHEDULE** means the variables listed in the Contract Data.

1.6.4 Delete sub-clause 1.6.4

3.5 Delete sub-clause 3.5

3.6 Delete sub-clause 3.6.

3.9 Delete sub-clause 3.9

3.10 Delete sub-clause 3.10

15.1.1 Delete sub-clause 15.1.1

21 Replace sub-clauses 21.1.2 to 21.1.4 and 21.2 to 21.6 with the following:

The **principal agent** and the **contractor** shall appoint a **selected subcontractor** in accordance with the provisions of the Scope of Work.

30.1 Replace reference to 36.3 at end of sentence with 36.0

31.1 Add:

Payment for works identified in the scope of works as being labour intensive shall only be made in accordance with the provision of contract if the works are constructed strictly in accordance with the

provisions of the scope of work. Any non- payment for such works shall not relive the contractor in anyway from his obligations either in contract or in delict.

31.12 Delete "Payment shall be subject to the **employer** giving the **contractor** a **tax** invoice for due." the amount

32.12 Delete sub-clause

34.13 Delete the words in sub-clause 34.13 "subject to the **employer** giving the **contractor** a the amount due" **tax** invoice for

40.0

(41) Delete in the Substitute Provisions (41.0 State Clauses) clause 40.2.1, 40.2.2 and 40.3/4/5/6 and replacewith the following:

40.1 # Should any dispute between the **employer**, his **agents** or **principal agent** on the one hand and the contractor on the other arise out of this **agreement**, such dispute shall be referred to adjudication.

40.2 # Adjudication shall be conducted in accordance with the edition of the JBCC Rules for Adjudicationcurrent at the time when the dispute is declared. The party, which raises the dispute, shall select three adjudicators from the panel of adjudicators published by the South African Institution of Civil Engineeringor Association of Arbitrators (Southern Africa), determine their hourly fees and confirm that these adjudicators are available to adjudicate the dispute in question. The other party shall then select within 7days one of the three nominated adjudicators, failing which the chairman for the time being of the Association of Arbitrators (Southern Africa) shall nominate an adjudicator. The **adjudicator** shall be appointed in terms of the Adjudicators Agreement set out in C1.4.

40.3 # If provided in the **schedule**, a dispute shall be finally settled by a single Arbitrator to be agreedon between the parties or, failing such agreement within 28 days after referring the dispute to Arbitration, an Arbitrator nominated by the chairman for the time being of the Association of Arbitrators (Southern Africa). Any such reference shall be deemed to be a submission to the arbitration of a single arbitrator interms of the Arbitration Act (Act No 42 of 1965, as amended), or any legislation passed in substitutiontherefore. In the absence of any other agreed procedure, the arbitration shall take place in accordance with the Rules for the Conduct of Arbitrations issued by the Association of Arbitrators (Southern Africa) which are current at the time of the referral to arbitration. The Arbitrator shall, in his award, set out the facts and the provisions of the contract on which his award is based.

40.4 # If the **schedule** provides for court proceedings to finally resolve disputes, disputes shall bedetermined by court proceedings.

Delete 12.1 in the Substitute Provisions (41.0 State Clauses) so that the provisions of 12.1 apply to the **state** and replace **contractor**" in clause 10.1 in the Substitute Provisions (41.0 State Clauses) with "The party responsible in terms of 12.1"

Amend the first part of the first sentence in clause 12.2 of the Substitute Provisions (41.0 State Clauses)to read "~~Contractor~~ is responsible for insurances, the **contractor** shall ....."

Delete clause 11.1 in the Substitute Provisions (41.0 State Clauses) so that the provisions of 11.1 apply tothe **state**.

41.0 Delete the definitions for **CONSTRUCTION PERIOD** and **INTEREST** in clause 41.1.3 in the substitute provisions (Clause 41.0 State Clauses)

41.0 Delete in the state clauses sub-clauses 31.11.1 and 31.11.2. Sub-clause 31.11.1 of the non-state clauses will apply to the contract

41.0 Delete in the state sub-clause 10.3 . Sub-clause 10.3 of the non-state clauses will apply to the contract

41.0 Add sub-clause 32.15 and 34.3 to 5.1.2

41.0 Add in the following clause to 41.0

Notwithstanding any clause to the contrary, on cancellation of this agreement either by the employer or the contractor, or for any reason whatsoever, the contractor shall on written instruction, discontinue with the works on a stated date and withdraw himself from the site. The contractor shall not be entitled to refuse to withdraw from the works on the grounds of any lien or right of retention or on the grounds

Employer

Clause Item and data

1.2 The Employer is. Senqu Local Municipality

The address of the Employer is:

Telephone: 0516030019

Facsimile: 0516030445

Address (physical): 19 Murray Street, Lady Grey, 9755 Address (postal): Private Bag X2, Lady Grey, 9755

The Principal Agent is:

5.1

5.2 Agent (1) is: Telephone:

Facsimile:

Address (physical):

Address (postal).

5.2 Agent (2) is: service:

Telephone:

Facsimile:

Address (physical):

Address (postal):

5.2 Agent (3) is .....

service .....

Telephone: .....

Facsimile: .....

Address (physical): .....

.....

Address (postal). .....

.....

1.1 The **Works** comprise:

Construction of the new community hall, new toilet block, Electrical installation including all associated external works.

1.1 The **Site** comprise .....

Community Hall in Herschel village (ward 13) in Lady Grey, Senqu Local Municipality

1.1 The **Works** or installations to be undertaken by .....  
**direct contractors** comprises 22.2  
 N/A

*The Employer is an organ of **State***

The interest rate as determined by the Minister of Finance, from time to time, in terms of section 80(1)(b) of the Public Finance Management Act, 1999 (Act No 1 of 1999) will apply. Lateral support insurance is not to be effected by the **contractor**  
 Payment will be made for materials and goods  
 Extended **defects** liability period will apply to the following element

.....

15.2.1 Possession of the **site** is to be given within ten days of the **contractor** providing the **employer** with **construction guarantees** in accordance with the provisions of 14.0.

15.3 *The period for the commencement of the **works** after the **contractor** takes possession of the site is ten **working days**.*

*For the **works** as a whole:*

The date for **practical completion** is 08 (eight) calendar months from the date of site handover The **penalty** for failing to complete the Works is R **1 500.00** per calendar day.  
 or

**The date for practical completion and the penalty per calendar day are as follows:**

<b>Section Amount</b>	<b>Date</b>	<b>Penalty</b>
Section 1		
Section 2		
Section 3		

1.2 The law applicable to the agreement shall be that of the Republic of South Africa.

**Applicable labour laws:** The Ministerial Determination, Special Public works Programme, issued in terms of the Basic Conditions of Employment Act of 1997 by the minister of Labour in Government Notice No. R63 of 25 January 2002, as reproduced below (see attached guidelines from page 7) shall apply to works described in the scope of work as being labour intensive and which are undertaken by unskilled or semi-skilled workers.

10.1; 10.2 and 12.1 Contract insurance is to be effected by the **contractor**.

10.1 Contract works insurance is to be effected by the **contractor** for a sum not less than the **contract sum**  
10.2 with a deductible in an amount that the **contractor** deems appropriate.

12.1 The supplementary insurance is required. Such insurance shall comprise a Coupon Policy for Special Risks  
10.1 issued by the South African Special Risk Insurance Association.  
10.2  
12.1

11.1 , 12.1 Public liability insurance to be effected by the **contractor** for the sum of R 5000 000  
per claim with a deductible in an amount that the **contractor** deems appropriate.

11.2 , 12.1 Support insurance to be effected by the **contractor** for the sum of with a deductible in an amount that the **contractor** deems appropriate.

3.3, 15.1.3, 31.16.2 A waiver of the lien or right of continuing possession is required.

3.7 Three copies of the construction document are to be supplied to the **contractor** free of charge.

3.4 JBCC Engineering General Conditions are not to be included in the contract document.

31.5.3 The contract value is not to be adjusted using CPAP indices.

31.3 There is no latest day of the month for the issue of an interim payment certificate.

14.5 The employer will not provide advanced payments against an advanced payment guarantee

11.1.1 and 11.1.2 The **construction guarantee** is to be a fixed-guarantee in an amount of 5% of the contract sum.

40.0 Dispute resolution shall be by adjudication



**Part 2: Data provided by the Contractor**

**Clause**

**Item and data**

1.2 The name of the Contractor is. ....  
The address of the contractor is:  
Telephone: .....  
Facsimile: .....  
Address (physical): .....  
.....  
.....  
Address (postal): .....  
.....  
.....

**(1) C1.3 Construction Guarantee**

**GUARANTOR DETAILS AND DEFINITIONS**

Guarantor means .....

Physical address .....

Guarantor's signatory 1 ..... Capacity .....

Guarantor's signatory 1 ..... Capacity .....

Employer means **Senqu Local Municipality**

Contractor means .....

Agent means

Works means Construction of Herschel Community Hall.  
Bid No.: 80/2024\_2025T

Site means Herschel Community Hall (Ward 13) in Lady Grey, Senqu Local Municipality

Agreement means the JBCC Series 2000 Principal Building Agreement

Contract Sum i.e. the total of prices in the Form of Offer and Acceptance inclusive of VAT Amount in figures R .....

Amount in words .....(Rand)

Guaranteed Sum means the maximum aggregate amount of R .....

Amount in words..... (Rand)

1 The Guarantor's liability shall be limited to the amount of the Guaranteed Sum as follows:

<b>GUARANTOR'S</b>	<b>LIABILITY</b>	<b>PERIOD OF LIABILITY</b>
--------------------	------------------	----------------------------

Maximum Guaranteed Sum (not exceeding 10 % of the contract sum)in the amount of:  
.....  
.....(Rands) (R.....)

) From and including the date of issue of this Construction Guarantee and up to and including the date of the only practical completion certificate or the last practical completion certificate where there are sections, upon which this Construction Guarantee shall expire.

2 The Guarantor hereby acknowledges that:

2.1 Any reference in this Guarantee to the Agreement is made for the purpose of convenience and shall not be construed as any intention whatsoever to create an accessory obligation or any intention whatsoever to create a suretyship.

2.2 Its obligation under this Guarantee is restricted to the payment of money.

3 Subject to the Guarantor's maximum liability referred to in clauses 1, the Guarantor hereby undertakes to pay the Employer the sum certified upon receipt of the documents identified in sub-clauses 3.1 to 3.3:

3.1 A copy of a first written demand issued by the Employer to the Contractor stating that payment of a sum certified by the Principal Agent in an interim or final payment certificate has not been made in terms of the Agreement and failing such payment within seven (7) calendar days, the Employer intends to call upon the Guarantor to make payment in terms of sub-clause 3.2

3.2 A first written demand issued by the Employer to the Guarantor at the Guarantor's physical address with a copy to the Contractor stating that a period of seven (7) calendar days has elapsed since the first written demand in terms of sub-clause 4.1 and that the sum certified has still not been paid therefore the Employer calls up this Guarantee and demands payment of the sum certified from the Guarantor.

3.3 A copy of the said payment certificate which entitles the Employer to receive payment in terms of the Agreement of the sum certified in clause 3.

4 Subject to the Guarantor's maximum liability referred to in clause 1, the Guarantor undertakes to pay the Employer the Guaranteed Sum or the full outstanding balance upon receipt of a first written demand from the Employer to the Guarantor at the Guarantor's physical address calling up this Guarantee stating that:

4.1 The Agreement has been cancelled due to the Contractor's default and that the Guarantee is called up in terms of clause 4. The demand shall enclose a copy of the notice of cancellation; or

4.2 A provisional sequestration or liquidation court order has been granted against the Contractor and that the Guarantee is called up in terms of clause 4. The demand shall enclose a copy of the court order.

5 It is recorded that the aggregate amount of payments required to be made by the Guarantor in terms of clauses 3 and 4 shall not exceed the Guarantor's maximum liability in terms of clause 1.

6 Where the Guarantor is a registered insurer and has made payment in terms of clause 4, the Employer shall upon the date of issue of the final payment certificate submit an expense account to the Guarantor showing how all monies received in terms of the Guarantee have been expended and shall refund to the Guarantor any resulting surplus. All monies refunded to the Guarantor in terms of this Guarantee shall bear interest at the prime overdraft rate of the Employer's bank compounded monthly and calculated from the date payment was made by the Guarantor to the Employer until the date of refund.

7 Payment by the Guarantor in terms of clause 3 or 4 shall be made within seven (7) calendar days upon receipt of the first written demand to the Guarantor.

8 The Employer shall have the absolute right to arrange his affairs with the Contractor in any manner which the Employer deems fit and the Guarantor shall not have the right to claim his release from this Guarantee on account of any conduct alleged to be prejudicial to the Guarantor

9 The Guarantor chooses the physical address as stated above for all purposes in connection herewith.

10 This Guarantee is neither negotiable nor transferable and shall expire in terms of clause 1, or payment in full of the Guaranteed Sum or on the Guarantee expiry date, whichever is the earlier, where after no claims will be considered by the Guarantor. The original of this Guarantee shall be returned to the Guarantor after it has expired

11 This Guarantee, with the required demand notices in terms of clauses 3 or 4, shall be regarded as a liquid document for the purpose of obtaining a court order.

12 Where this Guarantee is issued in the Republic of South Africa the Guarantor hereby consents in terms of Section 45 of the Magistrate's Courts Act No 32 of 1944, as amended, to the jurisdiction of the Magistrate's Court

of any district having jurisdiction in terms of Section 28 of the said Act, notwithstanding that the amount of the claim may exceed the jurisdiction of the Magistrate's Court.

**Bid No 80/2023-2024T  
Construction of new (renovation) Herschel Community Hall in ward 13**

Signed at ..... Date .....

