

Dear Sir/Madam,

## REQUEST FOR QUOTATION **PACKAGE 2**

In terms of the Municipal Finance Management Act (Act No. 56 of 2003)

Senqu Local Municipality hereby invites suitably qualified and experienced electrical contractors to submit quotations for the completion of building works at the following site:

**Project Title:** Building, Civil, Plumbing, Painting and Waterproofing and External Works – Barkly East Town Hall

**RFQ Number:** 2026 P2

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### **Package 2: Building, Civil, Plumbing, Painting, Waterproofing, Firefighting Equipment and Signage.**

#### **1. Scope of Work**

This package covers building completion works, plumbing, waterproofing, roof repairs, basement drainage, external works, and fire equipment.

#### **2. Plumbing and Drainage**

- Inspect the full plumbing installation.
- Pressure test all water supply pipework.
- Identify and repair leaks.
- Test sewer drainage installations.
- Check the solar/electric geyser plumbing connection.
- Chase exposed copper pipes into walls where practical or protect them neatly where chasing is not possible.
- Close off redundant plumbing points and make good finishes.
- Replace broken sanitary fittings.
- Check the fire hose water supply.
- Issue the Plumbing Certificate of Compliance.

### 3. Roof Repairs and Waterproofing

- Inspect roof sheeting, flashings, fixings, penetrations, gutters, outlets, and downpipes.
- Repair loose sheeting, defective fixings, leaks, flashings, and failed seals.
- Clean and prepare roof surfaces.
- Apply **Eco Rubber** and paint with Plascon Nuroof Cool (Colour: Ashen Sky TRP 214)
- Inspect concrete roof slabs.
- Clean blocked roof spouts/outlets.
- Drill or form additional outlets where approved.
- Check and repair defective waterproofing with Eco Rubber.
- Waterproof incomplete concrete roof areas.
- Repair defective waterproofing at the back of Hall 2 and other affected roof areas.
- Test waterproofed areas before handover.
- Submit written waterproofing guarantee. Eco Rubber for 15years

### 4. Basement Drainage and Flooding

- Drain the basement below the stage.
- Remove water, silt, mud, debris, and contaminated material.
- Investigate the cause of flooding.
- Submit a brief written report identifying the likely cause.
- Carry out approved remedial work to prevent repeat flooding.
- Leave the basement clean, dry, and safe.

### 5. Building Fabric and Finishes

- Repair, straighten, sand, or replace the broken granite top in the kitchen/dining hall.
- Repair concrete channel along Dressing Room 2 around to the rear/stage side of the building.
- Replace broken glazing where required.
- Repair damaged plaster, paintwork, tiling, trims, and disturbed finishes.
- Make good around wall openings, service penetrations, pipework, switches, plug points, and access openings.
- Provide recommended roof access at first-floor staircase landing for future maintenance.
- Install new access to plumbing service duct.
- Clean the building internally and externally after completion.

## 6. Firefighting Equipment and Emergency Signage

- Inspect existing firefighting equipment.
- Install missing firefighting equipment.
- Service existing firefighting equipment.
- Install emergency escape signage.
- Install fire equipment signage.
- Provide service certificate and equipment record.

*(Refer to signage schedule attached)*

## 7. Flooring

- **One coat sanding sealer and two coats high gloss interior floor varnish** - On tongued and grooved floor boards

## 8. External Works

- Break the floor of the existing fishpond
- Fill with G6 to ground level
- Construct seating as per drawing
- Fill with planter soil
- Plant 3 mop-heads of 300mm girth

## 9. Completion Documents Required

- Plumbing CoC.
- Plumbing pressure test certificate.
- Waterproofing guarantee.
- Roof inspection/test record.
- Fire equipment service certificate.
- Photographic record of completed works.
- Final completion report for building, civil, plumbing, waterproofing etc.

## 10. Compliance Requirements

All work must comply with:

- Occupational Health and Safety Act (Act 85 of 1993)
- Applicable municipal by-laws and regulations

- Any other relevant South African National Standards (SANS)

## 11. Contractor Requirements

Bidders must:

- Be registered with the **Department of Labour**
- Provide proof of relevant experience in similar projects
- Provide references of completed electrical works
- Be in good standing with SARS (valid TCS PIN)

## 12. Submission Requirements

Interested bidders must submit:

- Valid Tax Compliance Status (TCS) PIN
- CIPC registration documents
- Proof of banking details
- Certified B-BBEE certificate or sworn affidavit
- Municipal rates and taxes clearance (or lease agreement)
- Completed and signed MBD forms (MBD 4, MBD 6.1, etc.)
- Detailed quotation with pricing breakdown
- Project timeline for completion

## 13. Evaluation Criteria

Quotations will be evaluated in accordance with the municipality's Supply Chain Management Policy and the Preferential Procurement Policy Framework Act (PPPFA). The 80/20 or 90/10 preference point system will apply where applicable

## 14. Contractual Matters

The successful contractor will enter into a JBCC Simple and Small Works Contract

Following conditions will apply:

1. Contract Period: 3 months from date of site handover
2. Penalties of R1000 per day for late completion
3. Defects liability period of 60 days
4. Retention of 5% which will be repaid at the end of the defects liability period

*Refer to Contract Data*

### 15. Site Inspection Compulsory

A **compulsory** site inspection will be held in at the Town Hall in Barkly East on

**Date:** 26-05-2026

**Time:** 11:00

**Venue:** Barkly East Town Hall

### 16. Closing Date and Submission

**Closing Date:** 29-05-2026

**Time:** 12:00

Quotations must be submitted to:

Senqu Local Municipality Tender Box

**19 Murray Street, Lady Grey, 9755.**

Late submissions will not be accepted.

### 17. Enquiries

All enquiries must be directed to:

SCM

Nkosinathi Ngwenya

**Tel:** 051 603 1355

Consultant

Z Nkomana

Tel: 051 634 1847 / 076 258 3008

### 18. Pricing Schedule / Bill of Quantities (BOQ)

Bidders are required to complete the pricing **schedule attached**. All prices must be inclusive of labour, materials, equipment, transport, supervision, and compliance costs, unless otherwise stated. The schedule is available in excel format on request.

### 19. Notes to Bidders:

- All rates must include labour, materials, tools, transport, and compliance costs.

- Quantities are indicative; bidders must verify on site.
- Any additional work must be approved in writing before execution.
- Failure to price any item may result in disqualification or the item being deemed included elsewhere.
- The municipality reserves the right to negotiate rates where necessary.

Senqu Local Municipality reserves the right not to accept the lowest or any quotation and may cancel or amend this RFQ at any time.

Issued by:

**T. MAWONGA**  
MUNICIPAL MANAGER  
SENQU LOCAL MUNICIPALITY

**Date:**