



MUNICIPAL MANAGER

Tel 051 603 1300
19 Murray Street
Private Bag X03
Lady Grey
9755

www.senqu.gov.za

"A Leading Rural Municipality with a viable and modern Economy"

ADVERTISEMENT

GENERAL ASSISTANT: SEMI-SKILLED

NOTICE NO: 131/2024

Senqu Local Municipality, a category 2 municipality that incorporates Lady Grey, Sterkspruit, Barkly East, Rhodes and Rossouw and the environs invites applications from all suitably qualified candidates for the position mentioned above.

Remuneration: TASK GRADE 3 OF CATEGORY 2 LOCAL AUTHORITY : R 119 525.00 – R 139 676.00 PER ANNUM (excluding Council 's benefits)

JOB PURPOSE

Undertakes activities associated with grass cutting in public open spaces, halls, parks, sports grounds and stadia, cemeteries and other municipal facilities.

REQUIREMENTS:

- Grade 8
- 6 Weeks experience
- Be able to read and write
- Be able to communicate in languages used in the area-English, Afrikaans, IsiXhosa and Sesotho.
- Be prepared to work overtime
- Physical fit and able bodied

KEY PERFORMANCE AREAS

- Mowing and grass cutting within halls, sports fields, lawns, public open spaces, cemeteries, sidewalks, halls;
- Operates equipment used in performing activities associated with grass cutting and mowing;
- Pruning of trees during the season and attending to complaints regarding to cutting of trees on municipal areas as per the instructions of the immediate superior
- Sweeping roadways, gutters and cleaning storm water drains using the appropriate tools;

KEY COMPETENCIES REQUIRED FROM ALL APPLICANTS

- Proven attributes of integrity, honesty, maturity, courtesy, transparency and commitment to ensure progressive democratic and accountable governance that delivers sustainable and efficient services.

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- Ability to effectively inspire and encourage people, respect diversity, optimise talent and build and nurture relationships in order to achieve institutional objectives.
- Ability to maintain the high-quality standards while achieving desired outcomes and results.
- Good organizational and administrative skills, communication skills and problem-solving skills will be an added advantage.
- Report writing skills.
- Be able to work under stressful environment

APPLICABLE BENEFITS

- Medical Aid, Pension, Housing Subsidy and 13th Cheque

The closing date for submission of applications is Friday, 22 November 2024 and no late, emailed and faxed applications will be accepted. Application packs must reach us by 12 noon.

APPLICATION PROCESS

Any individual who wishes to apply for this position **must** complete and submit the Senqu Local Municipality application form obtainable from our website www.senqu.gov.za, together with a comprehensive Curriculum Vitae, certified copies of qualifications, ID and driver's license. An application pack which contains all the above-mentioned documents must be submitted to the under mentioned address.

This Council subscribes to the policies of Affirmative Action and Employment Equity and appointment will be made with these policy considerations.

Appointment will be subject to appropriate reference and qualification checks as well as security vetting.

Canvassing and/or lobbying of Councillors and officials will not be accepted and non-compliance thereof shall immediately disqualify an applicant.

Should you not receive communication from us within thirty (30) days after the closing date of this advertisement, please consider your application to be unsuccessful.

A successful candidate will be expected to sign a Performance Agreement.

Please note that Council reserves the right not to fill the position.

CONTACT PERSON

All enquiries should be directed to the Manager Human Resources *on* - telephone 051 603 1300/1466 *during working hours* or nelanin@senqu.gov.za

MR. T. MAWONGA
MUNICIPAL MANAGER
SENQU LOCAL MUNICIPALITY
Private Bag X03
Lady Grey
9755

FILE NO: 4/3/2/1/6
17/10/2024



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