Guarantor's Signatory 1 ..... Signatory 2 ..... Guarantor's

Witness 1 ..... Witness 2 .....

Guarantor's seal or stamp

**ADJUDICATOR'S**

**C1.4**

**CONTRACT**

This agreement is made on the . . . . . day of ..... between:

..... (name of company / organisation) of . . . . .

..... (address) and  
.....(name of company / organisation)  
of . . . . .

..... (address) (the Parties) and  
..... (name)  
of . . . . .

..... (address)

**(the Adjudicator).**

Disputes or differences may arise/have arisen\* between the Parties under a Contract dated ..... and known as. . . . .

and these disputes or differences shall be/have been\* referred to adjudication in accordance with the JBCC Series 2000 Adjudication Rules, (hereinafter called "the Procedure") and the Adjudicator may be or has been requested to act.

\* Delete as necessary

**IT IS NOW AGREED** as follows:

- 1 The rights and obligations of the Adjudicator and the Parties shall be as set out in the JBCC Series 2000 Adjudication Rules.
- 2 The Adjudicator hereby accepts the appointment and agrees to conduct the adjudication in accordance with the JBCC Series 2000 Adjudication Rules..
- 3 The Parties bind themselves jointly and severally to pay the Adjudicator's fees and expenses as set out in the Contract Data.
- 4 The Parties and the Adjudicator shall at all times maintain the confidentiality of the adjudication and shall endeavour to ensure that anyone acting on their behalf or through them will do likewise, save with the consent of the other Parties which consent shall not be unreasonably refused.
- 5 The Adjudicator shall inform the Parties if he intends to destroy the documents which have been sent to him in relation to the adjudication and he shall retain documents for a further period at the request of either Party.

**SIGNED by:**

**Name:**

who warrants that he / she is duly authorised to sign for and on behalf of the first Party in the presence of

**SIGNED by:**

**Name:**

who warrants that he / she is duly authorised to sign for and behalf of the second Party in the presence of

**SIGNED by:**

**Name:**

the Adjudicator in the presence of

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

Witness  
Name:  
Address:

Witness:  
Name  
Address:

Witness:  
Name:  
Address:

Date:

Date:

Date:

**Contract Data**

- 1 The Adjudicator shall be paid at the hourly rate of R ..... in respect of all time spent upon, or in connection with, the adjudication including time spent travelling.
- 2 The Adjudicator shall be reimbursed in respect of all disbursements properly made including, but not restricted to:
  - (a) Printing, reproduction and purchase of documents, drawings, maps, records and photographs.
  - (b) Telegrams, telex, faxes, and telephone calls.
  - (c) Postage and similar delivery charges.
  - (d) Travelling, hotel expenses and other similar disbursements.
  - (e) Room charges.
  - (f) Charges for legal or technical advice obtained in accordance with the Procedure.
- 3 The Adjudicator shall be paid an appointment fee of R..... This fee shall become payable in equal amounts by each Party within 14 days of the appointment of the Adjudicator, subject to an Invoice being provided. This fee will be deducted from the final statement of any sums which shall become payable under item 1 and/or item 2 of the Contract Data. If the final statement is less than the appointment fee the balance shall be refunded to the Parties.
- 4 The Adjudicator is/is not\* currently registered for VAT.
- 5 Where the Adjudicator is registered for VAT it shall be charged additionally in accordance with the rates current at the date of invoice.
- 6 All payments, other than the appointment fee (item 3) shall become due 7 days after receipt of invoice, thereafter interest shall be payable at 5% per annum above the Reserve Bank base rate for every day the amount remains outstanding.

\* Delete as necessary.

## **C1.2 Contract Data**

### **Data provided by the Contractor**

The name of the Contractor is .....

The address of the Contractor is

Physical : .....	Postal : .....
Address .....	Address .....
.....	.....
.....	.....
.....	.....

Telephone : ..... Fax: .....

email : .....

#### **CONTRACTOR'S ANNUAL HOLIDAY PERIODS DURING CONSTRUCTION PERIOD**

Year 1 contractor's annual holiday period	Start date		End date
Year 1 contractor's annual holiday period	Start date		End date
Year 1 contractor's annual holiday period	Start date		End date

## **C1.3 Occupational Health and Safety Agreement**

**AGREEMENT MADE AND ENTERED INTO BETWEEN THE SENQU MUNICIPALITY (HEREINAFTER CALLED THE "EMPLOYER") AND**

..... ,  
(Contractor/Mandatary/Company/CC Name)

**IN TERMS OF SECTION 37(2) OF THE OCCUPATIONAL HEALTH AND SAFETY ACT, 85 OF 1993 AS AMENDED.**

I, ....., representing

..... , as an employer  
in its own right, do hereby undertake to ensure, as far as is reasonably practicable, that all work will be performed, and all equipment, machinery or plant used in such a manner as to comply with the provisions of the Occupational Health and Safety Act (OHSA) and the Regulations promulgated thereunder.

I furthermore confirm that I am/we are registered with the Compensation Commissioner and that all registration and assessment monies due to the Compensation Commissioner have been fully paid or that I/We are insured with an approved licensed compensation insurer.

COID ACT Registration Number: .....

OR Compensation Insurer: ..... Policy No.: .....

I undertake to appoint, where required, suitable competent persons, in writing, in terms of the requirements of OHSA and the Regulations and to charge him/them with the duty of ensuring that the provisions of OHSA and Regulations as well as the Council's Special Conditions of Contract, Way Leave, Lock-Out and Work Permit Procedures are adhered to as far as reasonably practicable.

I further undertake to ensure that any subcontractors employed by me will enter into an occupational health and safety agreement separately, and that such subcontractors comply with the conditions set.

I hereby declare that I have read and understand the Occupational Health and Safety Specifications contained in this tender and undertake to comply therewith at all times.

I hereby also undertake to comply with the Occupational Health and Safety Specification and Plan submitted and approved in terms thereof.

Signed at .....on the.....day of.....20....

\_\_\_\_\_  
**Witness**

\_\_\_\_\_  
**Mandatary**

Signed at ..... on the.....day of.....20 ....

\_\_\_\_\_  
Witness

\_\_\_\_\_  
for and on behalf of  
Senqu Municipality



## **C1.4 Protection of the Environment Declaration**

### **PROTECTION OF THE ENVIRONMENT DECLARATION**

The Contractor will not be given right of access to the Site until this form has been signed

**CONTRACT NO.:** Bid 80/2024-2025T

**CONTRACT TITLE:** Construction of new (Renovation) Herschel Community Hall in ward 13

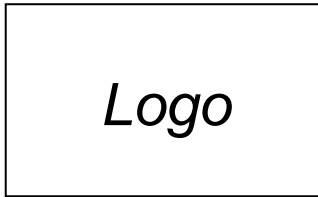
I/ we,.....{Contractor} record as follows:

1. I/ we, the undersigned, do hereby declare that I/ we am/ are aware of the increasing requirement by society that construction activities shall be carried out with due regard to their impact on the environment.
2. In view of this requirement of society and a corresponding requirement by the Employer with regard to this Contract, I/ we will, in addition to complying with the letter of the terms of the Contract dealing with protection of the environment, also take into consideration the spirit of such requirements and will, in selecting appropriate employees, plant, materials and methods of construction, in-so-far as I/ we have the choice, include in the analysis not only the technical and economic (both financial and with regard to time) aspects but also the impact on the environment of the options. In this regard, I/ we recognise and accept the need to abide by the "precautionary principle" which aims to ensure the protection of the environment by the adoption of the most environmentally sensitive construction approach in the face of uncertainty with regard to the environmental implications of construction.
3. I/ we declare that I/ we have read and understood the contents of the Environmental Management Programme (which is comprised of the Environmental Management Specification and its Annexures) for this Contract, and that I/ we understand my/our responsibilities in terms of enforcing and implementing the Environmental Management Programme. I/ we also declare that I/ we have made appropriate provision in my/ our pricing of the Bills of Quantities items for the Environmental Management Programme.
4. I/ we acknowledge and accept the right of the Employer to deduct, should he so wish, from any amounts due to me/ us, such amounts (hereinafter referred to as fines) as the Employer's Agent shall certify as being warranted in view of my/ our failure to comply with the terms of the Contract dealing with protection of the environment, subject to the following:
  - 4.1 The Employer's Agent, in determining the amount of such fine, shall take into account, *inter alia*, the nature of the offence, the seriousness of its impact on the environment, the degree of prior compliance/non-compliance, the extent of the Contractor's overall compliance with environmental protection requirements and, in particular, the extent to which he considers it necessary to impose a sanction in order to eliminate/reduce future occurrences
  - 4.2 The Employer's Agent shall, with respect to any fine imposed, provide me/ us with a written statement giving details of the offence, the facts on which the Employer's Agent has based his assessment and the terms of the Contract (by reference to the specific clause) which has been contravened.

Signed ..... Date.....  
CONTRACTOR

## **C1.5 Insurance Broker's Warranty**

Pro Forma



*Letterhead of Contractor's Insurance Broker*

Date \_\_\_\_\_

SENQU MUNICIPALITY  
Municipal Manager  
19 Murray Street  
Lady Grey  
9755

Dear Sir

**CONTRACT NO.:**           **80/2024-2025T**

**CONTRACT TITLE:**       Construction of new (Renovation) Herschel Community Hall in ward 13

**NAME OF CONTRACTOR:** \_\_\_\_\_

I, the undersigned, do hereby confirm and warrant that all the insurances required in terms of the abovementioned contract have been issued and/or in the case of blanket/umbrella policies, have been endorsed to reflect the interests of the SENQU MUNICIPALITY with regard to the abovementioned contract, and that all the insurances and endorsements, etc., are all in accordance with the requirements of the contract.

I furthermore confirm that all premiums in the above regard have been paid.

Yours faithfully

Signed: \_\_\_\_\_

For: \_\_\_\_\_

## **C1.6 Contract of Temporary Employment as Community Liaison Officer**

Construction Contract No.: **80/2024-2025T**

PROJECT .....

AGREEMENT made between the CONTRACTOR .....  
and the Community Liaison Officer....., hereafter  
referred to as the CLO, for the appointment and employment of a CLO for the duration of the work in respect of the  
above named construction contract.

### **1. THE PARTIES HAVE AGREED THAT**

The CLO will be employed by the CONTRACTOR on a temporary basis for the duration of the work from the date of signing this agreement to the date of practical completion as defined in the Contract, subject to all the conditions set out below.

### **2. THE DUTIES OF THE COMMUNITY LIAISON OFFICER SHALL BE:**

1. to keep the community informed on the progress of the project;
2. to keep the Contractor informed on relevant Community affairs and possible grievances;
3. to manage the recruitment of workers from the Sub-Council Job-Seekers Database;
4. to assist the Contractor's supervisory staff in the management of the workers.

### **3. THE FOLLOWING CONDITIONS OF EMPLOYMENT SHALL APPLY:**

The Conditions of Temporary Employment as applicable on this Contract for the workers recruited from the Community shall apply equally to the CLO, except that the rate of remuneration shall be R..... per working day. These conditions that apply are listed below as they appear in the Contract of Temporary Employment:

- 3.1 If required to work on a statutory public holiday or Sunday the payment will be double the amount stated in the previous paragraph.
- 3.2 Maximum hours of work:
  - (i) 9¼ hours per day
  - (ii) 45 hours per week;
  - (iii) 5 days per week;
  - (iv) 5 hours without an interval, whereupon there shall be an interval of at least 30 minutes;
  - (v) A spread-over period of 12 hours.
- 3.3 The CLO shall be entitled to payment where he is prevented from working by reasons which are within the control of the Contractor.
- 3.4 On days when it is raining the Contractor may, before 9 a.m., decide not to open the site and there will be no pay.

If the Contractor closes the site between 9 a.m. and 1 p.m., the CLO will be paid half the daily wage.

If the site works later than 1 p.m., the CLO will be paid the full daily wage.

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

- 3.5 Workers and the CLO will not be permitted to work under conditions of:
- (i) undisciplined or unruly behaviour;
  - (ii) insubordination to Team Leader, Supervisors or Management;
  - (iii) abuse of intoxicating substances;
  - (iv) criminal actions by the employee;
  - (v) strike action or political stayaways.
- 3.6 Workers, including the CLO, may be dismissed after two official written warnings for the following behaviour:
- (i) undisciplined or unruly behaviour;
  - (ii) insubordination to Team Leader, Supervisors or Management;
  - (iii) abuse of intoxicating substances;
  - (iv) wilful or negligent damage to or loss of machines or equipment.
- The Contractor shall ensure that he has statements from at least two witnesses concerning any of the above situations.  
The Contractor shall inform the CLO within 24 hours of any warning issued to workers employed from the Job-Seekers Database.
- 3.7 The CLO will be paid on a Friday afternoon every two weeks, one week in arrears.
- 3.8 The CLO shall be given a statement with each payment on which is recorded:
- (i) the name of the Contractor;
  - (ii) the CLO's name;
  - (iii) the number of days worked by the CLO;
  - (iv) the rate per day;
  - (v) the details of any deductions made;
  - (vi) the actual amount paid to the CLO.
- 3.9 No deduction shall be made from the remuneration except where the CLO consents in writing or unless the Contractor is permitted or required to do so by law or the order of any competent court.
- 3.10 The CLO shall be supplied free of charge with all health and safety equipment required by the Occupation Health and Safety Act. The equipment shall remain the property of the Contractor.
- 3.11 The Contractor must give the CLO at least one week's notice of the termination of the Contract of Temporary Employment. If this is not done, the CLO must be paid earnings for five days. This condition does not apply if the CLO is dismissed.
- 3.12 At the end of the period of temporary employment, the Contractor shall provide a Certificate of Service recording the Contractor's name, the CLO's name and address, the period of service, the type of work on which the CLO was engaged and the rate of remuneration on termination.

