

Dear Sir/Madam,

REQUEST FOR QUOTATION **PACKAGE 1**

In terms of the Municipal Finance Management Act (Act No. 56 of 2003)

Senqu Local Municipality hereby invites suitably qualified and experienced electrical contractors to submit quotations for the completion of electrical works at the following site:

Project Title: Electrical and Mechanical Works – Barkly East Town Hall

RFQ Number: 2026 P1

1. Scope of Work

The appointed contractor will be required to complete, rectify, and certify the electrical installation on the building site to ensure full compliance with applicable regulations and standards.

The scope includes, but is not limited to:

- Inspection and assessment of existing electrical installation
- Completion of all outstanding electrical works
- Installation of wiring, conduits, trunking, and cable management systems
- Installation and connection of distribution boards (DBs)
- Supply and installation of circuit breakers, isolators, and protection devices
- Installation of lighting (internal and external)
- Installation of plug points and power outlets
- Earthing and bonding of the installation
- Testing and commissioning of the entire system
- Fault finding and rectification of non-compliant or defective work
- Air-conditioning (HVAC) Works
- Completion of all outstanding mechanical work
- Issuing of a **Certificate of Compliance (CoC)** upon completion
- Electrical supply points to be provided for guardhouses mentioned below

2. Guardhouses

- 2 Guardhouse Booths
- Steel frame construction
- Insulated walls and roof
- Weatherproof exterior finish
- Durable commercial flooring
- 1 x lockable aluminium access door
- Aluminium windows with safety glass
- Opening/sliding windows for ventilation
- Internal LED lighting
- Minimum 4 x double plug points
- Distribution board installed
- Electrical Certificate of Compliance (COC)
- Finished internal wall lining and ceiling
- Workspace/counter area suitable for security operations

3. Compliance Requirements

All work must comply with:

- SANS 10142-1 (Wiring of Premises)
- Occupational Health and Safety Act (Act 85 of 1993)
- Applicable municipal by-laws and regulations
- Any other relevant South African National Standards (SANS)

4. Contractor Requirements

Bidders must:

- Be registered with the **Department of Labour as an Electrical Contractor**
- Employ a **qualified and registered Installation Electrician / Master Electrician**
- Provide proof of relevant experience in similar projects
- Provide references of completed electrical works
- Be in good standing with SARS (valid TCS PIN)

5. Submission Requirements

Interested bidders must submit:

- Valid Tax Compliance Status (TCS) PIN
- CIPC registration documents
- Proof of banking details
- Certified B-BBEE certificate or sworn affidavit
- Municipal rates and taxes clearance (or lease agreement)
- Completed and signed MBD forms (MBD 4, MBD 6.1, etc.)
- Detailed quotation with pricing breakdown
- Project timeline for completion

6. Evaluation Criteria

Quotations will be evaluated in accordance with the municipality's Supply Chain Management Policy and the Preferential Procurement Policy Framework Act (PPPFA). The 80/20 or 90/10 preference point system will apply where applicable.

7. Contractual Matters

The successful contractor will enter into a JBCC Simple and Small Works Contract

Following conditions will apply:

1. Contract Period: 3 months from date of site handover
2. Penalties of R1000 per day for late completion
3. Defects liability period of 60 days
4. Retention of 5% which will be repaid at the end of the defects liability period

Refer to Contract Data

8. Site Inspection Compulsory

A **compulsory** site inspection will be held in at the Town Hall in Barkly East on

Date: 25-05-2026

Time: 11:00

Venue: Barkly East Town Hall

9. Closing Date and Submission

Closing Date: 29-05-2026

Time: 12:00

Quotations must be submitted to:

Senqu Local Municipality Tender Box

19 Murray Street, Lady Grey, 9755.

Late submissions will not be accepted.

10. Enquiries

All enquiries must be directed to:

SCM

Nkosinathi Ngwenya

Tel: 051 603 1355

Consultant

Z Nkomana

Tel: 051 634 1847 / 076 258 3008

11. Pricing Schedule / Bill of Quantities (BOQ)

Bidders are required to complete the pricing schedule attached. All prices must be inclusive of labour, materials, equipment, transport, supervision, and compliance costs, unless otherwise stated.

12. Notes to Bidders:

- All rates must include labour, materials, tools, transport, and compliance costs.
- Quantities are indicative; bidders must verify on site.
- Any additional work must be approved in writing before execution.
- Failure to price any item may result in disqualification or the item being deemed included elsewhere.
- The municipality reserves the right to negotiate rates where necessary.

Senqu Local Municipality reserves the right not to accept the lowest or any quotation and may cancel or amend this RFQ at any time.

Issued by:

T. MAWONGA

MUNICIPAL MANAGER

SENQU LOCAL MUNICIPALITY

Date: