



SENQU

MUNICIPALITY

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17 JAN 2025

REGIS

MUNICIPAL MANAGER

Tel 051 603 1300

19 Murray Street

Private Bag X03

Lady Grey

9755

www.senqu.gov.za

"A Leading Rural Municipality with a viable and modern Economy"

ADVERT

NOTICE NO: 01/2025

POSITION: DIRECTOR DEVELOPMENT AND TOWN PLANNING SERVICES

(PERMANENT APPOINTMENT)

(Ref no - 4/3/2/1/6)

Senqu Local Municipality, a category 2 municipality that incorporates Lady Grey, Sterkspruit, Barkly East, Rhodes, Rossouw and the environs invites applications from all suitably qualified candidates for the position mentioned above.

LOCATION: Lady Grey, Eastern Cape

REMUNERATION: The annual total remuneration package payable for the position will be in line with the Local Government: Upper limits of total remuneration packages payable to municipal managers and managers directly accountable to municipal managers (Government Notice No. 50737 of 30 May 2024) prescribed for a category 2 municipality. The Municipality intends to apply for a deviation from the prescribed remuneration package.

COMPETENCY REQUIREMENTS:

- 1. Minimum education qualification:** Bachelor of Science Degree in Building Sciences/ Architect / Bachelor "s Degree in Town Planning and Regional Planning / Developmental Studies or equivalent;
- 2. Minimum experience:** 5 years relevant experience at a middle management level and have proven successful Professional Development/Town and Regional Planning experience;
- 3. Minimum knowledge:**
 - a.** Good knowledge and understanding of relevant policy and legislation;
 - b.** Good understanding of institutional governance systems and performance management;

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- c. Good understanding of supply chain management regulations and the Preferential Procurement Policy Framework Act, 2000 (Act no 5 of 2000);
 - d. Knowledge of geographical information systems, and
 - e. Knowledge of spatial, town and development planning
4. **Minimum competency achievement level:** a competent achievement level in the prescribed competency assessment (this requirement is only applicable to the preferred candidates for the position who will undergo this assessment).
 5. **Minimum competency:** A certificate in the Required Minimum Competency Level in Unit Standards in prescribed in the National Treasury: Local Government: Municipal Regulations on Minimum Competency Levels (Government Notice no R493 of 15 June 2007). Candidates who have not attained the aforesaid certificate will be required to attain it within 18 months from the date of appointment.
 6. **Other minimum requirement:** A valid motor vehicle driving licence.
 7. **Added advantage:**
 - 8 years relevant experience at middle management level in Professional Development/Town and Regional Planning and within the public or private sector;
 - Post Graduate Science Degree in Building Sciences/ Architect / Planning and Regional Planning or Developmental Studies;
 - Project Management Certificate or Diploma; and
 - Registration as a Professional Planner in accordance with the Planning Professional Act, 2002 (Act no 36 of 2002).

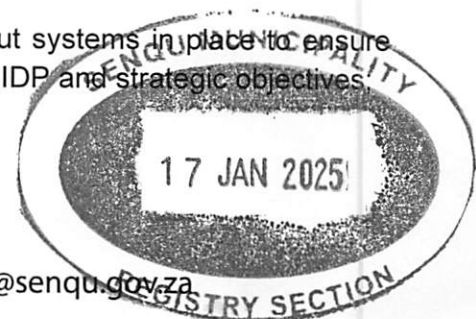
JOB PURPOSE:

The Director: Development and Town Planning Services (DTPS) of Senqu Local Municipality will be responsible and accountable for all operations on SMME and Economic Development; Spatial Planning and Land Use Management; Environment and Sustainability; Housing and Special Projects; Investment Property Management; Land Invasions and Integrated Planning.

KEY PERFORMANCE AREAS

The Director: DTPS as a **Senior Manager** designated by the Accounting Officer to be responsible and accountable for the overall performance of Development and Town Planning Services Directorate **will be required to;**

- Strategically lead, manage and perform duties of the DTPS Directorate by developing and implementing departmental objectives, policies, procedures, systems, controls and monitoring and reporting mechanisms as delegated by the Accounting Officer to the Director;
- Drive and oversee the Directorates' budget inputs, implementation, monitoring and reporting;
- Lead tourism investment efforts, social and economic development initiatives that promote economic growth, organizational development and institutional transformation;
- Oversee the planning processes of the Municipality;
- Leads and ensure that the Municipality has a credible IDP and put systems in place to ensure that the Municipality maintains and achieves its commitment to the IDP and strategic objectives



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- Oversee the housing, building control, Town Planning and Land Use Management functions;
- Implement systems that will ensure that the Directorate adheres to principles of good corporate governance and complies with all the relevant legislation.
- Oversee departmental policy and by-law formulation and monitors that these are implemented properly; and
- Ensure that the directorate has adequate resources and capacity to perform its duties.
- Implement, managing and monitoring the directorate's performance management systems; and
- Ensure that the directorate has adequate resources and capacity to perform its duties.

ADDITIONAL COMPETENCIES:

- Ability through a proven track record to craft and successfully execute strategy in line with the objectives of the broader organisation;
- Proven attributes of integrity, honesty, maturity, courtesy, transparency and commitment to ensure progressive democratic and accountable governance that delivers sustainable and efficient services;
- Ability to effectively manage, inspire and encourage people, respect diversity, optimise talent and build and nurture relationships in order to achieve institutional objectives;
- Ability to maintain the high quality standards while achieving desired outcomes and results;
- Ability to communicate and negotiate at all levels and with all stakeholders in government, civil society and in corporate;
- Ability to lead and successfully implement projects and programmes.

CLOSING DATE: The closing date for submission of applications is 12 noon on 14 February 2025 and no late applications will be accepted.

SUBMISSION: Applications must be submitted to the Senqu Local Municipality at 19 Murray Street Lady Grey. No emailed or faxed application packs will be accepted.

APPLICATIONS PROCESS: Any individual who wishes to apply for this position **must** complete and submit the Senqu Local Municipality application form obtainable from our website www.senqu.gov.za, together with a comprehensive Curriculum Vitae, certified copies of qualifications, ID, driving licence and all other supporting documents.

CONTACT PERSON: All enquiries should be directed to Ms Zimasa Koyana, Director: Corporate Services: telephone 051 603 1300/1316 during working hours or koyanaz@senqu.gov.za

OTHER:

- The Council subscribes to the policies of Affirmative Action and Employment Equity and appointment will be made within these policy considerations;
- The appointment will be subject to appropriate competency assessment, reference and qualification checks as well as security vetting in line with the prescribed legal framework;
- A certificate of evaluation by the South African Qualifications Authority (SAQA) must be submitted with all foreign qualifications;
- Applicants must disclose any pending disciplinary action, any pending criminal charges and any adverse findings following disciplinary action during the past 5 years;
- Canvassing and/or lobbying of councillors and officials will not be accepted and any such prohibited conduct shall lead to the immediate disqualification of an applicant;
- Should you not receive communication from us within thirty (30) days after the closing date of this advertisement, please consider your application to be unsuccessful;

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- The successful candidate will be required to sign an employment contract, a performance agreement and to disclose financial interests;
- The Council reserves the right not to fill the position.

**MR THEMBINKOSI MAWONGA
MUNICIPAL MANAGER**

**SENQU MUNICIPALITY
19 Murray Street
Lady Grey
9755**

16/01/2025



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