**4. TERMINATION OF AGREEMENT**

- 4.1 If the CLO can no longer perform and execute his/her duties as detailed in this agreement, this agreement will be terminated without prejudice to any rights under this agreement.

**5. THE CONDITIONS OF THIS AGREEMENT**

- 5.1 The parties expressly declare that this agreement contains all the conditions negotiated between them, and no condition or stipulation not contained herein shall be binding upon the parties.

**6. THUS AGREED AND SIGNED BY THE PARTIES:**

Contractor: .....

Community Liaison officer: .....

Date: .....

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## Part C2: Pricing Data

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	<b>Pages</b>
<b>C2.1 Pricing Assumptions.....</b>	<b>104-105</b>
<b>C2.2 Bills of Quantities .....</b>	<b>vol 2</b>

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**C2.1 Pricing Instructions**

- 1 The **bills of quantities** forms part of and must be read and priced in conjunction with all the other documents forming part of the **contract documents**, the Standard Conditions of Tender, Conditions of Contract, Specifications, Drawings and all other relevant documentation.
- 2 The tender price must include for Value Added Tax (VAT). All rates, provisional sums, etc. in the **bills of quantities** must however be net (exclusive of VAT) with VAT calculated and added to the Total Value thereof in the Final Summary.
- 2 Measurement and payment for the Works shall be in strict accordance with the relevant provisions of the 6<sup>th</sup> Edition of the Standard System of measuring Building Work including the latest amendments.
- 3 The prices and rates in these Bills of Quantities are fully inclusive prices for the work described under the items. Such prices and rates cover all costs and expenses that may be required in and for the execution of the work described in accordance with the provisions of the Scope of Work, and shall cover the cost of all general risks, liabilities, and obligations set forth or implied in the Contract Data, as well as overhead charges and profit. These prices will be used as a basis for assessment of payment for additional work that may have to be carried out.
- 4 It will be assumed that prices included in these Bills of Quantities are based on Acts, Ordinances, Regulations, By-laws, International Standards and National Standards that were published 28 days before the closing date for tenders. (Refer to [www.stanza.org.za](http://www.stanza.org.za) or [www.iso.org](http://www.iso.org) for information on standards)

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**C2.2 Bills of Quantities**

The pages of these Bills of Quantities have been numbered consecutively.

Tenderers are to satisfy themselves that the documents issued to them are complete and conform to the contents pages bound into the documents.

Should any pages be found to be missing or in duplicate, or should any of the typing be indistinct, or any doubt or obscurity arise as to the meaning of any description or particular of any item or if this document contains any obvious errors, then the Tenderer must immediately inform the Principal Agent and have them rectified or explained as the case may be.

No claim whatsoever will afterwards be admitted by reason of the Tenderer having failed to comply with the foregoing instructions.

No alterations, erasure, omission or addition is to be made in the text and conditions of these Bills of Quantities and should any such alterations, amendments, note or addition be made, the same will not be recognized, but the reading of these Bill of Quantities as prepared by the Principal Agent will be adhered to.

The Contractor is warned that should he use any quantities appearing in these Bills of Quantities for the purpose of ordering material, he does so at his own risk and no liability whatsoever will be admitted by the Employer or Principal Agent for the correctness of such Quantities.

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

ITEMNO	REF	LIC	DESCRIPTION	UNIT	QUANTITY		AMOUNT
1	SABS 1200A		<b>SECTION NO. 1: GENERAL</b>				
			<b>telecommunication equipment</b>				
1.1.2.2	PSAB 3		1) allow R 54 000 (Fifty-four thousand Rands) for the engineers and the engineer's representative telecommunication including cellphone, airtime, dataconnection, and Laptops.	Prov. Sum	1	54 000,00	54 000,00
1.1.3			b) Facilities required by Contractor	Sum	1		
1.1.4	8.3.3		Other fixed charge obligations	Sum	1		
1.1.5	8.3.4		Removal of site establishment	Sum	1		
<b>1,2</b>	<b>8,4</b>		<b>SCHEDULED TIME-RELATED ITEMS</b>				
1.2.1	8.4.1		Contractual requirements	Sum	1		
1.2.2	8.4.2		<u>Operation and Maintenance of Facilities on Site, for Duration of Construction, except where otherwise stated</u>				
1.2.2.1	8.4.2.1		a) Facilities required by Employer	Sum	1		
1.2.2.2	8.4.2.2		b) Facilities required by Contractor	Sum	1		
	8.4.4		Company and Head Office Overhead for the Duration of the contract	Sum	1		
1.2.3	8.4.5		Other time related obligations	Sum	1		
<b>1,3</b>	<b>8,5</b>		<b>PROVISIONAL SUMS</b>				
1.3.1	PSA 1 (c3.4.3)		Compliance with the OHS Act regulations(B13.03)	Prov Sum	1	58 344,00	58 344,00
			Overheads and profit on item 1.3.1	%	58 344,00		
1.3.1	PSA 2		Additional Tests required by Employer	Prov Sum	1	8 736,00	8 736,00
1.3.2			Overheads and profit on item 1.3.1	%	8 736,00		
1.3.3	PSA 3		Community Liaison Officer	Sum	1	64 000,00	64 000,00
1.3.4			Overheads and profit on item 1.3.3	%	64 000,00		
1.3.5	PSA 9 (C3.4.2)		Allow survey on site as per item B13.04	Prov Sum	1	10 000,00	10 000,00
1.3.6			Overheads and profit on item 1.3.5	%	10 000,00		
1,3,9			Accredited Training	Prov Sum	1	380 000,00	380 000,00
1.3.9.10			Overheads and profit item 1.3.9 a	%	380 000,00		
1.3.9.10.1			Non-Accredited Training	Prov Sum	1	190 000	190 000,00
1.3.10.2			Overheads and profit item 1.3.9 a	%	190 000,00		
1.3.11			Engineers Instruction	Prov Sum	1	15 500,00	15 500,00
1.3.12			Overheads and profit item 1.3.9 b	%	15 500,00		
1,3,13			PSC Training (Induction with Refreshments)	Sum	1	140 000,00	140 000,00
1,3,14			Overheads and profit item 1.3.9 a	%	140 000,00		
1,3,15			Allowance for PSC Meeting seating allowance	Sum	1	24 000,00	24 000,00
1,3,16			Overheads and profit on item 1.3.13	%	24 000,00		
1,3,17			Allowance for Occupational health and Safety for the duration of the project (attending of meeting, auditing and monthly reports)	Prov Sum	1	380 000,00	380 000,00
1,3,18			Overheads and profit on item 1.3.13	%	380 000,00		



**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

1,3,19		Inservice training for Student Engineering trainee	Sum	1	R80 000,00	R80 000,00
<b>Carried to summary</b>						

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

Item No	Ref	Description	Unit	Quantity	Rate	AMOUNT
2	SABS 1200 D	<b>SECTION NO. 2: EARTHWORKS (PLAT-FORM)</b>				
2.1	8.3.2	<b>Bulk Excavation</b>				
2.1.1		a) Excavate in all materials and use for <u>embarkment or backfill</u> or dispose, as orederd.				
		i) Up to 1,0 m	m <sup>3</sup>	120,0		
		ii) Over 1,0 m and up to 2,0 m	m <sup>3</sup>	270		
		iii) Over 2,0 m and up to 3,0 m	m <sup>3</sup>	20		
2.1.2		b) <u>Extra-over Item (a) above for :</u>				
		i) Intermediate excavation	m <sup>3</sup>	210,0		
		ii) Hard rock excavation	m <sup>3</sup>	25		
		iii) Boulder excavation, Class A	m <sup>3</sup>	12		
		iv) Boulder excavation, Class B	m <sup>3</sup>	12		
2.2	8.3.4	<b><u>Importing of Material</u></b>				
2.2.1		a) <u>Extra-over for importation of material fromcommercial sources or from borrow pits</u>	m <sup>3</sup>	363		
		b) Opening up and closing down of designatedborrow pit	Sum	1		
		c) Dealing with overburden	m <sup>3</sup>	16		
2.3	8.3.6	<b><u>Overhaul</u></b>				
2.3.1		Limited Overhaul	m <sup>3</sup>	60		
2.3.2		Long Overhaul	m <sup>3</sup> .km	300		
2.4	8.3.9	<u>Extra-over for Backfill or for Fill Material againstStructure</u>	m <sup>3</sup>	50		
2.4	8.3.10	Topsoiling	m <sup>2</sup>	60		
2.5	8.3.11	Grassing or other Vegetation Cover	m <sup>2</sup>	100		
<b>Total carried to summary</b>						

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

Item No	Payment References	Description	Unit	Quantity	Rate	Amount
3,0	SABS 1200 H 8.3.1.2	<b>SECTION 3 : STRUCTURAL STEEL</b> Structural steel for new Hall portal frame inclusive of supply, fabrication, welding, priming, painting, base plates etc. including delivery to site, erection and painting. ( All in accordance to engineers details )				
3,1		114x4mm C.H.S forming Eaves Beam	kgs	250		
3,2		70x70x6mm angle iron forming bracing	kgs	1200		
3,3		40x40x4 "L" angle iron forming sag angles	kgs	160		
3,4		254x146x31kg I beam forming Stanchion	kgs	1800		
3,5		203x133x25kg I beam forming gable end Stanchion	kgs	700		
3,6		254x146x31kg I beam forming Rafter	kgs	2400		
3,7		254x146x31kg I beam forming Haunch	kgs	900		
3,8		175x75x20x2.5 Cold formed lipped channel forming purlins	kgs	2500		
3,9		40x40x4 "L" angle iron forming knee bracing	kgs	200		
3,1		End plates, connection plates base plates etc..	kgs	1200		
3,11		M20 HT Holding Down bolts	no.	64		
3,12	8.3.1.1	Preparation of shop detail drawings for approval by the engineer	Sum	1		
3,13		Painting of galvanized steel	Sum	1		
<b>TOTAL CARRIED FORWARD TO SUMMARY</b>						

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

Item No	Ref	Description	Unit	Quantity	Rate	Amount
4	SABS 1200G	<b>SECTION NO. 4: CONCRETE (SMALL WORKS)</b>				
4,1	A	<u>Scheduled Formwork</u>				
4,1,1	8,2	<u>Items</u> Rough formwork to:				
	8.2.1	a) Blinding concrete	m <sup>2</sup>	24		
4,1,2	8.2.2	Smooth formwork to:				
		a) Vertical faces of deck slab	m <sup>2</sup>	20		
		b) Bolsters	m <sup>2</sup>	3		
4,2	8.3.2	Mild tensile weld mesh				
		a) Ref 193	m <sup>2</sup>	274		
4,3	8,4	<u>Scheduled Concrete Items</u>				
4,3,1	8.4.1	15MPa/19mm Concrete to:				
		a) Filling between pipes	m <sup>3</sup>	1		
4,3,2	8.4.1	30MPa/19mm Concrete to:				
		b)high tensile wire 618 mesh	m <sup>3</sup>	10		
4,4	8.4.4	<u>Uniformed surface finishes:</u>	m <sup>2</sup>			
		a) Steel floated finishes to all non-shutteredsurfaces		5		
forward to next page						

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

Item No	Description	Unit	Quantity	Rate	AMOUNT
5	<b>SECTION 5: GUARD HOUSE</b>				
	Allow for clearing the area of the site to be built upon of all grass, weeds, shrubs, trees with trunks not exceeding 200mm girth, debris, etc., including grubbing up all roots, scoffing up as required and cart away all vegetation and debris.	m <sup>2</sup>	505,7		
5,1	<b>Bulk Excavation</b>				
5,1,1	Excavate to reduce levels in open face and deposit on site in spoil heaps	m <sup>3</sup>	3		
	<b>Excavate in earth not exceeding 2m deep:</b>				
5,2,1	Trenches.	m <sup>3</sup>	10		
	<b>Extra over trench and hole excavations in earth for excavation in :</b>				
5,2,2	Hard rock.	m <sup>3</sup>	5		
	<b>Keeping excavations free of water:</b>				
5,2,3	Keeping excavations free from mud and all water including subterranean sources.	Prov Sum	1		
5,3,1	<b>EARTH FILLING, ETC.</b>  <b>Earth filling obtained from the excavation and/or prescribed stock piles on site compacted to 95% Mod. AASHTO density:</b>				
5,3,2	a) Backfilling to trenches, holes, etc	m <sup>3</sup>	8		
	b) Under floors, steps, pavings, etc	m <sup>3</sup>	8		
5,4	<b>Compaction of surfaces:</b>				
5,4,1	Compaction of ground surface under floors etc including scarifying for a depth of 150mm, breaking down oversize material, adding suitable where necessary and compacting to 93% Mod AASHTO density.	m <sup>2</sup>	26,4		
5,5	<b>UNREINFORCED CONCRETE CAST AGAINST EXCAVATION SURFACES</b>  <b>25MPa/20mm concrete:</b>				
5,5,1	Footings to walls (Provisional).	m <sup>3</sup>	5,39		
5,5,1,1	Surfaces beds.	m <sup>3</sup>	8		
	<b>REINFORCED CONCRETE CAST FORMWORK</b>				
5,5,1,2	<b>25MPa/20mm concrete:</b>				
5,5,2	Slabs, including beams and inverted beams.	m <sup>3</sup>	4,62		
5,5,2,1	<b>CONCRETE TESTS</b> <b>Test blocks:</b> Making and testing set of three 150x150x150mm concrete strength test cubes (Provisional).	No	2		

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

5,6	<u>Finishing top surfaces of concrete smooth with a wood float:</u> Surface beds, slabs, etc.	m <sup>2</sup>	37,9984		
5,6,1	<u>BLOCKWORK IN FOUNDATION (PRVOVISIONAL)</u> <u>Blockwork in foundations is to be concrete metric modular masonry units of 7MPa nominal compressive strength in mortar composed of 6 parts (by volume) of sand 1 part (by volume) of cement:</u> 220mm Block walls.	m <sup>2</sup>	11,8		
5,7					

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

	<b><u>MASONRY</u></b>				
	<b><u>DAMPINGPROOFING OF WALLS AND FLOORS</u></b>				
5,9	<b><u>One layer of 250 micron 'USB GREEN'water sheeting sealed at laps with Gunplas Pressure Sensitive Tape:</u></b>				
5,9,1					
5,9,2	Under surface beds.	m <sup>2</sup>	25		
	<b><u>One layer of 375 micron embosed dampcourse waterproof sheeting belowwalls,sills.etc:</u></b>				
5,9,2,1					
_____5,9,3	Below walls,sills,etc.	m <sup>2</sup>	4		
	<b><u>WATERPROOFING</u></b>				
	<b><u>- RIBBED SHEETING AND ACCESSORIES</u></b>				
5,1	<b><u>0.58mm Nominal thickness corrugate ironroof sheets with silicone polyester top finish or colomet equal.colour "blue" to one side ans standard grey backing coat to other side etc. with 275g/m2 galvanisingto both sides with one and a half corrugation side lap including fixing to timber purlins at approximately 1.00mm centres including all screws,bolts washers.etc. strictly in accordance with manufacturer's specification</u></b>				
5,10,1					
5,10,1,1	Roof covering with pitch not exceeding50 degrees,	m <sup>2</sup>	29		
	<b><u>ROOF COVERING.ETC</u></b>				
	<b><u>ROOFS ETC</u></b>				
5,11	<b><u>Sawn softwood:</u></b> 38 x 114mm Wall plate.	no.	25		
5,11,1	38 x 228mm Gang boarding.(Provisional)	no.	12		
5,11,1,1	50 x 76mm Purlins.	no.	8		
5,11.1.2	38 x 300mm Rafter	no.	20		
	<b><u>CARPENTRY AND JOINERY</u></b>				
	<b><u>-</u></b> 12 x 225mm Fascia board three times drilled,and brass screwed to and including 38 x 50 x 114 mm long S.A.Pine cleats twice brass screwed to rafter foot includng galvanised steel H-profile jointing strips,screws,holes etc.	m	13		
5,12					
5,12.1					

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

	85 x 275 x 6mm Barge board drilled and brassscrewed to purlin end including galvanised steel H-profile jointing strips, screws, holes etc.	m	18		
	<p><b><u>FLOOR COVERING.</u></b></p> <p>The joints should be at least 5mm wide and extend through the adhesive and <b>tile</b> layers ..... For the key requirements common to all <b>tiling</b> situations please refer to <b>SANS 786</b>, Code of Practice for the Design and Installation of Vinyl <b>Tiling</b>.</p>	m <sup>2</sup>	14		



**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

	<b><u>IRONMONGERY</u></b>				
5.14	<b><u>Locks :</u></b> - Padlock with three keys.	No	4		
5.14.1	<b><u>Sign plates :</u></b>				
5.14.2	152 x 152 x 2mm Anodised silver engraved sign with Fire Extinguisher Pictogram E06, fixed to wall or door.	No	2		
5.14.3					
5.14.3.1	152 x 152 x 2mm Anodised silver engraved sign with Directional Pictogram E08, fixed to wall or door.	No	2		
5.14.3.2	Provisional sum for Flushed toilet inside the Guard house	No	2		
	<b><u>GALVANIZED STEEL WINDOWS</u></b>				
5.15	All windows to be approved by the Architects prior installation.				
5.15.1	2.772 x 1.465m Window type, powder coated top hung Galvanized steel including burglar bars.	No	2		
5.15.2	1.561 x 0.952m Galvanized steel windows including burglar bars.	No	2		
5.15.3	1.135 x 0.962m Galvanized steel windows including burglar bars.	No	2		
	<b><u>DOORS</u></b>				
5.16	Flush doors shall have solid timber edge strips with concealed edges. Where doors are to be finished with a transparent finish, the veneer and the edge strips shall be timber of the same species and as far as possible of matching colour Unless otherwise described all flush doors shall be quality, but where exterior quality doors are specified	No	2		
5.16.1	the glue used shall be of the WBP type				

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

5.16.2	<p>Framed and ledged batten doors described as filled in with V-jointed boarding shall be filled in flush on one side with tongued and grooved vertical boarding, V-jointed on one or both sides and of the thickness stated. The boarding shall be in narrow widths, closely cramped up, rebated or tongued on outer edges and housed to grooves in stiles and rails and twice countersunk brass screwed at each intersection with ledges and braces and the inner edges of the abutting stiles and rails shall be chamfered to form a V-joint at junction with the board</p> <p>Unless otherwise described double doors shall have rebated meeting stiles</p>	No	2		

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

5.17	<b><u>PLASTERING</u></b>				
5.17.1	<b>SCREEDS</b> <b>3 : 1 Cement plaster screeds steel trowelled on concrete:</b>				
5.17.2	25mm thick on floors.	m <sup>2</sup>	24		
5.17.3.1	<b><u>INTERNAL PLASTER</u></b> <b><u>Cement plaster brickwork :</u></b>				
5.17.3	On walls.	m <sup>2</sup>	40		
5.17.4	In narrow widths.	m <sup>2</sup>	19,7		
	<b>PLUMBING &amp; DRAINAGE (Provisional)</b>	Prov. Sum	1		

5.19	<b><u>FIRE APPLIANCES ETC.</u></b> <b><u>Portable fire extinguishers:</u></b>				
	4.5 kg carbon dioxide portable chemical fire extinguisher complete with a full load, wall hook and bracket, bracket fixed to and including 25mm Wood Meranti backboard, size 250 x 500mm highwith chamfered edges, varnish, and fixed to the wall.	No	2		
5.20	<b><u>PAINTWORK</u></b>				
5.20.1	<b><u>Prepare and apply one undercoat andpaint with two coats premium quality pure acrylic PVA on:</u></b>				
5.20.2	Interior walls.	m <sup>2</sup>	75		
5.20.2.1	<b><u>Prepare and apply one undercoat andpaint with two coats premium quality pure acrylic sheen PVA on:</u></b>				
5.20.3	Interior toilet walls (Provisional).	m <sup>2</sup>	8		
5.21.1	<b>Electrical Installation</b>				
	Allow for provision for Electrification.	sum	2		
<b>Total</b>					

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
6	<b><u>SECTION NO. 6: BUILDING WORKS</u></b>				
6,11	<b><u>EARTHWORKS (PROVISIONAL)</u></b>  Tenderers are advised to study the Model Preambles for Trades before pricing this bill				
6,2	<b><u>SUPPLEMENTARY PREAMBLES</u></b>				
6.2.1	<b><u>Nature of ground</u></b>  therefore "earth", but possibly interspersed with "soft rock" or The nature of the ground is assumed to be clay/gravel material, "hard rock"				
6.2.1.1	<b><u>Carting away of excavated material</u></b>  Descriptions of carting away of excavated material shall be deemed "hard rock" excavations or, alternatively, from stock piles situated on the building Site				
6,3	<b><u>EXCAVATION, FILLING, ETC OTHER THAN BULK</u></b>				
6.3.1	Excavation in earth not exceeding 2m deep				
6.3.1.1	Reduced levels under floors	m <sup>3</sup>	200		
6.3.1.2	Trenches	m <sup>3</sup>	140		
6.3.2	<b><u>Extra over trench and hole excavations in earth for excavation in</u></b>				
6.3.2.1	Soft rock	m <sup>3</sup>	120		
6.3.2.2	Hard rock	m <sup>3</sup>	80		
6.3.3	<b><u>Extra over all excavations for carting away</u></b>				
6.3.3.1	Surplus material from excavations and/or stock piles on site to adumping site to be located by the contractor	m <sup>3</sup>	140		
6.3.4	<b><u>Risk of collapse of excavations</u></b>				
6.3.4.1	Sides of trench and hole excavations not exceeding 1,5m deep	m <sup>2</sup>	560		
6.3.5	<b><u>Keeping excavations free of water</u></b>				
6.3.5.1	Keeping excavations free of water other than subterranean water	Item	1		
<b>Total Carried Forward</b>					

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
<b>Total Brought Forward</b>					
<b>6,4</b>	<b><u>FILLING ETC</u></b>				
6.4.1	<u>Earth filling obtained from the excavations and/or prescribed stockpiles on site, compacted to 95% Mod AASHTO density</u>				
6.4.1.1	Under floors, steps, pavings, etc	m <sup>3</sup>	250		
6.4.1.2	Backfilling to trenches, holes, etc	m <sup>3</sup>	150		
6.4.2	<u>Earth filling supplied by the contractor, compacted to 99% Mod AASHTO density</u>				
6.4.2.1	Hardcore fill to be compacted properly onto which multiple layers of Sabunga (150mm thick layers) are compacted. DPC laid onto sabunga or other suitable G5 material, onto which surface bed get poured	m <sup>3</sup>	300		
6.4.3	<u>Compaction of surfaces</u>				
6.4.3.1	Compaction of ground surface under floors etc including scarifying for a depth of 150mm, breaking down oversize material, adding suitable material where necessary and compacting to 99% Mod AASHTO density	m <sup>3</sup>	140		
6.4.4	<u>Prescribed density tests on filling</u>				
6.4.4.1	"Modified AASHTO Density" test	No	11		
<b>6,5</b>	<b><u>SOIL POISONING</u></b>				
6.5.1	<u>Soil insecticide</u>				
6.5.1.1	Under floors etc including forming and poisoning shallow furrows against foundation walls etc, filling in furrows and ramming	m <sup>2</sup>	280		
6.5.1.2	To bottoms and sides of trenches etc	m <sup>2</sup>	83		
<b>Total Carried To summary</b>					

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

ITEM NO	PAYMENT REFERENCE	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
7	SANS 1200 G	<b>SECTION NO.7: CONCRETE WORKS</b>				
7,1	0,1.	<b>CONCRETE, FORMWORK AND REINFORCEMENT</b> Tenderers are advised to study the Model Preambles for Trades before pricing this bill				
7,2		<b>REINFORCED CONCRETE CAST AGAINST EXCAVATED SURFACES</b>				
7.2.1		25MPa/19mm concrete				
7.2.1.1	8.1.3	Footings refer to structural engineers specifications	m3	32		
7.2.1.2	8.4.3	85mm and 100mm thick reinforce concrete slab on 0.365mm polyolefin dpc with minimum 150mm overlaps and sealed with pressure sensitive tape on 30mm sandblinding on well-compacted poisoned fill	m3	8		
7.2.1.3		120mm thick reinforce concrete slab on 0.365mm polyolefin dpc with minimum of 150mm overlaps and sealed with pressure-sensitive tape on 30mm sand blinding on well compacted poisoned fill	m3	3		
<b>Total Carried Forward</b>						
ITEM NO	SANS 1200 G	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
<b>Total Brought Forward</b>						
7,5		<b>TEST CUBES</b>				
7,5,1		Making and testing 150 x 150 x 150mm concrete strength test cube (Provisional)	No	15		
7,6		<b>CONCRETE SUNDRIES</b>				
7,6,1		Finishing top surfaces of concrete smooth with a power float				
7,6,1,1		<b>FORMWORK</b>	m2	234		
		Rough formwork to sides Surface beds, slabs, etc to falls				
7,7,1						
7,7,1,1		Slabs	m2	5		

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

	8.3.1	Beams	m2	10		
7,9,1		<u>High tensile steel reinforcement to structural</u>				
7,9,1,2		<u>concrete work</u> 10mm Diameter bars	t	3		
7,9,1,3		16mm Diameter bars	t	1,2		
7,9,1,4		20mm Diameter bars	t	0,5		
<b>Total Carried Summary</b>						

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
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**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

8	<b>SECTION NO. 8:MASONRY</b> Tenderers are advised to study the Model Preambles for Trades before pricing this bill				
8.1	<b>SUPPLEMENTARY PREAMBLES</b>				
8.1.1	<u>Sizes in descriptions</u>				
8.1.1.1	Where sizes in descriptions are given in brick units, one brick shall represent the length and half brick the width of a Brick				
8.1.2	Bricks shall be ordered timeously to obtain uniformity in size and colour				
8.1.2.1					
	<b>SUPERSTRUCTURE</b>				
8.1.3	<u>Red ronan Brick SABS approved in class II mortar</u>				
8.1.3.1	M190 Concrete Block Wall	m <sup>2</sup>	495		
8.4	One brickwall for Facebricks : 225mm long x 112.5mm wide x 75mm high. The work sizes are in effect coordinating sizes less a nominal thickness of 10mm for the mortar joint.	m <sup>2</sup>	65		
<b>Total Carried Forward</b>					

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
<b>Total Brought Forward</b>					
8.8.2	<u>Brickwork reinforcement</u>				
8.8.2.1	150mm Wide reinforcement built in horizontally every 4 courses	m	25138		
8.8.3	<u>Prestressed fabricated concrete lintels including necessary temporary supports</u>				
8.8.3.1	110 x 75mm Lintels in lengths not exceeding 3m	m	149		
8.8.4	110 x 75mm Lintels in lengths exceeding 3m but not exceeding 6m	m	26		
8.8.4.1	<u>Turning pieces to lintels etc</u>				
8.8.5	110mm Wide turning pieces	m	127		
8.8.5.1	<u>Galvanised hoop iron cramps, ties, etc</u>				
	30 x 1,6mm Galvanised hoop iron strap 1,6m long with one end fixed into brickwork with Hilti nails (provisional) 5 courses below wall-plate.	No	500		
<b>Total Carried Summary</b>					

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
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**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

<b>9</b>	<b><u>SECTION NO.9: WATERPROOFING</u></b>				
	Tenderers are advised to study the Model Preambles for Trades before pricing this bill				
<b>9,1</b>	<b><u>SUPPLEMENTARY PREAMBLES</u></b>				
9,1	<u>Waterproofing</u>				
	Waterproofing of roofs, basements, etc shall be laid under a ten year guarantee. Waterproofing to roofs shall be laid to even falls to outlets etc with necessary ridges, hips and valleys. Descriptions of sheet or membrane waterproofing shall be deemed to include additional labour to turn-ups and turn-downs				
<b>9,2</b>	<b><u>DAMPPROOFING OF WALLS AND FLOORS</u></b>				
9.2.1	<u>One layer 375 micron similar approved Plastics grip DPC" embossed damp proof course</u>				
9.2.1.1	In walls	m <sup>2</sup>	165,00		
9.2.2	<b><u>One layer 375 micron "similar Plastics USB Green" waterproof sheeting sealed at laps with " Pressure sensitive Tape"</u></b>				
9.2.2.1	Under surface beds	m <sup>2</sup>	234,00		
<b>9,3</b>	<b><u>SEALING STRIPS, JOINT SEALANTS, ETC</u></b>				
9.3.1	<u>"Colpor 200" sealant (or similar approved) including polythylene bond breaking cord</u>				
9.3.1.1	8 x 25mm In saw cut joints in floors	m	35,00		
9.3.2	<u>Two-part grey polysulphide sealing compound including backing cord, bond breaker, primer, etc</u>				
9.3.2.1	10 x 10mm In horizontal expansion joints including raking out expansion joint filler as necessary	m	200,00		
9.3.2.2	10 x 12mm In vertical expansion joints including raking out expansion joint filler as necessary	m	200,00		
<b>Total Carried to Summary</b>					

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
10	<b>SECTION NO.10: ROOF COVERING</b>				
10,1	<b>PROFILED METAL SHEETING AND ACCESSORIES</b>				
10.1.1	Supply and Install a 0.8 IBR profile Chromadek roof sheeting with a 17.5 pitch, color finish & fitted in single lengths onto 125X50 GMS C-Chanel purlins @900 c/c, subsequently fixed to 12X50 GMS Double C-channel girder truss manufactured to eng. Detail, fixed to Double C-channel column left exposed and painted with low shaan enamel paint and bubble foil isolation between GMS purlin.	Sum	1		
	IBR sheeting on 38x38mm battens @ max 320mm centre, on 114mm timber trusses by 'GANGNAL' or similar and approved @ 21 roof pitch, spaced at max. 760mm centres, on 114x38mm wall plate, fixed to wall with hoop iron or similar and approved.	Sum	1		
10,1,2	<b>ROOF AND WALL INSULATION</b> Sisalation 420 heavy duty industrial grade aluminium foil based insulation Insulation fixed concurrent with roof covering and fitted over purlins with pvc coated straining wires	m <sup>2</sup>	260		
<b>Total Carried to Summary</b>					

ITEM	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
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**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

NO	N	Y		
11	<b>SECTION NO.11: CARPENTRY AND JOINERY</b>			
	Tenderers are advised to study the Model Preambles for Trades before pricing this bill			
11,1	<b>SUPPLEMENTARY PREAMBLES</b>			
11.1.1	<u>Fixing</u>  Items described as "nailed" shall be deemed to be fixed with hardened steel nails or pins, to be shot-pinned, to brickwork or concrete items described as "plugged" shall be deemed to include screwing to fibre, plastic or metal plugs at not exceeding 500mm centres, and where described as "bolted", the bolts have been given elsewhere			
11.1.2	<u>Joinery</u>  Descriptions of frames shall be deemed to include frames, transomes, rails, etc  Descriptions of hardwood joinery shall be deemed to include sinking and pelleting heads and nuts of bolts  Decorative thermosetting plastic laminate covering  Laminate covering shall be glued under pressure and edge strips of same shall be butt jointed at junctions with adjacent similar finish			
<b>total carried forward</b>				

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
<b>total brought forward</b>					
11,2	<b>SALIGNA</b> SWARLAND SOLID core flush panel timber door to be primed and painted with 2 coats				
11.2.1	'Paint' gloss enamel applied in accordance with manufactures specification Timber frame to suit door COLOUR: BATTLESHIP GREY				
11.2.1.1	Door size 813x2035x44mm	No	3		
	Double door size 1613 x 2097mm high	No	3		
	<b><u>WROUGHT MERANTI DOORS HUNG TO STEEL FRAMES</u></b>				
	40mm Red meranti framed braced battern door with 40 x 110mm styles and top ledged, 20 x 150mm middle ledge, 20 x 225mm bottom ledge and braced with 20 x 110mm braces				
11,3	<b><u>Joinery fitting and furniture</u></b> Supply and Install all joinery fitting and furniture utilities	sum	1		
<b>Total Carried to summary</b>					

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
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**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

	N		Y		
<b>12</b>	<b><u>SECTION NO.12: IRONMONGERY</u></b>				
<b>12,1</b>	<b>IRONMONGERY</b>  Tenderers are advised to study the Model Preambles for Trades before pricing this bill  <b><u>SUPPLEMENTARY PREAMBLES</u></b>  Fixing  Description of wall mounted and floor standing ironmongery items shall be deemed to include for fixing in position and all fixing accessories  Description of proprietary items shall be deemed to include for fixing in position and all fixing accessories as specified by the manufacturer				
<b>12,3</b>	<b><u>HINGES,BOLTS,ETC</u></b>				
<b>12.3.1</b>	<b><u>Solid</u></b>				
<b>12.3.1.1</b>	75 x 100mm High Brass hinge.	No	12		
<b>12.3.1.2</b>	Solid Art 293 WC indicator bolt	No	6		
<b>12.3.1.3</b>	150mm Satin chrome flush bolt with keep fixed to steel frame	No	6		
<b>12.3.1.4</b>	150mm Satin chrome flush bolt with keep cast into concrete.	No	6		
<b>12,4</b>	<b><u>LOCKS</u></b>				
<b>12.4.1</b>	<b><u>Solid</u></b>				
<b>12.4.1.1</b>	Art 390/313/ Three lever lockset The following locks are to be suitable for master key operation	No	3		
<b>12.4.1.1</b>	Art 390/313/ Rebated three lever lockset and rebate conversion set.	No	3		
<b>Total Carried Forward</b>					

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
<b>Total Brought Forward</b>					
<b>12,5</b>	<b><u>LETTERS, NAMEPLATES, ETC</u></b>				
12.5.1	Aluminium sign plate (Male/Female) screwed to door.	No	6		
12.5.2	3000 x 500mm High aluminium name plate with screwed to plastered walls.	No.	3		
<b>12,6</b>	<b><u>SUNDRIES</u></b>				
12.6.1	38mm Diameter rubber door stop plugged	No	6		
<b>Total Carried to Summary</b>					

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
13	<b>SECTION NO.13: METAL WORK</b>				
13,1	<b>SUPPLEMENTARY PREAMBLES</b> <u>Descriptions</u> Descriptions of bolts shall be deemed to include nuts and washers  Descriptions of expansion anchors and bolts and chemical anchors and bolts shall be deemed to include nuts, washers and mortices in brickwork or concrete  Metalwork described as "holed for bolt(s)" shall be deemed to exclude the bolts unless otherwise described  Items described as "plugged" shall be deemed to include screwing to fibre, plastic or metal plugs at not exceeding 600mm centres				
13,2	<b>DOOR FRAMES, DOORS, WINDOWS, ETC</b>				
13,4	<b>ALUMINIUM WINDOWS,DOORS,ETC</b>				
13.4.1	600x2100mm Powder-coated aluminum corner window, top hung 2-opening panel window to manufacturer's specification. Color: BATTLESHIP GREY.	No	2		
13.4.1.1	2000x500mm Powder-coated aluminum corner window, top hung 2-opening panel window to manufacturer's specification. Color: BATTLESHIP GREY.	No	1		
13.4.1.2	600x1600mm Powder coated aluminum window, top hung 2-opening panel window to manufacturer's specification. Color: BATTLESHIP GREY.	No	2		
13.4.1.3	600x1400mm Powder coated aluminum window, tophung 2-opening panel window to manufacturer's specification. Colour: BATTLESHIP GREY.	No	2		
13.4.1.4	1600x500mm Powder coated aluminum corner window, tophung 2-opening panel window to manufacturer's specification. Colour: BATTLESHIP GREY.	No	6		
13.4.1.4	600x1200mm Powder coated aluminum corner window, fixed panel window to manufacturer's specification. Colour: BATTLESHIP GREY.	No	1		
<b>Total Carried Forward</b>					

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
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**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

<b>14</b>	<b><u>SECTION NO.14: TILING</u></b>				
	Tenderers are advised to study the Model Preambles for Trades before pricing this bill				
<b>14,1</b>	<b><u>SUPPLEMENTARY PREAMBLES</u></b>				
	<u>Descriptions</u>				
	Unless described as "fixed with adhesive to plaster (plaster elsewhere)" descriptions of tiling on brick or concrete walls, columns, etc shall be deemed to include 1:4 cement plaster backing and descriptions of tiling on concrete floors etc shall be deemed to include 1:3 plaster bedding				
<b>14,2</b>	<b><u>FLOOR TILING</u></b>				
	<b><u>Tiles 600x600 Double Loaded matt Porcelain tiles: Matt(R9) Ristretta Dopplo collection. Laid with Adhesive and 3mm tiling grouting all in Dove Grey.</u></b>	m <sup>2</sup>	372		
<b>14,3</b>	<b><u>WALL TILING</u></b>				
14.3.1	Porcelain similar approved Tiles black 200 x 100mm polished splayed edges brick tile fixed with products, with min 3mm grouting line: color Dove grey.				
14.3.1.1	On walls	m <sup>2</sup>	10		
<b>14,4</b>	<b><u>SKIRTING</u></b>				
14.4.1	220 X 22mm thick solid pine moulded timber skirting fixed to manufacturer s specification and sanded and sealed with 2x coats Woodcock 30 wood varnish to architect's approval.	m	220		
<b>Total Carried to summary</b>					

ITEM NO	DESCRIPTI ON	UNIT	QUANTIT Y	RATE	AMOUNT
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**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

15	<b><u>SECTION NO.15: PLASTERING</u></b>				
	Tenderers are advised to study the Model Preambles for Trades before pricing this bill				
15,1	<b><u>INTERNAL PLASTER</u></b>				
	Cement Plaster to be 1:3 mix; cement/sand to CSIR standards and mix plaster to have a waterproof agent added. Newly plastered walls to have sill seal, or equal and approved, sprayed onto the surface.				
15.1.1					
15.1.1.1	On walls	m <sup>2</sup>	788		
15.1.1.2	On narrow widths	m <sup>2</sup>	251		
15,2	<b><u>EXTERNAL PLASTER</u></b>				
15.2.1	<u>1:5 Cement plaster steel trowelled smooth on brickwork</u>				
15.2.1.1	On walls	m <sup>2</sup>	935		
15.2.1.1	On narrow widths	m <sup>2</sup>	2		
<b>Total Carried to summary</b>					

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
16	<b><u>SECTION NO.16: PLUMBING AND DRAINAGE (PROVISIONAL)</u></b>				
16,1	<b><u>SUPPLEMENTARY PREAMBLES</u></b>				
16.1.1	<u>uPVC pipes and fittings:</u> Soil, waste and vent pipes and fittings shall be solvent weld jointed				
16.1.2	<u>Copper pipes:</u> Pipes shall be hard drawn and half-hard pipes of the class stated. Class 0 (thin-walled hard drawn) pipes shall not be bent. Class 1 (thin walled half-hard), class 2 (half-hard) and class 3 (heavy walled half-hard) pipes formers. Fittings to copper waste, vent and suspension pipes, shall only be bent with benders with inner and outer capillary solder fittings and compression fittings shall be Coora water tech type. Capillary solder fittings shall comply with ISO 2016. Only compression fittings shall be used in walls or in ground				
16.1.3	<u>Fixing of pipes</u> Unless specifically otherwise stated, descriptions of pipes shall be deemed to include fixing to walls etc, casting in, building in or suspending not exceeding 1m below suspension level				
16.1.4	<u>Exposed concrete surfaces</u> Exposed surfaces of concrete stormwater channels, cover slabs, inspection of eye marker slabs, gully tops, cleaning eye tops, catch pits, inspection chambers, etc shall be finished smooth with plaster				
16.1.5	<u>Excavations</u> No claim for rock excavation will be entertained unless the contractor has previously notified the quantity surveyor thereof prior to backfilling soft rock and hard rock as defined in Earthwork				
16.1.6	<u>Laying, backfilling, bedding, etc. of pipes</u> Pipes shall be laid and bedded and trenches shall be carefully backfilled in accordance with manufacturers instructions where no manufacturers instructions exist pipes shall be laid in accordance with clauses 5.1 and 5.2 of each of the following:  SABS 1200 L : Medium-pressure pipelines LD : Sewers LE : Stormwater drainage  Pipe trenches etc shall be backfilled in accordance with clauses 3, 5.5, 5.6, 5.7 and 7 of SABS 1200				
<b>Total carried forward</b>					

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
<b>Total Brought Forward</b>					
16.1.7	<u>DB : Earthworks (Pipe trenches)</u>				
16.1.7.1	Pipes shall be bedded in accordance with clauses 3.1 to 3.4.1, 5.1 to 5.3 and 7 of SABS 1200				
16.1.8	<u>LB : Bedding (Pipes).</u>				
16.1.8.1	Unless otherwise described bedding of rigid pipes shall be class B bedding				
16.1.8.1.1	Water Supply and waste pipes	sum	1		
16.1.8	<b><u>RAINWATER DISPOSAL</u></b>				
	"Watertight" (or equal approved) seamless aluminum gutters and rainwater pipes with pre-painted double-coated Polymer Silicon baked enamel finish, stop ends crimped onto the OGEE gutter and sealed on the inside with Dow Corning 813 silicone sealer.				
16.1.8.1	160 x 125 x 0,8mm Ogee roof gutters	m	50		
16.1.8.2	Extra over gutter for stopped end	No	18		
16.1.8.3	100 x 75mm Rainwater pipes	m	10		
16.1.8.4	Extra over gutter for outlet for 100 x 75mm pipe	No	18		
16.1.8.6	Extra over rainwater pipe for bend	No	18		
16.1.8.7	Extra over rainwater pipe for eaves or plinth offset	No	4		
16.1.9	<b><u>STORMWATER CHANNELS</u></b>				
16.1.9.1	<u>20Mpa/19mm Mass concrete channels</u>				
	800mm Wide x 130mm average thick V shaped channels with rounded salient edges and finished on all exposed surfaces with 2:1 cement mortar, laid to falls with control joints formed with 12mm bitumen out for a depth of 10mm and sealed with two part greypolysulphide impregnated softboard with all exposed edges of softboard raked sealant at maximum 3000mm centres including all necessary excavations and formwork	m <sup>3</sup>	8		
16.1.9.2	Supply and Install FloDrain supplied in 30 m roll.	No	2		
16.1.9.3	Supply and Install Geopipe M100 supplied in 6 m.	No	10		
16.2.1	<b><u>RAINWATER TANKS</u></b>				
16.2.1.1	10 000 Litre tank with diameter 2200 mm; Height of 3150 mm and a lid of 480 mm Clip - on approved plastic tanks manufactured with and including "Herschel Community Hall" name written or engraved on the tank, etc. as per manufacturers <b>Specification</b> 10 000L with diameter 2200 mm; Height of 3150 mm and a lid of 480 mm Clip-on "Polyethylene" rainwater tanks tied down with chains in hose-pipe fix to hooks cast into concrete	No	4		

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

16.2.2	<u>The following in tank base stands:</u>				
16.2.2.1	<u>Excavation in earth not exceeding 2m deep</u> Trenches	m <sup>3</sup>	15		
16.2.3	<u>Extra over all excavations for carting away</u>				
16.2.3.1	Surplus material from excavations and/or stock piles on site to a dumping site to be located by the contractor	m <sup>3</sup>	15		
16.2.3	<u>Risk of collapse of excavations</u>				
16.2.3.1	Sides of trench and hole excavations not exceeding 1,5m deep	m <sup>2</sup>	10		
16.2.4	<u>Keeping excavations free of water</u>				
16.2.4.1	Keeping excavations free of water other than subterranean water	item	1		

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
16.2.5	Earthfilling obtained from the excavations and/or prescribed stock piles on site, compacted to 95% Mod AASHTO density				
16.2.5.1	Under floors, steps, pavings, etc	m <sup>3</sup>	2		
16.2.5.2	Backfilling to trenches, holes, etc	m <sup>3</sup>	6		
	<u>Compaction of surfaces</u>  Compaction of ground surface under floors etc including scarifying for a depth of 150mm, breaking down oversize material, adding suitable material where necessary and compacting to 95% Mod AASHTO density	m <sup>2</sup>	6		
	<u>Prescribed density tests on filling</u>	No	2		
	"Modified AASHTO Density" <u>test</u> <u>Soil insecticide</u>  Under floors etc including forming and poisoning shallow furrows: against foundation walls etc, filling in furrows, ramming, and to bottoms and sides of trenches etc	m <sup>2</sup>	6		
	<u>25MPa/19mm concrete</u>	m <sup>2</sup>	1,5		
	Strip footings <u>25MPa/19mm concrete</u>	m <sup>3</sup>	2		
	Surface beds <u>Finishing top surfaces of concrete smooth with a wood float</u>  Surface beds, slabs, etc to falls	m <sup>3</sup>	2		
	"Firelight Satin" clay face bricks pointed with flush horizontal and vertical joints  Extra over brickwork for face brickwork	m <sup>2</sup>	25		
<b>16,3</b>	<b>SANITARY SCHEDULE</b>				
16.3.3	<u>KITCHEN</u>				
16.3.3.1	Similar approved CDX621-120 double end bowl drop-in sink with 2 x 90 mm basketstrainer and fittings, 1200 x500 x157 mm, satin steel stainless.	No	1		
15.3.3.2	Highrise swivel single lever sink mixer 12l min chrome.	No	1		
<b>total Carried to Summary</b>					

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
<b>16</b>	<b><u>SECTION NO.17: PAINTWORK</u></b>				
	Tenderers are advised to study the Model Preambles for Trades before pricing this bill				
<b>16,1</b>	<b><u>ON INTERNAL FLOATED PLASTER SURFACES</u></b>				
16.1.1	On walls	m <sup>2</sup>	861		
<b>16,2</b>	<b><u>ON EXTERNAL FLOATED PLASTER SURFACES</u></b>				
16.2.1	On Walls	m <sup>2</sup>	825		
<b>16,3</b>	<b><u>ON WOOD</u></b>				
16.3.1	<u>One coat oil wood primer, one universal undercoat and two coats "Gloss enamel" paint</u>				
16.3.2	On doors	m <sup>2</sup>	58		
16.3.3	<u>Three coats clear mat varnish</u>				
16.3.4	On doors	m <sup>2</sup>	25		
<b>Total Carried to Summary</b>					

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
17	<b>SECTION NO. 18: CEILING</b>				
17,1	Supply and Install a 6.4mm gypsum Rhino board fixed to 32 x15 steel branderling (c-channel), with 40 x 24mm aluminum shadowing wall angle ceiling cornice, to be skimmed and painted	m <sup>2</sup>	30		
17,2	The following in furniture manufactured complete as per attached Department of Basing Education standard specification:  Office Chair	No.	6		
	Office Desk	No.	1		
	Stationary Cupboard	No.	1		
	Eight (8) Seater Table 700mm High Drawing.	No.	2		
	Stackable plastic Chairs.	No.	204		
<b>Total Carried to Summary</b>					

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
18	<b>SECTION NO. 19: EXTERNAL WORKS</b>				
18,1	<b>SITE CLEARANCE AND FORMING PLATFORM (PROVISIONAL)</b> Tenderers are advised to study the Model Preambles for Trade before pricing this bill				
18.1.1	<b>SUPPLEMENTARY PREAMBLES</b>				
18.1.1.1	<u>Nature of ground</u> The nature of the ground is assumed to be clay/gravel material, therefore "earth", but possibly interspersed with "soft rock" or "hard rock"				
18.1.2	<b>Carting away of excavated material</b> Descriptions of carting away of excavated material shall be deemed to include loading excavated material onto trucks directly from the excavations or, alternatively, from stock piles situated building site				
18.1.3	<b>Site clearance</b>				
18.1.3.1	Digging up and removing rubbish, debris, vegetation, hedges, shrubs, bush, etc and trees not exceeding 200mm girth	m <sup>2</sup>	1200		
18.1.3.2	Stripping average 150mm thick layer of top soil and depositing material in prescribed stock piles on site	m <sup>2</sup>	1200		
18.1.3.3	<b>Refurbishment of Ablutions Sum of R 85 000</b>	item No	1	sum	R85 000,00
18.1.3.4	<b>Parking and Driveway</b>				
	Allow the sum of R265 000 for paved parking area(60mm Paver) and driveway to be measured and rated out in accordance with Bill of Quantities	item No	1	Sum	R265 000,00
18.1.3.5	Kerb: Precast concrete kerb (SABS Figure 7) bedded, jointed and laid complete including Class B concrete haunching.	m	120		
	Ditto circular on plan	m	5		
..	Composite precast concrete kerb (SABS 927 Fig 4) size 150 x 250 mm high with one side partially splayed, laid on end adjacent to and including precast channel piece (SABS 927 Fig 14) size 300 x 100 mm high extreme splayed on top all set in and including cement concrete (15Mpa of 19 mm stone) bed and backing 600 mm wide and average 150 mm deep including jointing in 3:1 sand cement mortar, all necessary excavation, backfilling, formwork, etc	m	80		
19	<b>DEMOLISHING OF THE EXISTING STRUCTURE</b>				
19.1.1	The rate shall include demolishing of brickwork; slab; Timber supports and dumping of material to the approved Municipality dumping site.	m <sup>2</sup>	635,00	700	



**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

19.2	Refurbishment of existing Offices; replace tiling, electrification, ceiling, replacement of windows; painting and all finishes	item No	1	sum	R 250 000,00
19.3	Refurbishment of the existing library (renovation)	item No	1	sum	R 75 564,00
<b>Total Carried to Summary</b>					

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
19	<b><u>SECTION NO. 20: PROVISIONAL SUMS</u></b>				
19,1	<b><u>ELECTRICAL WORK AND ELETRONIC SERVICES</u></b>				
19.1.1	See attached bill of quantities for Electrification of the Hall	Item	1		
19.1.1.1	Allow for profit.	Item	1		-
19.2	Allow provision of R250 000 dismantling of existing underground electrical cable underneath the building.	Item	1	sum	250 000,00
19.2.1	Allow for profit.	Item	1		
19,3	<b><u>SECURITY FENCING</u></b>  Allow for clearing site for the width of 1000 mm where fencing runs are to be erected including removing trees, shrubs etc. not exceeding 200 mm girth, grubbing up roots and roughly levelling	m	70		
19,4	<b><u>Installation of a 1,8m High W- Section Galvanised Palisade security fence</u></b>	m	120		
19,5	<b><u>Painting of the existing Galvanised Palisade fence to its original paint</u></b>	m	150		
<b>Total Carried to Summary</b>					

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**SECTION 21: ELECTRIFICATION - CONSTRUCTION SCOPE OF WORK**

Item	Description	Unit	Qty	Material Unit Price	Material Total Price	Labour Unit Price	Labour Total Price	Total Price
<b>1</b>	<b>Preliminary and General</b>							
	Allow for the costs which the contractor may incur in							
	<b>Fixed Charge Items</b>							
1	Formal contract	Sum						
2	Sureties	Sum						
3	Insurance of works etc. and damage to persons and	Sum						
4	Workmen's compensation	Sum						
5	Initial supply of plant, material and labour and services	Sum						
6	Contractor's camp site / store yard	Sum						
7	Allow for the materials collection from supplier and	Sum						
8	Contractor's superintendence	Sum						
9	Care of works, damage to persons and property	Sum						
10	Provision of plant, material and labour	Sum						
11	Clearance of site during contract and on completion	Sum						
12	Site Security	Sum						
13	Site Lighting	Sum						
<b>2</b>	<b>CABLE TRAYS/LADDERS AND CONDUIT (including fixing brackets and accessories)</b>							
2,1	Supply and install conduit incl short lengths, Type : PVC							
1	20 mm - Recessed (cast or chased)	m	1 600					
2	110mm Sleeve	m	15					
	<b>TOTAL BILL 2 CARRY TO SUMMARY</b>							
<b>3</b>	<b>CABLE INSTALLATION</b>							
	<b>Supply and Install cable</b>							
1	Supply and install 1.6mm galavanised draw wire, drawn	m	100					
2	2c x 2.5 mm2 + Earth Surfix	m	900					
3	2c x 1.5 mm2 + Earth Surfix	m	900					
3,1	Supply and Install 600/1000 V cables Type: PVC / PVC/ SWA / PVC + ECC							
1	4c x 16 mm2	m						
2	4c x 25 mm2	m	100					

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

<b>3,2</b>	<b>CABLE GLAND AND TERMINATE</b>							
	Gland and terminate 600/1000 V PVC / SWA (+ ECC)							
1	4c x 16 mm2	each						
2	4c x 25 mm2	each	6					
	<b>TOTAL BILL 3 CARRY TO SUMMARY</b>							
<b>4</b>	<b>LIGHTING, SMALL POWER AND ACCESSORIES</b>							
<b>4,1</b>	<b>Supply &amp; install lighting fixtures including fixing</b>							
1	Bulkhead, LED 15W	each	29					
2	T5 1.5m LED -2x18W	each	14					
3	T5 Highbay 1.5m LED -4x18W with chains	each	16					
<b>4,2</b>	<b>Supply and install lighting power infrastructure</b>							
1	Conduit Box - 60mm Round x 25mm deep	each	25					
2	16A One way light switch flush mounted on wall	each	10					
3	16A Two way light switch flush mounted on wall	each	6					
<b>4,3</b>	<b>Supply and install small power outlets including</b>							
1	16A, 3 pin, Switched Double Socket Outlet	each	27					
<b>4,4</b>	<b>Supply and install photo electric cell including</b>							
1	Photo electric cell unit	each	1					
	<b>TOTAL BILL 4 CARRY TO SUMMARY</b>							
<b>5</b>	<b>Earthing &amp; Lightning protection</b>							
1	70mm <sup>2</sup> BARE COPPER EARTH WIRE	M	120					
2	Termination of 70mm <sup>2</sup> BARE COPPER EARTH WIRE	Each	120					
3	Earth rods: 1,2m in length and M12 diameter	Each	8					
4	20mm Galvanised steel conduit	Each	50					
5	Conductive Cement	Each	5					
	<b>TOTAL BILL 5 CARRY TO SUMMARY</b>							
<b>6</b>	<b>Testing and Commissioning</b>							
1	Testing and Commissioning of the COMMON electrical	Sum	1					
	<b>TOTAL BILL 6 CARRY TO SUMMARY</b>							
<b>7</b>	<b>Supply and Install Distribution Board</b>							
1	Eskom supply of Transformer and LV Point	Sum	1					
2	Compression gland and shroud for Airdac	No	1					
3	Samite distribution board 16 way	No	1					
4	CBI QF-S-4(13) Switch Disconnecter 4Pole-63A	No	1					

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

5	CBI SF1-G0 Switch Disconnecter SP-60A (stove)	No	1					
6	CBI QF-S-2(13) 5kA Switch Disconnecter DP-63A	No	1					
7	CBI QF-1(19) 5kA Circuit breaker SP-40A	No	0					
8	CBI QF-1(13) 5kA Circuit Breaker SP- 20A	No	4					
9	CBI QF-1(13) 5kA Circuit Breaker SP- 10A	No	8					
10	CBI QF17C-240V AC Earth Leakage -63A	No	1					
11	Surge arrester QFLN-2(13)	No	1					
12	Electrical dispenser (ED) Single phase /Three phase	No	1					
<b>TOTAL BILL 7 CARRY TO SUMMARY</b>								
<b>SUMMARY</b>								
<b>TOTAL 1</b>								
<b>TOTAL 2</b>								
<b>TOTAL 3</b>								
<b>TOTAL 4</b>								
<b>TOTAL 5</b>								
<b>TOTAL 6</b>								
<b>TOTAL 7</b>								
<b>TOTAL Item 1 - 8</b>								
<b>TOTAL Item 1 - 8 + Contingencies</b>								

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**SECTION SUMMARY PRICING SCHEDULE OF THE BOQ**

1	SECTION NO. 1: GENERAL	R
2	SECTION NO. 2: EARTHWORKS (PLAT-FORM)	R
3	SECTION 3 : STRUCTURAL STEEL	R
4	SECTION NO. 4: CONCRETE (SMALL WORKS)	R
5	SECTION 5: GUARD HOUSE	R
6	SECTION NO. 6: BUILDING WORKS	R
7	SECTION NO.7: CONCRETE WORKS	R
8	SECTION NO. 8:MASONRY	R
9	SECTION NO.9: WATERPROOFING	R
10	SECTION NO.10: ROOF COVERING	R
11	SECTION NO.11: CARPENTRY AND JOINERY	R
12	SECTION NO.12: IRONMONGERY	R
13	SECTION NO.13: METAL WORK	R
14	SECTION NO.14: TILING	R
15	SECTION NO.15: PLASTERING	R
16	SECTION NO.16: PLUMBING AND DRAINAGE (PROVISIONAL)	R
17	SECTION NO.17: PAINTWORK	R
18	SECTION NO. 18: CEILING	R
19	SECTION NO. 19: EXTERNAL WORKS	R
20	SECTION NO. 20: PROVISIONAL SUMS	R
21	SECTION NO. 21: ELECTRIFICATION (ELECTRICITY BOQ)	R
	<b>Add 3,5% of Contract Price Adjustment (CPA)</b>	R
	<b>Sub_total_2 EXCLUSIVE OF VAT</b>	R
	Add 15% VAT	R
	<b>TOTAL CONSTRUCTION COST INCLUSIVE OF VAT</b>	R

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## **Part C3: Scope of Work**

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<b>C3.1</b>	<b>Description of the Works</b>	<b>149</b>	<b>149</b>
<b>C3.2</b>	<b>Engineering / Design</b>	<b>150</b>	<b>150</b>
<b>C3.3</b>	<b>Procurement</b>	<b>151</b>	<b>151</b>
<b>C3.4</b>	<b>Construction</b>	<b>152</b>	<b>152</b>
<b>C3.5</b>	<b>Management</b>	<b>153</b>	<b>166</b>
<b>C3.6</b>	<b>Site Information</b>	<b>167</b>	<b>167</b>
<b>4C3.7</b>	<b>Annexes</b>	<b>168</b>	<b>168</b>

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**C3.1**

**Description of the Works**

**CONTENTS**

EMPLOYER'S	OBJECTIVES
3.1.2	OVERVIEW OF THE WORKS
3.1.3	EXTENT OF THE WORKS
3.1.4	LOCATION OF THE WORKS
3.1.5	TEMPORARY WORKS

**Employer's objectives**

To provide a Herschel village of Ward 13 with a Community Hall in Senqu Local Municipality.

**1.2 Overview of the works**

Demolishing of the existing Structure, New Hall, Fencing, Refurbishment of existing Ablution Facilities Electrical installation and siteworks.

**1.3 Extent of the works**

- Construction of a 252 seats capacity community hall with 4 x 10 .000 liters rainwater tanks;
- Construction of 600x250mm 25MPa concrete strip foundation for both bearing and non-bearing walls;
- Clean approved fill compacted in layers of not more than 150mm; 100mm concrete slab on 250-micron DPM on 50mm sand blinding layer;
- Floor finish to be porcelain floor tiling;
- The structure is 280 <sup>2</sup> in area coverage with 23.63 x 11.84 m;
- The walls will be built with a single leaf M9, plastered and painted internally and externally; Blockwork will be reinforced every fourth course;
- A chromadek finish corrugated iron roof sheeting is proposed to be used;
- S. A pine purlins at maximum of 1100mm c/c, on S.A pine prefabricated roof trusses at 17.5° roof pitch on 114x38mm S.A wall plate tied to blockwork with roof anchor ties built into blockwork; Refurbishment of Ablution facilities;
- Refurbishment of existing Offices;
- Refurbishment of existing library (renovations)
- Demolishing of the existing structure 375 square meters
- Dismantling of underground electrical cable; Construction of proper stormwater drainage;
- Construction of a 1,8m High W- Section Galvanised Palisade security fence
- Construction of paved car parking 60 mm concrete block pavers.

**1.4 Location of the works**

The site is in Lady Grey, village under Ward 13 of Senqu Local Municipality.

**1.5 Temporary works**

Not applicable



**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

C3.2 Engineering / Design  
CONTENTS

- 3.2.1 DESIGN
- 3.2.2 DESIGN BRIEF
- 3.2.3 DRAWINGS
- 3.2.4 DESIGN PROCEDURES

3.2.1 DESIGN

design and construction of the works described in Clause 3.1.3 Extent of the Works above.

3.2.2 DESIGN BRIEF

There are no design and construction elements under this Contract.

3.2.3 DRAWINGS

The following main drawings main drawings are applicable to the contract:

PR107/BMCE/FT/001- Hall Layout PR107/BMCE/FT/003- Locality Map PR107/BMCE/FT/004- Site Layout  
PR107/BMCE/FT/005-Kitchen Layout PR107/BMCE/FT/006- Half Wall Foundation PR107/BMCE/FT/500-  
Nameboard PR107/BMCE/FT/501- Fencing Detail PR107/BMCE/FT/502- Storage Tank Detail  
PR107/BMCE/FT/503- Wall Section

Key plans

Not applicable

Typical details

.....

Layout plans

.....

Cross sections

.....

Intersection layouts

.....

Services layouts

.....

Storm water details

.....

Insitu culvert

.....

The drawings used for setting up the Bills of Quantities are as follows:

Architectural drawings Civil engineering drawings

.....

Mechanical engineering drawings

.....

Electrical drawings

.....

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

C3.3 Procurement

Preferential procurement procedures

The works shall be executed in accordance with the conditions attached to preferences granted in accordance with the preferencing schedule.

Scope of mandatory subcontract work: Fencing, 4 x tanks stands

The following portions of the works shall be subcontracted to CIDB registered contractors in accordance with the subcontracting procedures described hereunder.

Items to be sub-contracted to Local Emerging Contractors are as follows.

Fencing

4 x Tank stands

Refurbishment of Ablution facilities/ Refurbishment of Existing Offices

The contract for Local        will be advertised on Senqu Local Municipal notice board inviting competitive Local to submit quotations in respect of each of the above portions of the works in accordance with the relevant provisions of the latest edition of the CIDB Standard for Uniformity in Construction Procurement. The Contract Data in the associated procurement documents shall be based on the use of BIFSA Non-Nominated Subcontract for use with the JBCC Series 2000 Principal Building Agreement / CIDB Standard subcontract (labour only) / JBCC Series 2000 Nominated / Selected Subcontract Agreement / SAFCEC General conditions of subcontract (2003 edition) (select appropriate option) / NEC Engineering and Construction Subcontract / NEC Engineering and Construction Short Subcontract with minimal project specific variations and amendments that do not change their intended usage.

The Employer, the Engineer together with the Contractor shall evaluate (adjudication to appointment of local SMME) the tenders received in accordance with the provisions of the Standard Conditions of Tender contained in Annex F of Standard for Uniformity in Construction Procurement. The evaluation panel shall comprise equal representatives from the Employer, the Engineer and from the Contractor.

The Contractor shall without delay enter into contract with the successful tendering subcontractor based on their accepted tender submission. The Contractor shall remain responsible for providing the subcontracted portion of the works as if the work had not been subcontracted.

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

C3.4 Construction

CONTENTS

3.4.1 WAYLEAVES, PERMISSIONS AND PERMITS

3.4.2 LOCAL PRODUCTION AND CONTENT

3.4.1 WAYLEAVES, PERMISSIONS AND PERMITS

The Contractor shall be responsible for obtaining all of the necessary wayleaves, permissions or permits applicable to working near any existing services or other infrastructure on Site, and shall ensure that any wayleaves, permissions or permits obtained by the Agent prior to the award of the contract are

The Contractor shall abide by any conditions imposed by such wayleaves, permissions or permits.

The Contractor shall ensure that all wayleaves, permissions and permits are kept on site and are available for inspection by the relevant service authorities on demand.

The Contractor shall also ensure that any wayleaves in respect of electricity services are renewed timeously every three months.

3.4.2 LOCAL PRODUCTION AND CONTENT

The Contractor will be required to comply with all requirements as stated in this document.

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

C3.6 Annexes

CONTENTS

C.3.6.1 B-BBEE Sub-contract Expenditure Report

C.3.6.2 Joint Venture Expenditure Report

C.3.6.3 Targeted Labour Contract Participation Expenditure Report

C.3.6.4 Targeted Enterprises Contract Participation Expenditure Report

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**(C.3.6.1) BBEE SUB-CONTRACT EXPENDITURE REPORT (PRO FORMA)**

**TENDER NO. AND DESCRIPTION:** .....

**SUPPLIER:** .....

**B-BBEE SUB-CONTRACT EXPENDITURE REPORT**

Rand Value of the contract (as defined in PREFERENCE POINTS CLAIM FORM) (P*)	R	B-BBEE Status Level of Prime Supplier	
--	---	---------------------------------------	--

Name of Sub-contractor (list all)	B-BBEE Status Level of supplier <sup>1</sup>	Total value of Sub-contract (excl. VAT) <sup>1</sup>	Value of Sub-contract work to date (excl. VAT) <sup>1</sup>	Value of Sub-contract work to Sub-contractors with a lower B-BBEE Status Level than supplier
Sub-contractor A		R	R	R
Sub-contractor B		R	R	R
Sub-contractor C		R	R	R
1Documentary evidence to be provided Expressed as a percentage of P*				Total: R
				%

**Signatures**

**Declared by supplier to be true and correct:.....**      **Date: ...**

**Verified by SM Project Manager:**  
 \_\_\_\_\_  
**Date: ...**

**Annexures**

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**(C.3.6.2) PARTNERSHIP/ JOINT VENTURE (JV) / CONSORTIUM/ EXPENDITURE REPORT (PRO FORMA)**

**TENDER NO. AND DESCRIPTION:** .....

**SUPPLIER:** .....

**PARTNERSHIP/ JOINT VENTURE (JV)/ CONSORTIUM EXPENDITURE REPORT**

Rand value of the contract (as defined in PREFERENCE POINTS CLAIM FORM) (P\*) R

B-BBEE Status Level of Partnership/ Joint Venture (JV)/ Consortium

Name of partners to the Partnership/ JV Consortium (list all)	B-BBEE Status /Level of each partner at contract award	Percentage contribution of each partner as per the Partnership/ Consortium Agreement <sup>1</sup> <b>A</b>	Total value of partner's contribution (excl. VAT) <sup>1</sup> B = A% x P*	Value of partner's contribution to date (excl. VAT) <sup>1</sup> <b>C</b>	Value of partner's contribution as a percentage of the work executed to date <b>D = C/P*x100</b>
Partner A		%	R	R	%
Partner B		%	R	R	%
Partner C		%	R	R	%

<sup>1</sup>Documentary evidence to be provided

**Signatures**

**Declared by supplier**  
**to be true and correct:.....**      **Date: ...**

**Verified by SM Project**  
**Manager: \_\_\_\_\_**      **Date: ...**

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**(C.3.6.2) PARTNERSHIP/ JOINT VENTURE (JV) / CONSORTIUM/ EXPENDITURE REPORT (PRO FORMA)**

**TENDER NO. AND DESCRIPTION:** .....

**SUPPLIER:** .....

**PARTNERSHIP/ JOINT VENTURE (JV)/ CONSORTIUM EXPENDITURE REPORT**

Rand value of the contract (as defined in PREFERENCE POINTS CLAIM FORM) (P\*) R

B-BBEE Status Level of Partnership/ Joint Venture (JV)/ Consortium

Name of partners to the Partnership/ JV Consortium (list all)	B-BBEE Status /Level of each partner at contract award	Percentage contribution of each partner as per the Partnership/ Consortium Agreement <sup>1</sup>	Total value of partner's contribution (excl. VAT) <sup>1</sup> B = A% x P*	Value of partner's contribution to date (excl. VAT) <sup>1</sup>	Value of partner's contribution as a percentage of the work executed to date D = C/P*x100
		A		C	
Partner A		%	R	R	%
Partner B		%	R	R	%
Partner C		%	R	R	%

<sup>1</sup>Documentary evidence to be provided

**Signatures**

**Declared by supplier**  
**to be true and correct:.....**      **Date: ...**

**Verified by SM Project**  
**Manager: \_\_\_\_\_**      **Date:**

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**(C.3.6.4) TARGETED ENTERPRISES CONTRACT PARTICIPATION EXPENDITURE REPORT (PRO FORMA)**

**CONTRACT NO. AND NAME:** .....

**CONTRACTOR:** .....

**TARGETED ENTERPRISES CONTRACT PARTICIPATION EXPENDITURE REPORT BASED ON CERTIFICATE NO.** .....

Value of the contract (as defined in the **PREFERENCE POINTS CLAIM FORM**) (P\*) R

Specified Targeted Enterprises Contract Participation Goal %

Name of targeted enterprise (list all)	Total previous expenditure (excl. VAT) to targeted enterprises	Net Amount for this month <sup>1</sup>	Total expenditure (excl. VAT) to targeted enterprises
Targeted Enterprise A	R	R	R
Targeted Enterprise B	R	R	R
Targeted Enterprise C	R	R	R

1 Documentory evidence to be provided Total: R  
 Expressed as a percentage of P\* %

**Signatures**

**Declared by Contractor**

**to be true and correct:** .....

**Date** ....

**Verified by Agent/**

**Representative:** .....

**Date** ....



**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**C3.5 Management**  
**CONTENTS**

- 3.5.1. FORMS FOR CONTRACT ADMINISTRATION
- 3.5.2 PARTICIPATION OF TARGETED LABOUR
  - 3.5.3. COMMUNITY LIAISON OFFICER
  - 3.5.4. PARTICIPATION OF TARGETED ENTERPRISES
  - 3.5.5. ENVIRONMENTAL MANAGEMENT PROGRAMME
  - 3.5.6. HEALTH AND SAFETY

**3.5.1. FORMS FOR CONTRACT ADMINISTRATION**

The Contractor shall complete, sign and submit with each monthly statement for payment, the following updated returns (the format of which are attached in C3.6 Annexes as amended from time to time):

- a) B-BBEE Sub-contract Expenditure Report
- b) Joint Venture Expenditure Report
- c) Targeted Labour Contract Participation Expenditure Report
- d) Targeted Enterprises Contract Participation Expenditure Report

The **B-BBEE Sub-contract Expenditure Report** required is for monitoring the contractor's compliance with the sub-contracting conditions of the **PREFERENCE POINTS CLAIM FORM**.

The Joint Venture Expenditure Report is required for monitoring the joint venture's compliance with the percentage contributions of the JV partners as tendered, where the joint venture has been awarded preference points in respect of its consolidated B-BBEE scorecard.

The Targeted Labour Contract Participation Expenditure Report (if applicable) is required for monitoring the compliance for achieving the specified minimum targeted labour contract participation goal (CPGL) and, if applicable, for calculating any penalty in terms thereof.

The Targeted Enterprises Contract Participation Expenditure Report (if applicable) is required for monitoring the compliance for achieving the specified minimum targeted enterprises contract participation goal (CPGE) and, if applicable, for calculating any penalty in terms thereof.

The Expenditure Reports shall be verified by the Employer's Agent/Employer's Agent's Representative.

**3.5.2 PARTICIPATION OF TARGETED LABOUR**

**3.5.2.1 Minimum targeted labour contract participation goal as per EPWP guidelines**

In support of the National Department of Public Works and Public Works Programme which is aimed at alleviating poverty through the creation of temporary employment opportunities using labour intensive methodologies and practices where possible, the Employer is seeking to increase the intensity of labour, as appropriate, in all of its infrastructure sector projects.

It is a requirement of this contract, therefore, that the work be executed in such a manner so as to maximise the use of labour intensive construction methods in order to provide low and semi-skilled temporary employment opportunities.

To this end, a minimum targeted labour contract participation goal is specified below, which shall be achieved by the Contractor in the performance of the contract, failing which, penalties as described will be applied. The Contractor is required to provide all skills training where necessary, so as to ensure that a minimum level of



**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**3.5.2.1 Definitions**

For the purposes of the requirements in respect of the participation of targeted labour, the following definitions shall apply:

“**Targeted area**” means the geographical area shown on plan in Part C4: Site Information

“**Targeted labour contract participation goal (CPGL)**” means the sum of the wages (excluding any benefits), for which the Contractor, or any of his/her sub-contractors contracts targeted labour in the performance of the contract, expressed as a percentage of the value of the contract.

“**Targeted labour**” means low and semi-skilled individuals, whose wages (excluding any benefits) do not exceed the threshold value, who reside in the target area, that are employed by the Contractor, or any of his/her sub-contractors, in the performance of the contract.

“**Threshold value**” is **R350.00** per day as adjusted from time to time (excluding any benefits). The threshold value is not to be confused with any industry sector minimum wage determined in accordance with the Basic Conditions of Employment Act, 75 of 1977.

“**Value of the contract**” means the contract sum (accepted contract amount) less provisional sums, contingencies and VAT.

**3.5.2.2 The selection and recruitment of targeted labour**

Where targeted labour is to be drawn from specific local communities (defined in terms of the target area), such labour shall be identified using the relevant Sub-Council Job-Seekers Database. The Contractor shall request, via a Community Liaison Officer (if required in terms of the contract), a list of suitable candidates from the database, from which the Contractor shall make his/her final selection. The contractor shall enter into written contracts of temporary employment with all targeted labour.

Any difficulty experienced by the Contractor in identifying candidates through the Job-Seekers Database, or as regards any matter relating to the Employer's Agent, the employment of targeted labour, shall be immediately referred to

**3.5.2.3 Contract participation goal credits**

Credits towards the achieving the minimum CPGL shall be granted by converting the total monetary value of wages paid to targeted labour (including that of sub-contractors) to a percentage of the value of the contract. No credits shall be accorded should the contractor/sub-contractor fail to enter into written contracts with the targeted labour. Furthermore, no credits shall be accorded in respect of targeted labour employed on work in respect of provisional sums or prime cost items. Such labour shall nevertheless be recorded on the Project Labour Report which is required to be furnished by the Contractor.

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**3.5.2.4 Training of targeted labour**

The Contractor is required to provide all informal (on-the-job) skills training so as to ensure that a minimum level of competence is achieved and maintained, such that the various activities are carried out safely and to the required standard. The cost of informal training shall be included in the rates for the various work activities.

**3.5.2.5 Penalties**

The financial penalty to be applied for failing to meet the specified minimum targeted labour contract participation goal in the performance of the contract (unless proven to be beyond the control of the Contractor), is as follows:

$$\text{Penalty} = (\text{CPGL}^{\text{S}} - \text{CPG}^{\text{A}}) \times \text{P}^*$$

Where  $\text{CPGL}^{\text{S}}$  = the specified minimum targeted labour contract participation goal (expressed as a percentage).

$\text{CPGL}^{\text{A}}$  = the targeted labour contract participation goal achieved (expressed as a percentage).

$\text{P}^*$  = the value of the contract.

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**3.5.3. COMMUNITY LIAISON OFFICER**

It is a requirement of this Contract that a Community Liaison Officer (CLO) shall be appointed by the Contractor. The primary functions of the CLO shall be to assist the Contractor with the selection and recruitment of targeted labour, to represent the local community in matters concerning the use of targeted labour (and/or enterprises) on Contractor, the Employer's Agent and the local communities. the works, and to assist with and facilitate communication between the

The identification of suitable candidates (maximum 5; minimum 3) for the CLO position shall be resolved by the relevant Sub-council Manager through a process of advertising and shortlisting. Should suitable candidates not be identified through this process, the Contractor shall be allowed to seek candidates from the relevant Sub-Council Job-Seekers Database. The final selection and appointment of the CLO in terms of the contract shall be the responsibility of the Contractor.

The period of appointment of the CLO shall be as stated in the Contract for Temporary Employment as a Community Liaison Officer referred to below. The date of commencement of temporary employment of the CLO shall be as agreed with the Employer's Agent.

It is required, therefore, that the Contractor enter into a contract of temporary employment with the selected CLO, the contracting parties being the Contractor and the CLO. To this end, a specimen Form of Contract of Temporary Employment as Community Liaison Officer is included in this document. This Form of Contract sets out, inter alia, the agreement between the parties, the duties and conditions of employment of the CLO. The rate of remuneration for the CLO, payable by the Contractor, is currently **R360.00** per day.. As said contract will be between the Contractor and the CLO, all costs involved shall be borne by the Contractor and the tender shall be deemed to include for this.

**3.5.4. PARTICIPATION OF TARGETED ENTERPRISES**

**3.5.4.1 Minimum targeted enterprises contract participation goal**

It is a requirement of this contract that enterprises located within the target area, as defined, be engaged by the Contractor for the provision of supplies, services or works necessary for the performance of this contract.

To this end, a minimum targeted enterprises contract participation goal is specified below, which shall be achieved by the Contractor in the performance of the contract, failing which, penalties as described will be applied.

**The specified minimum targeted enterprises contract participation goal (CPGE) is**

<b>10 %</b>
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The Contractor shall engage targeted enterprises directly or indirectly in the performance of the contract to the extent that the total monetary value of such engagements (exclusive of VAT), expressed as a percentage of the value of the contract, is sufficient to achieve the specified minimum CPGE.

**3.5.4.2 Definitions**

For the purposes of the requirements in respect of the participation of targeted enterprises, the following definitions shall apply:

**area** means the geographical area shown on plan in Part C4: Site Information

**(CPGE)** means the value of supplies, services or works (exclusive of VAT), for which the Contractor contracts targeted enterprises, either directly or indirectly, in the performance of the contract, expressed as a percentage of the value of the contract.

**manufacturer, service provider or sub-contractor**, and which has its base of operations in the target area. **contingent Targeted Enterprises** means any sole trader, partnership or legal entity that acts as a supplier,

**Contract Value of the contract** means the contract sum (accepted contract amount) less provisional sums, **Part C4: Site Information**

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**3.5.4.3 Achieving the contract participation goal**

The contractor may achieve the specified minimum CPGE as follows:

- a) by engaging one or more targeted enterprises to perform commercially useful functions in the performance of the contract;
- b) by engaging non-targeted enterprises, who in turn engage one or more targeted enterprises to perform commercially useful functions in the performance of the contract;
- c) by a combination of the above.

The Contractor shall, within 5 working days of being requested by the Employer's Agent to do so, submit details of his/her plan to achieve the minimum CPGE.

**3.5.4.4 Contract participation goal credits**

Credits towards achieving the minimum CPGE shall be granted by converting the total monetary value of (exclusive of) the agreements between the Contractor, or Contractor's sub-contractors, and targeted enterprises, to a percentage of the value of the contract.

No credits shall be accorded should the Contractor (or sub-contractors):

- a) make direct payment to third parties in connection with the contract on behalf of targeted enterprises, when such payment is recovered by making deductions from payments due to the targeted enterprise;
- b) fail to enter into written contractual agreements with the relevant targeted enterprises.

Credits claimed towards the contract participation goal shall be denied where such written contractual agreements contain any of the following:

- c) conditions which are more onerous than those that exist in the prime contract (this contract);
- d) payment procedures based on a pay when paid system;
- e) authoritarian rights given to the employing contractor, with no recourse to independent adjudication in the event of a dispute arising.

No credits may be claimed in respect of targeted enterprises that do not adhere to statutory labour practices.

No credits shall be accorded in respect of targeted enterprises engaged on work in respect of provisional sums or prime cost items.

In the event that a targeted enterprise sub-contracts to another targeted enterprise, only the value of the higher level sub-contract shall be granted as credit towards achieving the specified minimum CPGE.

In addition to the form required for contract administration (the Targeted Enterprises Expenditure Report), the Contractor shall furnish the Employer's Agent, upon written request, with Contract Participation

## Bid No 80/2023-2024T

### Construction of new (renovation) Herschel Community Hall in ward 13

documentary evidence that the targeted enterprises have their base of operations in the target area, copies of the contractual agreements with the various targeted enterprises, as well as documentary proof of payments made to the various targeted enterprises.

#### 3.5.4.5 Penalties

The financial penalty to be applied for failing to meet the specified minimum targeted enterprises contract participation goal in the performance of the contract (unless proven to be beyond the control of the Contractor), is as follows:

$$\text{Penalty} = (\text{CPGE}^{\text{S}} - \text{CPGE}^{\text{A}}) \times \text{P}^*$$

E Where  $\text{CPG}^{\text{S}}$  = the specified minimum targeted enterprises contract participation goal (expressed as a percentage).

E  $\text{CPG}^{\text{A}}$  = the targeted enterprises contract participation goal achieved (expressed as a percentage).

$\text{P}^*$  = the value of the contract.

#### 3.5.5. ENVIRONMENTAL MANAGEMENT PROGRAMME

Particular Specification E: Environmental Management Specification and its Annexures are attached hereto.

#### 3.5.6. HEALTH AND SAFETY

Particular Specification H: Health and Safety Specification is attached hereto.

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**E: ENVIRONMENTAL MANAGEMENT SPECIFICATION COMPILERS MUST INSERT TENDER SPECIFIC SPECIFICATIONS BELOW**



**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**H: HEALTH AND SAFETY SPECIFICATION COMPILERS MUST INSERT TENDER SPECIFIC SPECIFICATIONS BELOW**

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**Part C4: Site information**

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**Pages C4      Site information 148 - 1448**

The site is in Lady Grey, Herschel village under Ward 13 of Senqu Local Municipality. \_

Co-ordinates: **31°36'57.9" S 27°09'43.3"E**

**Bid No 80/2023-2024T**  
**Construction of new (renovation) Herschel Community Hall in ward 13**

**ANNEXURES**